

University Curriculum Committee

Minutes | October 15, 2020 | 3:00 PM | via Zoom

APPROVED NOVEMBER 19, 2020

Attendees: Grant Corser, Katie Englert, Artis Grady, Kenneth Hall, Douglas Ipson, Joel Judd, Katya Konkle, Nelliya Romero, James Sage, Glen Sagers, Hussein Samha, Kelly Stephens, Kristin Wiggins

Guest: Kevin Stein

- I. Welcome & Introductions
 - A. We will no longer be accepting batch changes; all items must go through individual Curriculog forms.
 - B. Course schedules for the upcoming year (Fall, Spring, Summer) are due to the RO by Dec 1, and all course changes need to be submitted by November in order to have all the changes input into Banner before the schedules are made available. Course changes submitted after this may not always be updated in Banner and cause confusion/issues. New courses can still be submitted in January, but all curricular items need to be submitted before the launch of the new catalog in February. This will allow all changes to be accurately reflected in the new catalog that incoming students use, going into effect in the Fall semester.
 1. Q: Why are course modifications due so much earlier than new courses? (A: [When the course is changed and already built in Banner, all sections of that course have to be changed individually. With a new course, it only needs to be built once.](#))
 - C. New programs that are approved after the catalog is launched can still be included, as long as the approval comes before Fall semester starts, as it gives more options to our students.
- II. Approval of prior meeting minutes (May 14, 2020)
 - A. Accepted by consensus
- III. Curriculum Proposals
 - A. College of Humanities and Social Sciences
 1. Curriculum Proposals
 - a) Course Modifications
 - i. COMM 3504 - Practicum Video Lab (**credits, contact hours, prereq minimum grade, max credits allowed**)
 - ii. COMM 4830 - Social Media Lab (**course number from 3501, title, transcript title, description, credits, contact hours, prerequisites, prereq minimum grade, repeatability**)
 - iii. COMM 6000 - Communication and Professional Development (**semesters offered, credits, contact hours, repeatability**)
 - iv. ENGL 1410 - Introduction to Grammar (**course number from 1120**)
 - v. ENGL 4900 - Methods of Teaching English (**course number from 3900**)
 - vi. HIST 1100 - European History I (**title, transcript title**)
 - vii. HIST 1110 - European History II (**title, transcript title, description, semesters offered**)
 - viii. PSY 2000 - Introduction to Human Services Profession (**description, prereq minimum grade**)
 - ix. PSY 2010 - Psychology as a Science and Profession (**prereq minimum grade**)
 - x. PSY 3015 - Statistics in Psychology Lab (**title, transcript title, description**)
 - xi. PSY 3150 - Sensation and Perception (**prereq minimum grade**)
 - xii. PSY 3200 - Psychology of Culture (**prereq minimum grade**)
 - xiii. PSY 3210 - Infant and Child Development (**description, prereq minimum grade**)

