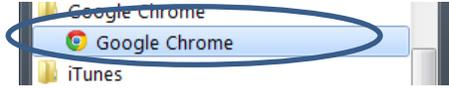


## How to pull Degree Requirements from the E-catalog

It is recommended that you use **Google Chrome** to pull the Degree Requirements from the E-catalog. While you can use Firefox to accomplish the same purpose, formatting from the E-catalog will not carry over, due to a software conflict with Firefox and word.

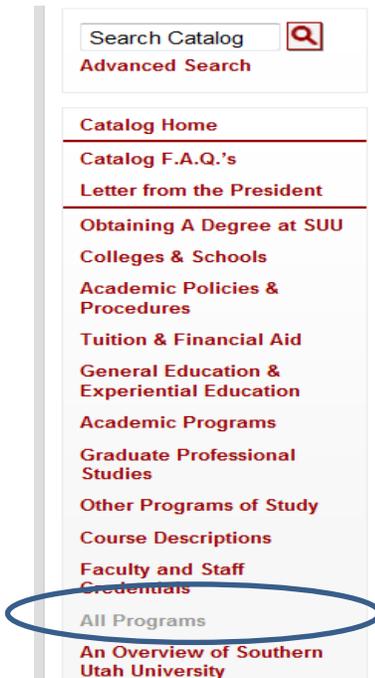
Open Google



Go to catalog.suu.edu



Navigate to the Degree that you wish to make edits to by clicking on the “All Programs” Link:



Navigate to your Program(s) on the list.

Co... Southern Utah University - ... Suggested Sites Web Slice Gallery

- [Early Childhood Development A.A.S.](#)
- [Engineering Technology Electronics Emphasis, A.A.S.](#)
- [Equine Studies, A.A.S.](#)
- [General Technology - Business Emphasis, A.A.S. \(SWATC transfers only\)](#)
- [General Technology - Construction Technology Emphasis, A.A.S. \(SWATC tran](#)
- [Information Technology - All Emphases, A.A.S.](#)
- [Paralegal/Legal Assistant, A.A.S.](#)
- [Pre-Engineering, A.P.E.](#)

**Bachelors**

- [Accounting Composite, B.A.](#)
- [Accounting Composite, B.S.](#)
- [Agricultural Science and Industry, B.I.S.](#)
- [Art History, B.A.](#)
- [Art, B.A.](#)
- [Art, B.S.](#)
- [Athletic Training, B.S.](#)
- [Bachelor of Arts in General Studies \(BGS\)](#)
- [Bachelor of Interdisciplinary Studies, B.I.S.](#)
- [Biology - Botany Emphasis, B.A.](#)
- [Biology - Botany Emphasis, B.S.](#)
- [Biology - Education Emphasis, B.A.](#)

To view the program requirements, click on the link. This will open a new page. The degree title will be immediately below the “General Catalog” header.

2012-2013 General Catalog

# GENERAL CATALOG

**Biology - Botany Emphasis, B.A.**

Return to: [All Programs](#)

### General Education Core

See [General Education](#)

- Core Course Requirements 16-17 credits
- Knowledge Areas Requirements 16 credits

### University Requirements

### Experiential Education (3 Credits)

- UNIV 1010 - EDGE Program Introduction 1 credits
- UNIV 3925 - EDGE Project Proposal: [Engagement Center] 1 credits
- UNIV 4925 - EDGE Program Completion: [Engagement Center] 1 credits

### Degree Requirements

BA Degree - Foreign Language Requirement (16 credits or proficiency test)

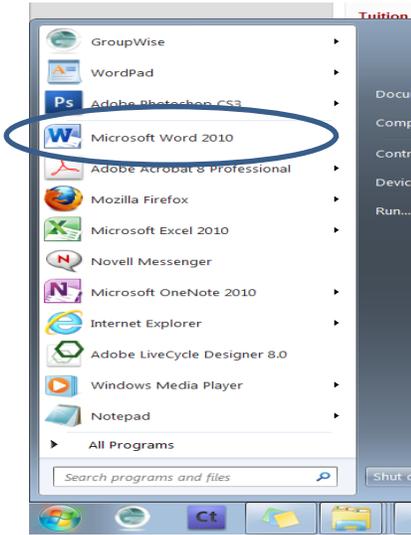
### Botany Curriculum Summary

### Core Requirements (20 Credits)

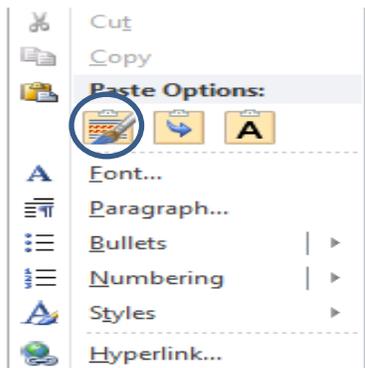
- BIOL 1610 - General Biology 3 credits
- BIOL 1615 - General Biology Lab I 1 credits



