Important syllabus statements related to ATTENDANCE and COVID-19

**What should I expect in the classroom this fall?**

*The following are general guidelines for the classroom environment for Fall 2021.*

- **Class Attendance is Required:** If you are registered for a Face-to-Face, Synchronous Remote, Hybrid, or Remote Hybrid course, attendance is required. If you are ill or instructed to isolate or quarantine, you may request a faculty member record the class and share it with you, but evidence of your illness or other status may be required. In order for you to receive academic accommodations and ensure that your request is communicated to faculty, you must submit this [self report form](#).

- **Course delivery modalities** are posted online for each course, but may be modified in response to COVID conditions: SUU is employing every effort to maintain a learning environment that is engaging and safe. The course modality listed when you registered for courses should remain for the semester; however, due to COVID conditions, the delivery of modality for a specific course may change during the semester. Normally, these changes will be short term (possibly the length of a quarantine or isolation time period), or in some cases longer. When such a modification is needed, faculty members will work with their department chair and/or dean, and the students to maintain an effective learning environment.

*(optional) ZOOM ETIQUETTE:* If your instructor utilizes the Zoom online conference system, you will need to have a way to communicate (a webcam, a microphone, a smartphone/landline, or using chat within the Zoom app). We will adopt the same rules and norms as in a physical classroom (take notes; participate by asking and answering questions; wear classroom-ready clothing). For everyone’s benefit, please:

- Join the course in a quiet, distraction free location,
- Be aware of your background if you have video enabled,
- Mute your microphone or phone unless you are speaking,
- Close browser tabs and software not required for participating in class,
- Remember that SUU classes are in the Mountain Time zone.

The success of this class will depend on the same commitment to learning we all typically bring to the physical classroom.

**ACADEMIC INTEGRITY:** Scholastic dishonesty will not be tolerated and will be prosecuted to the fullest extent. You are expected to have read and understood the current issue of the [Student Handbook](#) (published by Student Affairs) regarding student responsibilities and rights, and for the intellectual property policy, information about procedures, and what constitutes acceptable behavior.

**ADA STATEMENT:** Students with medical, psychological, learning, or other disabilities desiring academic adjustments, accommodations, or auxiliary aids will need to contact the Disability Resource Center, located in Room 206F of the Sharwan Smith Center or by phone at: (435) 865-8042. SSD determines eligibility for and authorizes the provision of services.

If your instructor requires attendance, then you will need to seek an ADA accommodation to request an exception to this attendance policy. Please contact the Disability Resource Center to determine what, if any, ADA accommodations are reasonable and appropriate.
EMERGENCY MANAGEMENT STATEMENT: In case of emergency, the University's Emergency Notification System (ENS) will be activated. Students are encouraged to maintain updated contact information using the link on the homepage of the mySUU portal. In addition, students are encouraged to familiarize themselves with the Emergency Response Protocols posted in each classroom. Detailed information about the University’s emergency management plan can be found at http://www.suu.edu/emergency.

HEOA COMPLIANCE STATEMENT: The sharing of copyrighted material through peer-to-peer (P2P) file sharing, except as provided under U.S. copyright law, is prohibited by law. Detailed information can be found at https://help.suu.edu/article/1097/p2p-and-copyright-infringement.

DISCLAIMER STATEMENT: Information contained in this syllabus, other than the grading, late assignments, makeup work, and attendance policies, may be subject to change with advance notice, as deemed appropriate by the instructor.

(optional) SUUSA STATEMENT: As a student at SUU, you have representation from the SUU Student Association (SUUSA) which advocates for student interests and helps work as a liaison between the students and the university administration. You can submit My SUU Voice feedback by going here: https://www.suu.edu/suusa/voice/. Likewise, you can learn more about SUUSA’s Executive Council here (https://www.suu.edu/suusa/executive-council/) and about individual SUUSA’s Student Senators here (https://www.suu.edu/suusa/senate/).