- xiv. PSY 3220 - Adolescent Development (prereq minimum grade)
 - xv. PSY 3230 - Adult Development and Aging (semesters offered, prereq minimum grade)
 - xvi. PSY 3250 - Introduction to Psychology of Gender (semesters offered, prereq minimum grade)
 - xvii. PSY 3270 - Motivation and Emotion (prereq minimum grade)
 - xviii. PSY 3320 - Cognitive Psychology (semesters offered, prereq minimum grade)
 - xix. PSY 3370 - Social Psychology (prereq minimum grade)
 - xx. PSY 3400 - Experimental Analysis of Behavior (prereq minimum grade)
 - xxi. PSY 3405 - Experimental Analysis of Behavior (prereq minimum grade)
 - xxii. PSY 3410 - Research Design (prerequisites)
 - xxiii. PSY 3430 - Principles of Assessment (prerequisites, prereq minimum grade)
 - xxiv. PSY 3435 - Principles of Assessment Lab (prerequisites, prereq minimum grade)
 - xxv. PSY 3500 - Environmental Psychology (prereq minimum grade)
 - xxvi. PSY 3510 - Introduction to Industrial and Organizational Psychology (prerequisites, prereq minimum grade)
 - xxvii. PSY 3600 - Stress and Pain (semesters offered, prereq minimum grade)
 - xxviii. PSY 3650 - Health Psychology (description, prereq minimum grade)
 - xxix. PSY 3700 - Personality Theory (prereq minimum grade)
 - xxx. PSY 3820 - Human Relations in Group Dynamics (prereq minimum grade)
 - xxxi. PSY 4000 - Applied Research Experience (prereq minimum grade)
 - xxxii. PSY 4310 - Abnormal Psychology (prereq minimum grade)
 - xxxiii. PSY 4320 - Clinical Neuropsychology (prereq minimum grade)
 - xxxiv. PSY 4330 - Theories of Learning (prereq minimum grade)
 - xxxv. PSY 4340 - Introduction to Counseling and Psychotherapy (prereq minimum grade)
 - xxxvi. PSY 4400 - Positive Psychology (prereq minimum grade)
 - xxxvii. PSY 4500 - Special Topics in Psychology (prereq minimum grade)
 - xxxviii. PSY 4550 - Drugs and Behavior (prereq minimum grade)
 - xxxix. PSY 4830 - Readings and Conferences (prereq minimum grade)
 - xl. PSY 4890 - Psychology Internship (description, prerequisites, prereq minimum grade)
- b) Course Deletion
- i. PSY 4800 - Advanced Psychology Practicum
- c) Voting
- i. Motion to approve all course modifications and course deletion: Grant Corser
 - ii. Second: Brian Swanson
 - iii. Discussion:
 - a. Graduate students used to need 10 credits to be considered full time, so the MAPC program created a 1-credit course so students could get full Financial Aid. They've had a lot of issues with having students take this course three times for a total of 3 credits (such as taking/scheduling multiple sections in multiple terms), so the program would like to consolidate it back into one 3-credit course. AP would also like the program to have an introductory course and this would serve as that.
 - b. Psychology changes are mostly changing the minimum prerequisite grade from D- to C- to align with major graduation requirements.
 - c. COMM changes are to better align with workload expectations on the students.
 - d. HIST changes are in response to USHE common course number and title alignment.

- e. PSY 4800 is being deleted because it is no longer needed in the program and is a redundant course.
 - iv. **Approved unanimously**
- B. College of Health Sciences
 - 1. Curriculum Proposals
 - a) Course Modification
 - i. NURS 3252 – Transition to Professional Nursing (**co-requisites, prerequisites**)
 - b) Program Modification
 - i. Nursing – Health Professionals to BSN Emphasis (BSN)
 - c) Voting
 - i. Motion to approve all CHS curriculum items: Brian Swanson
 - ii. Second: Grant Corser
 - iii. Discussion
 - a. The program modification is a name change to better reflect the types of students who can enter the program.
 - b. Changes to NURS 3252 are to clean up the prerequisite and co-requisite course numbers that was not correct after originally cloning the courses last year.
 - iv. **Approved unanimously**
- C. College of Education and Human Development
 - 1. Curriculum Proposals
 - a) New Courses
 - i. EDUC 5110 - Foundations of Instructional Coaching
 - ii. EDUC 5115 - Adult Learning Theory
 - iii. EDUC 5125 - Instructional Design & Assessment
 - iv. FLHD 3250 - Street-Level Bureaucrats: Interactions Between CJUS and SocWk
 - b) Course Modification
 - i. EDUC 6930 - Leadership Internship Portfolio Proposal (**grading method**)
 - c) Voting
 - i. Motion to approve all COEHD proposals: Brian Swanson
 - a. With a modification to the proposal to remove FLHD 3250 from current consideration.
 - ii. Second: Ken Hall (accepted modified motion)
 - iii. Discussion
 - a. The proposed FLHD 3250 crosslisting wasn't discussed at the department level in PSCJ, so HSS is requesting that the crosslisting be placed on hold and not go forward just yet.
 - iv. **Approved unanimously** (with FLHD 3250 tabled)
- D. College of Engineering and Computational Sciences
 - 1. Curriculum Proposals
 - a) New Courses
 - i. CSIS 4880 - Community Engagement
 - ii. IS 3550 - Virtualization and Cloud Computing
 - iii. IS 3640 - Network and Cloud Security
 - b) Course Modifications
 - i. CS 1400 - Fundamentals of Programming (**prerequisites**)
 - ii. CSIS 2010 - Computer Applications (**description**)
 - iii. CSIS 3670 - Information Assurance Fundamentals (**prerequisites**)
 - iv. IS 2400 - Technology and Ethics (**semesters offered, GE designation**--will be routed to GE Committee after UCC)

