

# DEANS' COUNCIL MINUTES

January 8, 2018– 1:00-3:30 pm – Charles Hunter Room, HCC

**Present:** Stephen Allen, Mark Atkinson, John Allred, Nathan Barker, Steve Barney, Jayci Bash, Suzette Bulloch, Brad Cook, Kim Craft, Patrick Clarke, Robert Eves, Parker Hess, Britt Mace, Johnny MacLean, Shauna Mendini, Mary Pearson, Jason Ramirez, James Sage, Richard Saunders, Melinda Thorpe, Lynne Vartan, Matt Zufelt, Aimee Uchman

## I. Review of Minutes

*Shauna Mendini motioned to approve the minutes from the December 4 meeting. The motion was seconded by Richard Saunders and **APPROVED** unanimously.*

## II. Visitors/Guests- Information & Discussion Items

### a. Office of Community & Academic Enrichment: 2018 Initiatives (Melynda Thorpe)

Melynda handed out a document listing the programs that fall under the Office of Community & Academic Enrichment, and another document with the mission statement. One of the goals of the Office of Community & Academic Enrichment is to create a relationship with the community and to extend the relationship that has always existed between Education and the Community. Five programs will launch in March: Community Education, Community on the Go, Summer Experience, Road Creek Inn, and Community Professional Development. Community Education (CED) will offer classes and workshops taught by community experts. Community on the Go (COG) is like a study-abroad program for adult members of the community. Trips are led by SUU experts, and are to support student scholarships. Summer Experience (SXP) focuses on Cedar City as a destination for people from other communities. Expeditions are led by SUU experts, and can include on-campus housing. Road Creek Inn (RCI) gives SUU employees and community members the chance to book an educational vacation at the field station just outside Capitol Reef National Park. Community Professional Development (CDI) offers classes, seminars, and workshops. Participants can earn institutional credit from SUU, which can count toward an Institutional Certificate. Local business owners can also use this as a venue for employee training.

### Spring 2018 APEX Season (Lynn Vartan)

Lynn provided handouts and bookmarks with a list of APEX Spring 2018 events. The first event of the semester will take place on January 18th, and will feature Ravi Roy as this year's Faculty Distinguished Lecture. A list of events is available at [www.suu.edu/apex](http://www.suu.edu/apex). CONV 2010 will continue to be offered this semester. Lynn is happy to set up class visits with any of the guests. Please let her know how she can help integrate APEX events with your classes and curriculum. The rebranding of APEX has been to broaden the scope of presentations and branch out from strictly academic presentations only. The APEX committee will meet in the spring to look at the 2018-19 upcoming series, and will try to have all speakers for 2018-19 booked by May.

### Honors Program Update (Jayci Bash)

Jayci is the director of the Honors program, with Kyle Bishop acting as Academic Coordinator. The Honors program has moved to a smaller advisory council model, to help free up time for SUU employees to serve on other committees on campus. Honors has moved to a larger space, which will help the program better serve its student. The current enrollment cap for Honors is 350 students. This is about 3.5% of overall SUU enrollment. Honors has high student retention rates, and aids with the overall completion rate of SUU. Twenty-three students will graduate from the Honors program this year. Sixteen faculty taught in the program, and 35 faculty members acted as mentors for Honors contracts. The Honors program provides faculty with a place they can teach courses that might not traditionally fit in a college/school.

### b. LRT Revision Work Group (Johnny MacLean, Steve Barney)

Brad thanked Johnny MacLean and Steve Barney for their work on the LRT revisions. Johnny emailed a series of documents to faculty and deans, summarizing the current state of affairs for the LRT workgroup, including drafts of the purpose, values, definitions, and evaluation criteria, a list of survey

comments and feedback, and a new survey requesting further feedback. It is anticipated that the first draft of the revised LRT policy will be released on February 2. Johnny and Steve are meeting with each department to discuss revisions. Brad requested that concerns be shared at this point in the process, rather than waiting to share feedback at the final vote on the policy. If any Councilmembers have specific language they would like added, please contact Johnny. The work group would like the entire tenure/advancement process to include more dialogue, so that faculty are given plenty of notice when improvement is needed and can implement changes right away rather than waiting for a plan to be approved at multiple levels.

The Council provided the following feedback:

- Could Deans provide written feedback to faculty before the third year review? Would doing so be duplicating workload if Department Chairs are already providing this? Could Deans provide written feedback before the third year review only if there are areas of concern?
- Could Deans monitor levels of faculty contribution as they pertain to departmental criteria, and when varying levels of expectations become disparate, Deans could discuss this with the Chairs and the Chairs could help faculty calibrate this?
- The current draft has only two ranking options. Would we consider adding an additional ranking that indicates performance is unacceptable? (consult with attorney general's office to find out if this is advisable)
- How will non-tenure track faculty be notified that improvement is needed?

## **II. Provost's Report**

Brad discussed the public meeting policy. Closed/Executive sessions can only be called for the specific purposes outlined in Policy 5.23. All Deans' Council meetings, unless indicated otherwise, are public meetings.

Schvalla Rivera, SUU's Chief Diversity Officer, has started working and is located on the third floor of Old Main.

The Chairman of the Board of Trustees has implemented a new process. Prior to each Trustees meeting, there will be a working meeting at which all action items will be discussed. At the January 12th Board of Trustees meeting, the following Academic Affairs items will be discussed: MPA in Criminal Justice, Applied Mathematics Emphasis in Math BS, and two new certificates in Aviation. We are also seeking approval for two sabbatical requests.

The Legislative session begins on January 21st. More information about this will be provided at the Budget open forums January 17 and 18. Bruce Tebbs has been working with the Program/Course Fee committee on decisions for Course Fees. This year is the "re-up" year for fees, which means each fee has to be re-approved. In interim years feedback is only required if fees will be increased or decreased. Bruce will meet with those who didn't submit a complete proposal to make sure that the fee proposal is complete before it is voted on. The appropriate student senator must sign off all fee proposals.

Brad distributed a handout, created by James Sage and Katya Konkle, of all newly-approved academic programs from 2007-2017. There has been more activity in new academic programs since 2010 than in the first 15-20 years of the University. SUU continues to expand and create new opportunities for students, and has created an impressive set of programs over the past 7 years.

## **III. Associate Provost's Report**

### **Curriculum/Curriculum**

The curriculum submission form deadline for UCC & UGCC is January 26<sup>th</sup>, in preparation for the February meetings. The new catalog will launch in March, and the February meeting is the last chance to get new curriculum items in the 2018-19 Catalog before it goes live.

Katya and James are still working on Curriculog implementation. Johnny MacLean's assignment as a Provost Faculty Fellow has been renewed. Jackie Grant has been selected as a new Provost Faculty Fellow for Parks and Partnerships. She will work with faculty across campus on grants and other funding opportunities. She will still be director of Museum of Natural History and will teach one course for the Biology Department each semester.

