

Scholarly Activity Performance Standard

A. Introduction

In an effort to identify the type of scholarly activities that the Engineering Technology and Construction Management Department values, formal annual reviews of non-tenure, tenure-track and tenured faculty (according to the Boyer Model) are conducted. The following activity/achievements have been classified into three Value Categories:

B. High Value

1. Publication in peer-reviewed venues (journals or conference proceedings)
2. Present a short course or an online course in connection with a conference by invitation or request
3. Publication of a book/chapters/sections or commercial publication of lab manual
4. Formal collaborative undergraduate research characterized by regular meetings that will result in dissemination (no faculty credit for student's work)
5. Implementation results of faculty/student scholarly activity or projects (must have evidence – honors thesis or other public documentation)
6. Receive an external research grant award
7. Completion of a terminal degree thesis or dissertation (with approved advisor) OR completion of professional licensure
8. Participation in projects that result in the implementation of the results in industry
9. Pedagogical research leading to successful ABET accreditation
10. Develop a course that results in dissemination (presenting it at a conference, for example)
11. Other activity/achievements deemed (by the Department Chair) to be of similar caliber

C. Medium Value

1. Publication in non-peer reviewed or government document
2. Oral or poster presentation at scholarly/professional venue
3. Evidence of ongoing research
4. Apply for an external grant award or fellowship (with pending approval/denial)
5. Formal work on a terminal degree thesis or dissertation (with approved advisor) or major progress toward licensure (e.g., FE Examination)
6. Referee an article in a journal or online venue
7. Submission of an article for publication (with subsequent rejection OR pending approval/rejection)
8. Formal review of text or lab manual (by request of publisher)
9. Receive scholarly award or other scholarly recognition
10. Conducting a workshop or formal training OR serving as a guest lecturer in a colleague's class
11. Integration of rapidly evolving, substantially changing information and technology into the program curriculum for courses and/or laboratory activities
12. Other activity/achievements deemed by the Department Chair to be of similar caliber

D. Low Value

1. Publishing in professionally related journals or magazines to inform or educate the public
2. Formal written professional consultation/informal documented consultation
3. Be nominated for a scholarly award or other recognition (without receiving award or recognition)
4. Documented participation in a grant or proposal writing effort
5. Review of an article in a journal or online venue
6. Participation in a workshop or formal training
7. Work with students who present a paper/poster at professional meetings OR developing and supervising student projects in Capstone courses
- 8.* Completing course work or participating in a conference to advance one's knowledge in one's discipline or maintain PE licensure
9. Engaging in scholarly activity that results in the development or improvement of curriculum
10. Developing assessment criteria, methods or materials
11. Reviewing, investigating, creating, or applying software applications in new ways
12. Consultation or serving as an expert witness on legislation or other issues of public concern
13. Participating in interdisciplinary research or educational activities
14. Give a departmental or CARAT seminar presentation
15. Other activity/achievements deemed by the Department Chair to be of similar caliber

E. Standard Performance

Engineering Technology and Construction Management Department has decided that the annual rating level of SP (Standard Performance) for its faculty be defined as:

- a) One item from High Value; or
- b) Two items from Medium Value; or
- c) One item from Medium Value and two items from Low Value.

Also, outstanding (uncounted) activity/achievement levels in the High Value Category during any year may be carried over into the next year (though each activity/achievement may be counted only once). For example, if two High Value activity/achievements are accomplished in one year, then one of those may be counted the next year.

F. Effective Date

These policies will be mandatorily effective for the Engineering Technology and Construction Management Department beginning January September 1, 2011. However, individual Department members may elect to adopt them sooner.