



# Statements Required in Course Syllabi

Per SUU [Policy 6.36](#)

NEW: [COVID-19 Statement for Fall 2020](#) Website: <https://www.suu.edu/coronavirus/>

## Important syllabus statements related to ATTENDANCE and COVID-19:

### **Q: If a student does NOT want to attend face-to-face this fall, is there another option?**

A: All students who would normally attend face to face classes should plan to do so, unless they are ill or are concerned for their health. However, if a student is ill or concerned for their health, students will be able to complete classes this fall whether they stay home or are here in Cedar City. Digital recording equipment will be installed in each instructional space (classrooms, labs and other venues) so that students can log in and attend face-to-face classes remotely. This will allow any SUU community member to engage in classroom activities in the way they feel comfortable. Faculty will also be able to teach remotely in accordance with their personal health needs. Faculty will likely post the link for how to listen/watch live in the syllabus (and/or Canvas) or simply email it to their students. We recommend to students that they reach out to their faculty to notify them how they will be 'attending' class.

### **Q: Would it be possible to participate in courses remotely for the entire fall 2020 semester if desired?**

A: Yes. The intent is that this semester is normal and that students attend face to face classes, however, if they are symptomatic or concerned for their health, they can participate remotely. All students will be able to complete the fall semester from another location. Students should notify their faculty if they are completing the course from a distance rather than attending class in-person. International students will need to be mindful of how this will impact their non-immigrant status and to contact International Affairs if there are any questions.

### **Q: Do students need special documentation to be allowed to attend classes remotely?**

A: No, students do not need special documentation to attend classes remotely. However, students should notify their faculty if they are completing the course from a distance rather than attending class in-person so expectations can be clearly understood. Remote attendance should be for those who are ill or symptomatic.

### **Q: Do students need to wear face masks to class?**

A: Yes. To reduce the spread of COVID-19, Utah's governor has mandated that [face masks](#) are to be worn inside all state buildings, including university classrooms. Therefore, students and instructors are required to wear masks that cover mouth and nose while inside SUU buildings and outside when social distancing cannot be maintained.

**(optional) ZOOM ETIQUETTE:** Your class may utilize the Zoom online conference system. To participate in Zoom meetings, you will need to have a way to communicate (a webcam, a microphone, a smartphone/landline, or using chat within the Zoom app). We will adopt the same rules and norms as in a physical classroom (take notes; participate by asking and answering questions; wear classroom-ready clothing). For everyone's benefit:

- Join the course in a quiet, distraction free location
- Be aware of your background if you have video enabled
- Mute your microphone or phone unless you are speaking
- Close browser tabs and software not required for participating in class
- Remember that our classes are in the Mountain Time zone

The success of this class will depend on the same commitment to learning we all typically bring to the physical classroom.

**ACADEMIC INTEGRITY:** Scholastic dishonesty will not be tolerated and will be prosecuted to the fullest extent. You are expected to have read and understood the current issue of the [Student Handbook](#) (published by Student Affairs) regarding student responsibilities and rights, and for the intellectual property policy, information about procedures, and what constitutes acceptable behavior.

**ADA STATEMENT:** Students with medical, psychological, learning, or other disabilities desiring academic adjustments, accommodations, or auxiliary aids will need to contact the Southern Utah University Coordinator of Services for Students with Disabilities (SSD), in Room 206F of the Sharwan Smith Center or phone (435) 865-8022. SSD determines eligibility for and authorizes the provision of services.

**EMERGENCY MANAGEMENT STATEMENT:** In case of emergency, the University's Emergency Notification System (ENS) will be activated. Students are encouraged to maintain updated contact information using the link on the homepage of the mySUU portal. In addition, students are encouraged to familiarize themselves with the Emergency Response Protocols posted in each classroom. Detailed information about the University's emergency management plan can be found at <http://www.suu.edu/emergency>.

**HEOA COMPLIANCE STATEMENT:** The sharing of copyrighted material through peer-to-peer (P2P) file sharing, except as provided under U.S. copyright law, is prohibited by law. Detailed information can be found at <https://help.suu.edu/article/1097/p2p-and-copyright-infringement>.

**DISCLAIMER STATEMENT:** Information contained in this syllabus, other than the grading, late assignments, makeup work, and attendance policies, may be subject to change with advance notice, as deemed appropriate by the instructor.

**(optional) LINK STATEMENT:** SUU faculty and staff care about the success of our students. In addition to your professor, numerous services are available to assist you with the achievement of your educational goals. SUU's LINK system may be used by faculty to notify you and/or your advisors of their concern for your progress and provide references to campus services as appropriate.

**(optional) SUUSA STATEMENT:** As a student at SUU, you have representation from the SUU Student Association (SUUSA) which advocates for student interests and helps work as a liaison between the students and the university administration. You can submit My SUU Voice feedback by going here: <https://www.suu.edu/suusa/voice/>. Likewise, you can learn more about SUUSA's Executive Council here (<https://www.suu.edu/suusa/executive-council/>) and about individual SUUSA's Student Senators here (<https://www.suu.edu/suusa/senate/>).