### **2016-2020 Program Assessments**

The last checkpoint for Program Assessments was October 2017. Programs are about 90% compliant. The Institutional Research office extends gratitude to administrators and faculty who have completed program assessments. Christian Reiner would be happy to walk any new faculty through the TracDat System. The next checkpoint is October 2018.

### **Faculty Center for Excellence in Teaching and Learning**

Matt Weeg will announce Liz Olson as the Associate Director of CETL, starting in January. Matt is leading a group of people to a teaching conference in Henderson over Spring Break. He is part of an intermountain consortium of teaching and learning directors, and helped put this conference together. CETL has organized professional development into teaching communities. There will be a weeklong curriculum development grant workshop in May. The "Fishbowls and Rabbit holes" reading groups will continue. CETL hopes to bring the author, Jane Fried, to SUU in April to meet with Faculty and give a public talk.

### **General Education Update**

The GE assessment workgroup has compiled a report for the three previous years of data collection regarding ELO's in Canvas. The report is in draft mode and will be distributed when finalized. The six-credit integrated GE course concept will be part of the curriculum innovation grant workshop that CETL will be running in May. Johnny MacLean will be meeting with department chairs monthly to discuss GE work group revisions, LRT revisions, and any areas of concern. Some of the newer members of the GE committee will be attending the February AAC&U conference in Philadelphia, PA.

### **Faculty Senate**

The next Faculty Senate meeting will take place on January 11<sup>th</sup>. Provost Brad Cook invited the Faculty Senate to, in concert with the Provost's office, convene focused, issue-specific open meetings outside the formal Faculty Senate session to discuss specific issues that involve other decision-makers that are not typically present at Senate. These meetings would provide all parties involved in the issue the opportunity to give feedback and be heard. The results of that open meeting would then be reported back to the Faculty Senate.

### **SUUSA Update**

SUUSA is looking for faculty that would be willing to act as mentors for clubs. Parker requested that Deans pass this information along to their faculty and then email a list to him of those willing to participate.

### **Reports**

**Jason Ramirez:** There will be a spring bell tower induction at 5:50 tonight. Jason has been talking with Bruce Howard, chair of Academic Affairs Committee, and asked Deans to remind their faculty to read and follow the steps outlined SUU's official Academic Integrity policy. The student fee committee will meet the week of January 15<sup>th</sup>. SUU is implementing a threat assessment/behavioral intervention tool where employees and students can submit incidents of concern. Jason will be proposing a training from the National Behavioral Intervention Team Association. (<https://nabita.org>)

**John Allred:** Some grades for fall semester have not been turned in. John asked the Council for guidance about how to get grades submitted within deadline so students know about their graduation eligibility.

**Matt Zufelt:** All student employees are required to have Duo two-factor authentication.

**Stephen Allen:** Stephen thanked the Deans and Provost Cook for participating in the dinner with international students.

**Brad Cook:** Congratulations to Kim Craft on being appointed Associate Dean of Business.

**Richard Saunders:** Please "Save the Date" on May 10<sup>th</sup>. A trainer from OER Textbook initiative will be on campus.

*Mary Pearson motioned for an Executive Session. The motion was seconded by Robert Eves and **APPROVED** unanimously.*

*Deans Council moved to a budget session at 2:39 p.m.*

**UNDERGRADUATE CURRICULUM COMMITTEE MEETING**

February 1, 2018

3:00 pm, OM 106 Conference Room

**MINUTES**

**Present:** John Allred, Jeb Branin, Kim Craft, Jim Brandt for Eric Freden, Katya Konkle, Brian Ludlow, Paula Mitchell, Ravi Roy, James Sage, Brian Swanson, Laura Davis (guest), and Bonny Rayburn.

**CONSENT ITEMS**

**BUS**

<b>Prefix</b>	<b>Course Title</b>	<b>Credits</b>	<b>Change Requested</b>	<b>Implementation Date</b>	<b>Notes/Action</b>
HRHM 3510	Hospitality Managerial Finance	3	Course Sequencing – <b>Spring Annually</b>	Fall 2018	Approved
HRHM 3610	Guest Services	3	Title – <b>Strategic Customer Service</b>	Fall 2018	Approved
MGMT <del>2900-04</del>	Introduction to MIS – ERP	3	Course Sequencing – <b>Fall Annually, Spring Annually</b>	Fall 2018	Approved
MGMT <del>2900-30</del>	Introduction to MIS – ERP	3	Course Sequencing – <b>Fall Annually, Spring Annually</b>	Fall 2018	Approved
MGMT <del>3000-04</del>	Leadership Development	1-3	Course Sequencing – <b>As needed</b>	Fall 2018	Approved
MGMT <del>3050-04</del>	International Business	3	Prerequisites – <b>Junior standing or permission from Business advisor required</b> Course Sequencing – <b>Fall Annually, Spring Annually, Summer Annually</b> <b>Course Descriptions</b>	Fall 2018	Note: Change to prerequisites also implies change to Enrollment Considerations.  Approved
MGMT 3180	Management & Organizations	3	Course Sequencing – <b>Fall Annually, Spring Annually, Summer Annually</b> <b>Course Descriptions</b>	Fall 2018	Approved
MGMT 3210	Entrepreneurship	3	Prerequisites – <b>ACCT 2010 and FIN 3250, or permission from advisor required</b> Course Sequencing – <b>Fall Annually,</b>	Fall 2018	Approved

			<b>Spring Annually</b>		
MGMT 3340	Employment Law	3	Prerequisites – <b>MGMT 3180</b>	Fall 2018	Approved
MGMT 4100	Organizational Behavior and Leadership	3	Prerequisites – <b>Advanced Standing or permission from advisor required</b>	Fall 2018	Approved
MGMT 4200-30i	Business Government & Ethics	3	Course Sequencing – <b>Fall Annually, Spring Annually, Summer Annually</b>	Fall 2018	Approved
MGMT 4250	Advanced Seminar in HRHM	3	Course Sequencing – <b>As needed</b>	Fall 2018	Approved
MGMT 4750	Advanced Topics in Management	3	Title & Prefix – <b>MGMT 4750-30i Building Effective Teams</b> Course Sequencing – <b>As needed</b>	Fall 2018	Approved
MGMT 4750	Advanced topics in Management	3	Title & Prefix – <b>MGMT 4750-101</b> Course Sequencing – <b>As needed</b>	Fall 2018	Approved
MGMT 4890	Internship	1-12	Course Sequencing – <b>Fall Annually, Spring Annually, Summer Annually</b>	Fall 2018	Approved
MGMT 4950-30i	Strategic Management	3	Prerequisites – <b>Pre-business core, business core and declared business major</b> Course Sequencing – <b>Fall Annually, Spring Annually, Summer Annually</b>	Fall 2018	Approved
MKTG 3030	Buyer Behavior	3	Prerequisites – Remove “Advanced Standing”	Fall 2018	Approved
MKTG 3930	Advertising & Promotion		Title – <b>Integrated Marketing Communications (IMC)</b> Prerequisites – <b>MKTG 3010 and Advanced Standing</b>	Fall 2018	Updated paperwork received. Approved
MKTG 4100-01	Market Research and Strategy		Some kind of mis-match between Catalog and Banner (?) Update: Prerequisite change to: <b>MKTG 3010 and MATH 1040</b>		Updated paperwork received. Approved
MKTG 4930	Personal Selling and Sales Management	3	Nothing checked on form at all. Update: appears to be requesting a change to: Course Sequencing – <b>As Needed</b>		Updated paperwork received. Course Sequencing is being changed to “As Needed” Approved