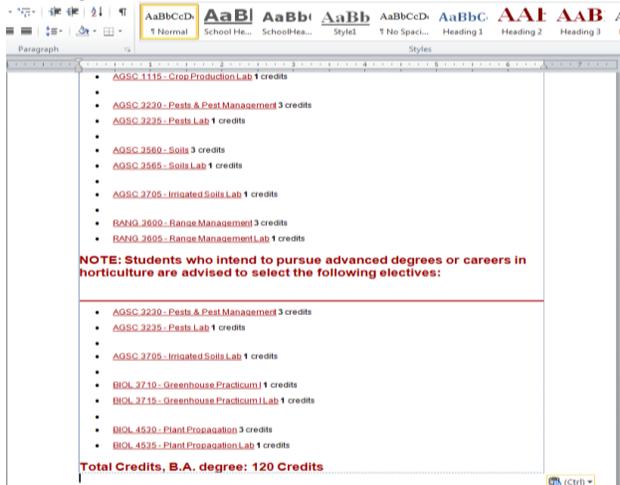
Now, you'll need to navigate to Microsoft Word, and open a new document.



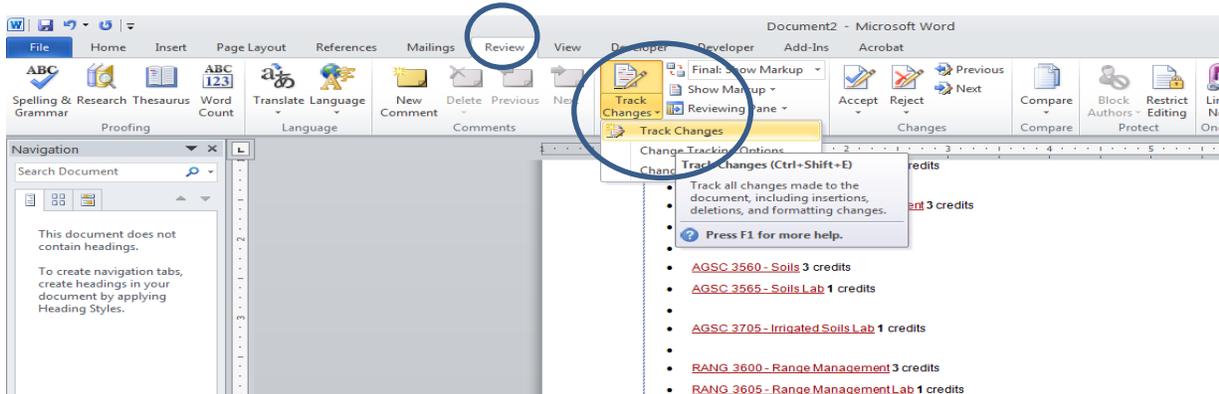
When you have your new document opened, click your cursor so it appears in the beginning of the new document, right click, and under Paste Options, select the first one, "Keep Source Formatting"



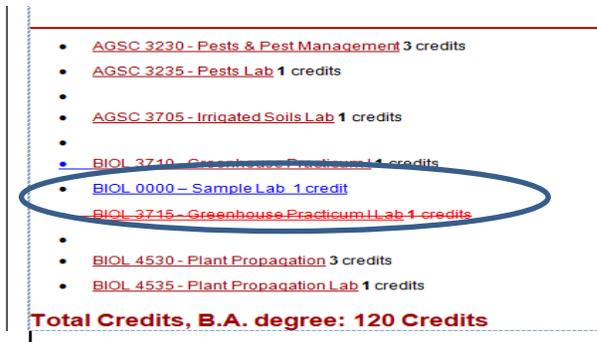
When the text pastes into your word document, it should look similar to the way it appeared in the E-catalog.



Before you make any edits to the degree requirements, click on the “Review” tab on the top navigation panel, and enable track changes.



Now go ahead and make edits to your table. Anything that you delete will be struck out and in red text, and anything you add will be in blue text.



Once you’ve made all your changes, remember to save your document.