COSE

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
BIOL 1620	General Biology II	3	Prerequisites – <b>Remove all</b>	Fall 2018	Approved
BIOL 3530	Plant Physiology	3	Prerequisite – <b>Add BIOL 1610/1615</b>	Fall 2018	Follow-up change from Biology 1620 change (see memo from Assoc. Prov.)  Approved
CHEM 1010	Introductory Chemistry	3	Co-requisite – <b>Remove co-requisite lab</b>	Fall 2018	This is the “Master” form for all of the other changes (see Memo from Ty Redd)  Approved
	GEO 1010/1015	Co-requisite – <b>Remove co-requisite lab</b>  (Note1: change is to the <i>Lecture</i> component only; the Labs will continue to have a co-requisite to prevent students from enrolling the Lab only)  (Note2: some of these courses are also listed below because there are additional changes)	Fall 2018	All of these lecture-lab co-requisites are being “de-coupled”  Approved	
	GEO 1020/1025				
	GEO 1030/1035				
	GEO 1050/1055				
	GEO 1090/1095				
	GEO 1110/1115				
	GEO 2210/2215				
	PHYS 1010/1015				
CHEM 4110	Biochemistry I	4	Prerequisite – <b>Add BIOL 1610/1615</b>	Fall 2018	Follow-up change from Biology 1620 change (see memo from Assoc. Prov.)  Approved
CSIS	Course prefix changes memo		See <b>MEMO</b> <ul style="list-style-type: none"> <li>• Change 19 CSIS courses to CS</li> <li>• Change 11 CSIS courses to IS</li> <li>• 11 CSIS courses remain CSIS</li> </ul>		Approved
GEO 1010	Geology Introductory Survey	3	Co-requisite – <b>Remove Course Description</b>	Fall 2018	Approved

GEO 1020	Dinosaurs and the History of Life	3	Co-requisite – <b>Remove Course Sequencing – Change to Fall – Even Years</b>	Fall 2018	Approved
GEO 1025	Dinosaurs and the History of Life Lab	1	Course Sequencing – Change to <b>Fall – Even Years</b>	Fall 2018	Approved
GEO 1030	Earthquakes, Volcanoes, Natural Hazards	3	Co-requisite – <b>Remove Course Description</b>	Fall 2018	Approved
GEO 1050	Geology of National Parks	3	Co-requisite – <b>Remove</b>	Fall 2018	Approved
GEO 1090	How the Earth Works	3	Co-requisite – <b>Remove Course Description</b>	Fall 2018	Approved
GEO 1110	Physical Geology	3	Co-requisite – <b>Remove Course Description</b>	Fall 2018	Approved
GEO 1220	Historical Geology		Prerequisites: <b>Four credits from one of the following pairs of lab and lecture courses: GEO 1010/1015, GEO 1020/1025, GEO 1030/1035, GEO 1050/1055, GEO 1090/1095, GEO 1110/1115, or GEO 2210/2215</b>	Fall 2018	Approved
GEO 2210	Geology of Southern Utah	3	Co-requisite – <b>Remove co-requisite Course Description</b>	Fall 2018	Approved
GEO 3010	Environmental Geology	3	Prerequisites: <b>Four credits from one of the following pairs of lab and lecture courses: GEO 1010/1015, GEO 1020/1025, GEO 1030/1035, GEO 1050/1055, GEO 1090/1095, GEO 1110/1115, or GEO 2210/2215</b>	Fall 2018	Approved
GEO 3110	Paleontology	3	Prerequisites: <b>A minimum grade of C (2.0 or above) in GEO 1220/1225</b>	Fall 2018	Approved
GEO 3120	Tectonics	3	Prerequisites: <b>Four credits from one of the following pairs of lab and lecture courses: GEO 1010/1015, GEO 1020/1025, GEO 1030/1035, GEO 1050/1055, GEO 1090/1095, GEO 1110/1115, or GEO</b>	Fall 2018	Approved



			<b>2210/2215</b>		
GEO 3170	Oceanography	3	Prerequisite: <b>A minimum grade of C (2.0 or above) in GEO 1110/1115 and admission to the program.</b> Course Sequencing – Change to <b>As Needed</b>	Fall 2018	Approved
GEO 3210	Mineralogy	3	Prerequisites: <b>CHEM 1210/1215 and four credits from one of the following pairs of lab and lecture courses: GEO 1010/1015, GEO 1020/1025, GEO 1030/1035, GEO 1050/1055, GEO 1090/1095, GEO 1110/1115, or GEO 2210/2215</b>	Fall 2018	Approved
GEO 3330	Igneous-Metamorphic Petrology	3	Prerequisites: <b>A minimum grade of C (2.0 or above) in GEO 3210/3215</b>	Fall 2018	Approved
GEO 3410	Sedimentology & Stratigraphy	3	Prerequisites: <b>A minimum grade of C (2.0 or above) in GEO 1220/1225</b>	Fall 2018	Approved
GEO 3510	Structural Geology	3	Prerequisite: <b>A minimum grade of C (2.0 or above) in GEO 1220/1225, MATH 1050, and MATH 1060</b>	Fall 2018	Approved
GEO 3990	Undergraduate Research	1-4	Prerequisite – <b>Instructor permission AND a minimum grade of C (2.0 or above) in GEO 1220/GEO 1225</b>	Fall 2018	Approved
GEO 4070	Applied Geochemistry	3	Prerequisite – <b>A minimum grade of C (2.0 or above) in GEO 3210/3215 and CHEM 1220/1225</b>	Fall 2018	Approved
GEO 4800	Senior Project	3	Prerequisite – <b>Instructor permission</b>	Fall 2018	Approved
GEO 4840	Cooperative Education	1-9	Prerequisite – <b>Instructor permission</b>	Fall 2018	Approved
GEO 4890	Geology Internship	1-8	Prerequisite – <b>Instructor permission</b> Course Sequencing – change to <b>As Needed</b>	Fall 2018	Approved
GEO 4960	Field Geology	6	Prerequisite – <b>A minimum grade of C (2.0 or above) in GEO 3410/GEO 3415, and GEO 3510/3515</b>	Fall 2018	Approved

GEO 4990	Seminar in Geology	1	Prerequisite – <b>Instructor permission</b>	Fall 2018	Approved
MATH 1050	College Algebra	4	Prerequisites: <b>One of the following within the last two years: “C” or better in MATH 1010; Math ACT of at least 23; adequate math placement score.</b> <b>Course Description</b>	Fall 2018	Approved
MATH 1630	Discrete Math	3	<b>Delete</b>	Fall 2018	Approved
MATH 4580	Complex Analysis	3	Title & Prefix – change to <b>MATH 3250 Complex Variables</b> Prerequisites – <b>C or better in MATH 2210</b> <b>Course Description</b>	Fall 2018	Approved
NFS 4480	Community Nutrition	3	Prerequisite – <b>A minimum grade of “C” (2.0 or above) in NFS 1020 and NFS 2020</b>		<b>Course Descriptions checked but no changes noted</b>  Approved
NR 3000	Wildlife Ecology and Management	3	Prerequisite – <b>NR 1010 or BIOL 1610/1615</b>	Fall 2018	Approved
PHYS 1010	College Physics I	3	Co-requisite – <b>Remove</b>	Fall 2018	<b>Justification completely misrepresents the nature of this decision – the Provost did NOT request this change; please see the Memo regarding GE Science Labs</b>  Approved
SCI 2120	SL:Rural Health Scholars	1	Method of grading – Change to <b>Graded</b>	Fall 2018	Approved

#### COEHD

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
ECED	Foundations in Early	3	Prerequisites –	Fall 2018	<b>Prerequisite not checked, but</b>

3920	Childhood Education		<b>ELED Majors: Admission to the Teacher Education Department FLHD Majors: Admission/Declared FLHD major Course Descriptions</b>		there appears to be a change to the prerequisites. Double-check with Registrar regarding change to prerequisites. Proposed prerequisite changes imply changes to Enrollment Considerations, but “None” are indicated on the form.  Approved
ECED 3950	Integrated Curriculum and Assessment: PreK-3	3	Prerequisites – <b>ECED 3920 with grade of “C” or better</b> <del>ELED Majors: Admission to the Teacher Education Department FLHD Majors: Admission/Declared FLHD major</del> <b>Course Description</b>	Fall 2018	Double-check with Registrar regarding change to prerequisites. Proposed prerequisite changes imply changes to Enrollment Considerations, but “None” are indicated on the form.  Approved
EDRG 4120	Integrated Studies of Children’s Literature	3	Prerequisites – <b>None</b>	Fall 2018	Approved
EDUC 2000	Exploring Education in Society	3	Title & Prefix – <b>EDUC 1010 Foundations in Education</b> Course Sequencing – <b>Nothing checked</b> <b>Course Descriptions</b>	Fall 2018	Approved
SCED 3570	Secondary Classroom Management	3	<b>Course Description</b>	Fall 2018	Approved

**HSS**

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
ANTH 1020	Biological Anthropology	3	Course Sequencing – <b>Fall Annually</b>	Fall 2018	Approved
ANTH 3010	Language, Thought, & Culture	3	Course Sequencing – <b>As Needed</b>	Fall 2018	Approved

ANTH 4960	Archaeological Field School	6	Course Sequencing – <b>As Needed</b>	Fall 2018	Approved
ENGL 3120	Writing in the Sciences	3	Title – Change to <b>Grant and Technical Writing Course Description</b>	Fall 12018	Approved
HIST 4990	Seminar in Historical Research	3	<b>Course Description</b>	Fall 2018	Approved
SOC 3000	Social Inequality & Justice	3	Course Sequencing – <b>As Needed</b>	Summer 2018	Approved
SOC 3030	Civic Engagement, Service Learning & Leadership	3	Course Sequencing – <b>As Needed</b>	Summer 2018	Approved
SOC 3110	Traveling Across South Asia	3	Title – Change to <b>Culture and Religion in South Asia</b>	Summer 2018	Approved
SOC 3200	Sociology of Popular Culture	3	Title – <b>Global Popular Culture</b>	Summer 2018	Approved
SOC 3370	Gender and Society in Global Perspectives	3	Course Sequencing – <b>As Needed</b>	Summer 2018	Approved
SOC 3560	Sociology of Leisure & Tourism	3	Course Sequencing – <b>As Needed</b>	Summer 2018	Approved
SOC 3800	Urban Sociology	3	Course Sequencing – <b>As Needed</b>	Summer 2018	Approved
SOC 3900	Social Movements	3	Course Sequencing – <b>As Needed</b>	Summer 2018	<b>Need signed original (received)</b> Approved
SOC 4000	Political Sociology	3	Course Sequencing – <b>As Needed</b>	Summer 2018	Approved
SOC 4500	Global Issues in Sociology	3	Course Sequencing – <b>Fall Annually</b>	Summer 2018	Approved
SOC 4530	Diasporas and Transnationalism	3	Title – Change to <b>International Ties &amp; Civic Citizenship</b>	Summer 2018	Approved

### PVA

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
ART 2210	Digital Tools	3	<b>Course Description</b>	Fall 2018	Approved
DANC	Dance for Musical	3	Title – Change to <b>Dance for Musical</b>	Fall 2018	Approved

2070	Theatre		<b>Theatre I</b> Course Sequencing – Change to <b>Spring Odd Years</b> <b>Course Descriptions</b>		
MUSC 0990	Recital Attendance	0	Co-requisites – <b>None</b>	Fall 2018	Approved
MUSC 1110	Music Theory I	3	Prerequisites – <b>Students must pass a music theory entrance exam</b>	Fall 2018	Approved
MUSC 1130	Aural Skills I	1	Prerequisites – <b>None</b> <b>Course Descriptions</b> Course Sequencing <b>(??)</b>	Fall 2018	<b>Changes are made to Course Sequencing, but this change is not indicated on the form.</b> Approved
MUSC 1150	Class Piano I	1	Co-requisites – <b>None</b> Enrollment Considerations – <b>Include Theatre – Musical Theatre, BFA Degree, Include Music Major</b>	Fall 2018	Approved
MUSC 2110	Music Theory III	3	Prerequisites – <b>A grade of C or Higher in MUSC 1120 and MUSC 1140; successful completion of the Piano Proficiency Exam</b> Co-requisites – <b>MUSC 2130</b> <b>Course Descriptions</b>	Fall 2018	Approved
MUSC 2130	Aural Skills III	1	Prerequisites – <b>A grade of C or higher in MUSC 1120 and MUSC 1140</b>	Fall 2018	Approved
MUSC 2180	Technology for Music Educators	3	Prerequisites – <b>A grade of C or higher MUSC 1110 and MUSC 1120</b>	Fall 2018	Approved
MUSC 2320	Keyboard Collaborative Arts	2	Prerequisites – <b>A grade of B or higher in MUSC 1400 or MUSC 1410</b>	Fall 2018	Approved
MUSC 2400	Individual Applied Music Instruction	1	Prerequisites – <b>A grade of B or higher in 2 credits of MUSC 1400 and permission of the instructor</b> <b>Course Descriptions</b>	Fall 2018	<b>Double-Check with Registrar on multiple semester prerequisite.</b> Approved
MUSC 2410	Individual Applied Music Instruction	2	Prerequisites – <b>A grade of B or higher in 4 credits of MUSC 1410 and permission of the instructor</b> <b>Course Descriptions</b>	Fall 2018	<b>Double-Check with Registrar on multiple semester prerequisite.</b> Approved

MUSC 2420	Piano Literature & Performance History I	2	Prerequisites – <b>A grade of B or higher in MUSC 1410</b>	Fall 2018	Need Signed Original. Approved
MUSC 2430	Piano Literature & Performance History II	2	Prerequisites – <b>A grade of B or higher in MUSIC 1410</b>	Fall 2018	Need Signed Original Approved
MUSC 2670	German Diction & Literature for Singers	3	Prerequisites - <b>A grade of C or higher in MUSC 1170</b>	Fall 2018	Approved
MUSC 2680	French Diction & Literature for Singers	3	Prerequisites - <b>A grade of C or higher in MUSC 1170</b>	Fall 2018	Approved
MUSC 2710	Instrument Literature	2	Prerequisites – <b>A grade of B or higher in 4 credits of MUSC 1410</b> Course Sequencing – As needed <b>Course Descriptions</b>	Fall 2018	Double-Check with Registrar on multiple semester prerequisite. Approved
MUSC 3070	Form and Analysis	3	Prerequisites – <b>A grade of C or higher in MUSC 2110</b>	Fall 2018	Approved
MUSC 3250	Piano Ensemble	1	Prerequisites – <b>None</b>	Fall 2018	Approved
MUSC 3340	Luminosa Women’s Choir	1	Prerequisites – <b>None</b>	Fall 2018	Need Signed Original Approved
MUSC 3360	Concert Choir	1	Prerequisites – <b>None</b>	Fall 2018	Need Signed Original Approved
MUSC 3400	Individual Applied Music Instruction	1	Prerequisite – <b>A grade of B or higher in 2 credits of MUSC 2400 and permission of the instructor</b> <b>Course Description</b>	Fall 2018	Double-Check with Registrar on multiple semester prerequisite. Approved
MUSC 3410	Individual Applied Music Instruction	2	Prerequisite – <b>A grade of B or higher in 4 credits of MUSC 2410 and permission of the instructor</b> <b>Course Description</b>	Fall 2018	Double-Check with Registrar on multiple semester prerequisite. Approved
MUSC 3450	Piano Pedagogy I	2	Prerequisites – <b>A grade of B or higher in MUSC 1410</b>	Fall 2018	Need Signed Original Approved
MUSC 3460	Piano Pedagogy II	2	Prerequisites – <b>A grade of C or higher in MUSC 3450</b>	Fall 2018	Approved
MUSC 3530	Twentieth Century Music: History & Theory	3	Prerequisites – <b>A grade of C or higher in MUSC 3070</b>	Fall 2018	Approved

MUSC 4060	Orchestration & Arranging	3	Prerequisites – <b>A grade of C or higher in MUSC 3070</b>	Fall 2018	Approved
MUSC 4350	Advanced Instrumental Conducting	2	Prerequisites – <b>A grade of C or higher in MUSC 2140, MUSC 2350, MUSC 3070</b>	Fall 2018	“AND” Approved
MUSC 4360	Advanced Choral Conducting	2	Prerequisites – <b>A grade of C or higher in MUSC 2140, MUSC 2350, MUSC 3070, MUSC 3500, MUSC 3510</b>	Fall 2018	“AND” Approved
MUSC 4400	Individual Applied Music Instruction	1	Prerequisites – <b>A grade of B or higher in 2 credits of MUSC 3400 and permission of the instructor</b> <b>Course Descriptions</b>	Fall 2018	Approved
MUSC 4410	Individual Applied Music Instruction	2	Prerequisites – <b>A grade of B or higher in 4 credits of MUSC 3410 and permission of the instructor</b> <b>Course Descriptions</b>	Fall 2018	Approved
MUSC 4510	Instrumental Pedagogy	2	Prerequisites – <b>A grade of B or higher in 4 credits of MUSC 2410</b> <b>Course Descriptions</b>	Fall 2018	Approved
MUSC 4620	Vocal Pedagogy Seminar	1	Prerequisites – <b>A grade of C or higher in MUSC 4610</b>	Fall 2018	Approved
MUSC 4700	Choral Literature	2	Prerequisites – <b>A grad of C or higher in MUSC 2140, and 3070, and 2350</b>	Fall 2018	Approved
MUSC 4710	Instrumental Ensemble Literature	2	Prerequisites – <b>A grade of C or higher in MUSC 2140, 3070, and 2350</b>	Fall 2018	Approved
MUSC 4960	Choral Methods	2	Prerequisites – <b>A grade of C or higher in MUSC 2140, 3070 and 2350</b>	Fall 2018	Approved
MUSC 4970	Instrumental Methods	2	Prerequisites – <b>A grade of C or higher in MUSC 2140, 3070, and 2350</b>	Fall 2018	Approved
THEA 1033	Acting I	3	Title – Change to <b>Acting I: Intro to Acting</b> Enrollment Considerations – <b>Include Major – Theatre Arts, Theatre Arts Education</b> <b>Course Descriptions</b>	Fall 2018	Approved

THEA 1113	Voice and Diction	3	Title – Change to <b>Voice and Diction I</b>	Fall 2018	Approved
THEA 1513	Stagecraft	3	<b>Course Description</b>	Fall 2018	Approved
THEA 1541	Theatre Production Lab	1	Title – <b>Stagecraft Lab Course Descriptions</b>	Fall 2018	Approved
THEA 2033	Acting II	3	Prerequisite – <b>THEA 1033</b>	Fall 2018	Approved
THEA 2541	Theatre Production Lab	1	Title – <b>Costume Construction Lab Course Descriptions</b>	Fall 2018	Approved
THEA 2711	Dramatic Literature	1	Title – <b>Play Reading</b>	Fall 2018	Approved
THEA 3123	Classical Acting Approaches	3	Title – <b>Acting IV: Classical Acting I</b> Prerequisites – <b>THEA 3033</b> Course Sequencing – <b>Fall Odd Years</b> Enrollment Considerations – <b>Include BFA Degree, Include Theatre Arts Major</b> <b>Course Descriptions</b>	Fall 2018	Approved
THEA 3133	Musical Theatre I	3	Title – <b>Acting IV: Musical Theatre I/Audition</b> Prerequisites – <b>THEA 3033</b> Course Sequencing – <b>Fall Even Years</b> Enrollment Considerations – <b>Include BFA Degree, Include Theatre Arts Major</b> <b>Course Descriptions</b>	Fall 2018	Approved
THEA 3723	Theatre History: Realism, Post Realistic, & Contemporary Thea	3	Prerequisites – <b>THEA 3713</b>	Fall 2018	Approved
THEA 4113	Acting Shakespeare I	3	Title & Prefix - <b>THEA 3033 Acting III: Shakespeare</b> Course Sequencing (??) <b>Course Description</b>	Fall 2018	<b>Course Sequencing checked but no changes made</b> Approved
THEA	Acting Shakespeare II	3	Title – <b>Acting V: Classical Acting II</b>	Fall 2018	Approved



4153			Prerequisites – <b>THEA 3123</b> Course Sequencing – <b>Spring Even Years</b> Enrollment Considerations – <b>Include BFA Degree, Include Theatre Arts Major</b> <b>Course Descriptions</b>		
THEA 4163	Musical Theatre II	3	Title – <b>Acting V: Musical Theatre II</b> Course Sequencing – <b>Spring Odd Years</b> Enrollment Considerations – <b>Include BFA Degree, Include Theatre Arts Major</b> <b>Course Descriptions</b>	Fall 2018	Approved
THEA 4541	Theatre Production Lab	1	Title – <b>Advanced Production Practicum</b>	Fall 2018	Approved

**SIEL**

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
HONR 2040	Honors Inquiry and Analysis	1	Method of grading – Change to <b>Graded</b>	Fall 2018	Approved
HONR 3040	Honors Application and Dissemination	1	Method of grading – Change to <b>Graded</b>	Fall 2018	Approved
UNIV 3000	Health Care Exploration – Rural Health Scholars	1	Method of grading – Change to <b>Graded</b>	Fall 2018	Approved

**SUBSTANTIVE ITEMS**

**BUS**

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
Note: <i>Airforce</i> ROTC is coming to SUU; these new AERO courses are based on the Airforce ROTC courses offered at other USHE institutions. Curriculum Vitae for Colonel Hogan and Captain Slade have been posted in Canvas.					

AERO 143R5	Physical Training	.5	New Course	Fall 2018	Approved
AERO 305R5	Honor Guard	1	New Course	Fall 2018	Approved
AERO 1000	Leadership Laboratory 1A	.5	New Course	Fall 2018	Approved
AERO 2000	Leadership Laboratory 2A	.5	New Course	Fall 2018	Approved
AERO 3000	Leadership Laboratory 3A	.5	New Course	Fall 2018	Approved
AERO 400R5	Leadership Laboratory 4A	.5	New Course	Fall 2018	Approved
AERO 1010	Leadership Laboratory 1B	.5	New Course	Fall 2018	Approved
AERO 2010	Leadership Laboratory 2B	.5	New Course	Fall 2018	Approved
AERO 3010	Leadership Laboratory 3B	.5	New Course	Fall 2018	Approved
AERO 401R5	Leadership Laboratory 4B	.5	New Course	Fall 2018	Approved
AERO 1100	The Foundation of the USAF A	1	New Course	Fall 2018	Approved
AERO 1110	The Foundation of the USAF B	1	New Course	Fall 2018	Approved
AERO 2100	The Evolution of USAF Air and Space Power A	1	New Course	Fall 2018	Approved
AERO 2110	The Evolution of the USAF Air and Space Power B	1	New Course	Fall 2018	Approved
AERO 3100	Management and Leadership A	3	New Course	Fall 2018	Approved
AERO 3110	Management and Leadership B	3	New Course	Fall 2018	Approved
AERO 4100	National Security Affairs A	3	New Course	Fall 2018	<b>Pre-requisite 3110</b> Approved
AERO 4110	National Security Affairs B	3	New Course	Fall 2018	<b>Pre-requisite 4100</b> Approved
ECON 4270	Advanced Econometrics/Business Analytics Emphasis	3	New Course	Fall 2018	Approved
MILS 1150	Military Physical Fitness Training, Army ROTC based	.5 – 3	New Course (and also change to Credit Hours?)	Fall 2018	New Course form also indicates that there's a change to existing Credit Hours (but that would be impossible if it is truly a new course.) Inappropriately entered <i>new course information</i> under box "1 Current Information" when

					instructions state to “Skip to #2 below”. Approved
MKTG 4200	Digital Marketing	3	<b>New Course</b>	Fall 2018	Updated paperwork received. The Learning Activities and Assessment Methods for Learning Outcomes 1-5 are identical. Only Learning Outcome 6 has different Learning Activities and Assessment Methods. Learning Outcomes on curriculum form do not match learning outcomes in syllabus (except 1, 6). Approved

**COSE**

Prefix	Course Title	Credits	Change Requested		Notes/Action
CSIS 1030	Foundations of Computer Science	3	<b>New Course</b>	Fall 2018	Approved
CSIS 4560	Big Data Analytics	3	<b>New Course</b>	Fall 2018	<b>Add: “C” or better to prereq</b> Approved
IS 3750	Security Scripting	3	<b>New Course</b>	<del>Spring 2018</del> Fall 2018	Contact Hours missing (should be 3 for a 3-credit Lecture course) <b>Add: “C” or better to prereq</b> Approved
MATH 2900	Mathematical Software: [TOPIC]	1	<b>New Course</b>	Fall 2018	Approved
MATH 4700	Special Topics: [TOPIC]	1-3	<b>New Course</b>	Fall 2018	Approved

### HSS

Prefix	Course Title	Credits	Change Requested		Notes/Action
CHIN 2010	Intermediate Chinese I	4	New Course	Fall 2018	Approved
CHIN 2020	Intermediate Chinese II	4	New Course	Fall 2018	Approved
COMM 1030	Introduction to Social Media	3	New Course	Fall 2018	Approved
ENGL 3860	History and Theory of Rhetoric	3	New Course	Fall 2018	Approved
ENGL 4160	Special Topics in Rhetoric and Writing	3	New Course	Fall 2018	Approved
HIST 4700	Special Topics in History: (Insert subtopic here)	3	New Course	Fall 2018	Approved
PSY 4891	Psychology Internship Capstone	3-12	<del>New Course</del> Update: credit hours	Fall 2018	<b>Variable Credit 3-12</b> Approved
SOC 2600	Marriage and Family	3	Course Level – Change to <b>SOC 3750</b>	Summer 2018	Approved

### PVA

Prefix	Course Title	Credits	Change Requested		Notes/Action
DANC 1230	Modern Dance II	1.5	New Course	Fall 2018	Approved
DANC 3070	Dance for Musical Theatre II	2	New Course	Fall 2018	Approved
MUSC 3350	Opus Chamber Choir	1	Contact Hours – 3	Fall 2018	Approved
MUSC 3360	Concert Choir	1	Contact Hours – 3	Fall 2018	<b>Regular class appears to be scheduled for Tues/Thurs 11:00 am – 12:20 pm (during the University Hour)</b> Approved

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THEA 1041	Performance Seminar	5	<b>New Course</b>	Fall 2018	<b>0.5 Credits</b> Approved
THEA 1221	Make-Up for the Actor	1	<b>New Course</b>	Fall 2018	Approved
THEA 1223	Make-Up	3	Schedule Type – <b>Lecture/Lab</b> Credit Hours – <b>2</b> Contact Hours – <b>4</b> Course Description	Fall 2018	<b>Combined some changes from Consent Form and Substantive Form into a single form (very helpful)</b> Approved
THEA 2113	Voice and Diction II	3	<b>New Course (confirmed number: 2113)</b>	Fall 2018	Approved
THEA 2533	Drawing and Rendering for the Theater	2	Credit Hours – <b>3</b> Contact Hours – <b>6</b> Prerequisites – None (remove all)	Fall 2018	<b>Combined some changes from Consent Form and Substantive Form into a single form (very helpful)</b> Approved
THEA 2713	Dramatic Literature	3	<b>New Course</b>	Fall 2018	Approved
THEA 3545	Production Practicum	1	<b>New Course</b>	Fall 2018	<b>Need electronic copy. Okay.</b> Approved
THEA 3571	Portfolio	1	Credit Hours – <b>2</b> Contact Hours – <b>2</b> Prerequisites – <b>Junior or Senior Standing</b> <b>Course Description</b>	Fall 2018	<b>Combined some changes from Consent Form and Substantive Form into a single form (very helpful)</b> Approved
THEA 4102	Movement III: Suzuki Training	2	<b>New Course</b>	Fall 2019	<b>Implementation date indicates Fall 2019. If approved at this meeting, it will be added to the 2018-2019. If the department really wants to have this new course be added for 2019, then remove from this agenda and bring it back in Fall 2018 for approval.</b> Approved

THEA 4123	Movement II	3	Course Number – <b>THEA 3212</b> Prerequisites – <b>THEA 2033, and THEA 1713, and THEA 2112</b> Enrollment Consideration – <b>None</b> (remove all) Course Sequencing – <b>Spring Annually</b> Credit Hours – <b>2</b> Contact Hours – <b>4</b>	Fall 2018	<del>“OR”</del> or “AND”  Combined some changes from Consent Form and Substantive Form into a single form (very helpful) Approved
THEA 4133	Stage Combat	3	<b>Course Description</b> Course Sequencing – <b>As Needed</b> Credit Hours – <b>2</b> Contact Hours – <b>4</b>	Fall 2018	Approved
THEA 4412	Acting VI: Professional Portfolio	2	<b>New Course</b>	Fall 2018	Approved
THEA 4471	BFA Showcase	1	<b>New Course</b>	Fall 2018	Approved

### SIEL

Prefix	Course Title	Credits	Change Requested		Notes/Action
UNIV 1050	College Student Success	3	Credit Hours – Change to <b>2</b> Contact Hours – Change to <b>2</b>	Fall 2018	<b>Variable credits 1-3</b> Approved

### DEGREE/PROGRAM ITEMS

#### AVIATION

Degree/Program	Change Requested		Notes/Action
AAS Aviation	See Memo & <b>R401</b> (new emphasis in Aircraft Maintenance Technician)	Fall 2018	<b>Not approved. Refer back – need full R401 template.</b>

#### BUS

Degree/Program	Change Requested		Notes/Action
Economics	See memo & <b>R401</b> (new emphasis in Business Analytics)	Fall 2018	Approved with corrections
Hospitality Management	See memo & <b>R401</b> (new major: Hospitality Management – to be AACSB accredited)	Fall 2018	<b>Not approved. Refer back – need full R401 template.</b>

### COSE

Degree/Program	Change Requested		Notes/Action
Computer Science – New Certificate of Proficiency	See memo & <b>R401</b> (new certificate)	Fall 2018	Approved
Information Systems Composite BS Degree	See memo & <b>R401</b> (creation of 3 new emphases: Cybersecurity, Network Administration, Management of Information Systems)	Fall 2018	<b>Remove 6000 level courses.</b> Approved
Computer Science major and Information Systems major	Carry forward CS degree-program changes from Fall 2017 to coincide with IS degree-program changes.	Fall 2018	Approved
CSIS – prerequisite changes	Another carry forward item from Fall 2017 regarding a “batch” set of changes to CSIS course prerequisites	Fall 2018	Approved
Geosciences, BA	See memo & <b>R401</b> (new degree)	Fall 2018	Approved
Geology Composite – Professional Emphasis, BS	See memo (various changes)	Fall 2018	Approved
			Approved
Natural Resource/Range Management Emphasis	See memo	Fall 2018	Approved

### HSS

Degree/Program	Change Requested		Notes/Action
English	See memo & <b>R401</b> (creation of new emphasis in Rhetoric & Composition)	Fall 2018	Approved
Psychology BA/BS	See memo	Fall 2018	Includes changes to both Psychology and Psychology-

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			Human Services Approved
Sociology BA/BS	See memo	Fall 2018	Approved
Spanish (Major and Minor)	See memo	Fall 2018	Includes changes to Spanish BA, Spanish Teaching BA, Spanish Minor  Approved

**PVA**

Degree/Program	Change Requested		Notes/Action
Music	See memo	Fall 2017 <del>18</del>	Approved
Theatre – Classical Acting, BFA	See memo	Fall 2018	Approved
Theatre – Musical Theatre, BFA	See memo	Fall 2018	Approved
Theatre – Theatre Design & Technology Emphasis, BFA	See memo	Fall 2018	Approved

**SIEL**

Degree/Program	Change Requested		Notes/Action
Bachelor of Interdisciplinary Studies	See memo	Fall 2018	Approved

**Discussion Items**



## GRADUATE CURRICULUM COMMITTEE MEETING

February 2, 2018

3:00 pm, Shooting Star Room (HCC)

### MINUTES

**Present:** Alison Adams, John Allred, Mark Atkinson, Matt Barton, Rachel Bishop (also serving as proxy for Tom Herb), Robin Boneck (also serving as proxy for Kim Craft), Cynthia Kimball Davis (via telephone), Katya Konkle, Steve Meredith, Tony Pellegrini, Angela Pool-Funai, James Sage, Nathan Slaughter, Parker Hess, Dezhi Wu, Anne Smith (guest), Jennifer Hunter (guest), Julia Combs (guest), and Bonny Rayburn.

### CONSENT ITEMS

#### BUS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
MGMT 6100	Managing Organizations and People	3	Prerequisites – <b>Acceptance into MBA program. Fall: Online Spring: Live</b> Course Sequencing – <b>Fall Annually, Spring Annually</b>	Fall 2018	Approved unanimously
MGMT 6300	Labor Management Relations	3	Prerequisites – <b>Acceptance into a graduate program. Fall: Online only</b> Course Sequencing – <b>Fall Annually</b>	Fall 2018	Approved unanimously
MGMT 6320	Labor Management Relations	3	Prerequisites – <b>Acceptance into MBA program</b>	Fall 2018	Approved unanimously
MGMT 6340	Strategic Issues in HR	3	Prerequisites – <b>Acceptance into MBA program</b>	Fall 2018	Approved unanimously
MGMT 6900	Project/Thesis	3	Course Sequencing – <b>As Needed</b>	Fall 2018	Approved unanimously

#### COEHD

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
IELE 5200	Energy in STEM for Elementary Teachers	3	Title & Prefix – Change to <b>EDUC 5200 Energy in STEM for Elementary Teachers</b>	Fall 2018	Approved unanimously
IELE 5210	Force in STEM for	3	Title & Prefix – <b>EDUC 5210 Force in</b>	Fall 2018	Approved unanimously

	Elementary Teachers		<b>STEM for Elementary Teachers</b>		
IELE 5220	STEM Integrated Math for Elementary Teachers – Data Analysis	3	Title & Prefix – <b>EDUC 5220 Integrated Mathematics: Data Analysis &amp; Problem Solving</b>	Fall 2018	Approved unanimously
IELE 5230	Nature of Science and Engineering	3	Title & Prefix – <b>EDUC 5230 Nature of Science and Engineering</b>	Fall 2018	Approved unanimously
IELE 5240	Matter in STEM for Elementary Teachers	3	Title & Prefix – <b>EDUC 5240 Matter in STEM for Elementary Teachers</b>	Fall 2018	Approved unanimously
IELE 5250	STEM Practices with a focus on Technology and Problem-base	3	Title & Prefix – <b>EDUC 5250 Technology and Problem-Based Learning</b>	Fall 2018	Approved unanimously

### HSS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
COMM 6135	Health Communication	3	Delete	Fall 2018	Approved unanimously

### SUBSTANTIVE ITEMS

### BUS

Prefix	Course Title	Credits	Change Requested		Notes/Action
ANLY 6100	Data Analytics I	3	New Course	Fall 2018	Clarification needed on Pre-requisites (they are all undergraduate courses; is there a better way to keep this original intention but in a more elegant way?) Approved unanimously
ANLY 6110	Data Analytics II	3	New Course	Fall 2018	Pre-requisite lists “Data Analytics I” – what is required is the course Prefix and Number (not the title). Updated to: ANLY 6100 Approved unanimously

**COEHD**

Prefix	Course Title	Credits	Change Requested		Notes/Action
EDUC 6898	Admin/Supervisory Capstone – Elementary Internship	6	Credit Hours – change to <b>3</b> <b>Course Description</b>	Summer 2018	Approved unanimously
EDUC 6899	Admin/Supervisory Capstone – Secondary Internship	6	Change to <b>3</b> <b>Course Description</b>	Summer 2018	Approved unanimously

**HSS**

Prefix	Course Title	Credits	Change Requested		Notes/Action
COMM 6160	Communication and Digital Culture	3	<b>New Course</b>	Fall 2018	Contact Hours missing. <b>3</b> Approved unanimously

**PVA**

Prefix	Course Title	Credits	Change Requested		Notes/Action
MUED 5810	Band Instrument Repair Workshop	1	<b>New Course</b>	Summer 2018	Approved unanimously
MUED 5820	Orchestra Instrument Repair Workshop	1	<b>New Course</b>	Summer 2018	Approved unanimously
<b>MUED 5830</b>	<b>Percussion Repair Workshop</b>	<b>1</b>	<b>New Course</b>	<b>Summer 2018</b>	Approved unanimously
MUSC 6600	MIDI Orchestration	2	<b>New Course</b>	Summer 2018	Approved unanimously

**GOS**

Prefix	Course Title	Credits	Change Requested		Notes/Action
GOSC 5200	Carnegie Basics Certificate	3	<b>New Course</b>	Summer 2018	Approved unanimously
GOSC 6200	Carnegie Basics Seminar	3	<b>New Course</b>	Summer 2018	Approved unanimously

**DEGREE/PROGRAM ITEMS**

**BUS**

<b>Degree/Program</b>	<b>Change Requested</b>		<b>Notes/Action</b>
MAcc	See Memo and R401: new emphasis in Business Analytics	Fall 2018	Approved unanimously Recommended: references to any undergraduate courses should use graduate course numbers... perhaps by listing such courses as: CSIS 3200/6200? (we can address this concern to find an adequate solution)
MBA	See Memo and R401; 2 new emphases (Business Analytics and Cybersecurity)	Fall 2018	Approved unanimously  <i>Business Analytics Emphasis:</i> Recommended: references to any undergraduate courses should use graduate course numbers... perhaps by listing such courses as: CSIS 3200/6200? (we can address this concern to find an adequate solution)  <i>Cybersecurity Emphasis:</i> no courses were listed on the R401; however, during the meeting, Dr. Wu shared her course list with the committee. This provided sufficient reassurance to the committee to proceed with approval. Recommended: references to any undergraduate courses should use graduate course numbers... perhaps by listing such courses as: CSIS 3200/6200? (we can address this concern to find an adequate solution)

**HSS**

<b>Degree/Program</b>	<b>Change Requested</b>		<b>Notes/Action</b>
Master of Public Administration (MPA)	See Memo (Minimum grade of B- added to requirements)	Fall 2018	Approved unanimously

**PVA**

<b>Degree/Program</b>	<b>Change Requested</b>		<b>Notes/Action</b>
Master of Music Education	See Memo	Summer 2018	Approved unanimously
Master of Music in Music Technology	See Memo	Summer 2018	Program Title not entered on electronic copy (handwritten entry provided) Approved unanimously