- v. IS 3010 - Technology Project Management (course number from 2900, title, transcript title, description, semesters offered)
 - vi. IS 3100 - Systems Analysis and Design (prerequisites)
 - vii. IS 3650 - Defensive Security (description, prerequisites)
 - viii. IS 4400 - Emergency Technical Planning and Response (semesters offered, prerequisites)
 - ix. IS 4810 - Senior Capstone (title, transcript title, prerequisites, registration restrictions)
- c) Course Deletion
 - i. IS 3050 - Environments of Information Systems
 - d) New Prefix
 - i. AVTN - Aviation (changing 41 current courses)
 - e) New Program
 - i. Cybersecurity (BS)
 - f) Program Modifications
 - i. Computer Science (BS)
 - ii. Information Technology (AAS)
 - g) Voting
 - i. Motion to approve all CECS proposals: Glen Sagers
 - ii. Second: Grant Corser
 - iii. Discussion
 - a. The Information Science degree will be deleted completely once the new Cybersecurity degree is approved. SUU will be the first of the USHE public institutions to have this major. Most of the degree will be supported by current classes, with some tweaks.
 - b. Q: How much of the coursework will be online? (A: Right now, essentially none. The master's program is online but there are no plans to put it online just yet. There is an almost identical program [a Bachelor of Applied Science] that will be online through an apprenticeship grant that will be in place for Fall 2022, but this program will start Fall 2021 for on-campus students.)
 - c. The AVTN prefix will be shifting the lectures, not labs. Changing the labs would create too many issues with VA funding for the program's students.
 - d. There are a lot of learning outcomes listed for these new courses that are not well defined. The department may want to evaluate and define those more clearly.
 - e. The title for CSIS 4880 may want to be reconsidered to be clearer that it's a CSIS/STEM-type project.
 - f. The process for CSIS 4880 will be similar to how students complete internship credits.
 - g. Q: What happens with new program proposals after they're approved by the UCC? (A: The proposal will be shared with the Deans' Council and the Provost. After that, it will be sent for review among the Chief Academic Officers in the USHE system, who will return a peer review report to us. We then will present it to the Board of Trustees as a final approval.)

iv. **Approved unanimously**

- E. College of Performing & Visual Arts
 - 1. Curriculum Proposals
 - a) Course Modification

- i. THEA 1041 - Performance Seminar (**credits, repeatability, registration restrictions**)
 - b) New Programs
 - i. Acting (BFA)
 - ii. Musical Theatre (BFA)
 - iii. Theatre Design and Production (BFA)
 - c) Program Modifications
 - i. Theatre - Classical Acting Emphasis (BFA) (to be changed to Acting BFA)
 - ii. Theatre - Musical Theatre Emphasis (BFA) (to be changed to Musical Theatre BFA)
 - d) Voting
 - i. Motion to approve to all PVA curriculum proposals: Brian Swanson
 - ii. Second: Doug Ipson
 - iii. Discussion
 - a. Theatre applied for accreditation from NAST, and the report back from NAST suggested that the BFA Theatre emphases should be stand-alone degrees and that calling them emphases was disingenuous.
 - b. The modification to the degrees reflects a course modification to change THEA 1041 to one credit taken once instead of 0.5 credits taken twice (to make the course more robust for students).
 - c. THEA 1041 will be restricted to only Acting & Musical Theatre majors.
- iv. **Approved unanimously**

IV. Curriculum Information Items

- A. College of Engineering and Computational Sciences
 - 1. BS in Aerospace/Aviation Sciences – Fixed-Wing Emphasis – removed duplicate course (PILT 2270) from electives (active 2020-2021 catalog)
- B. College of Performing and Visual Arts
 - 1. DANC 1580 – contact hours changed to 2 (active Fall 2020)
 - 2. THEA 2112 – contact hours changed to 4 (active Fall 2020)
- C. Gerald R. Sherratt Library
 - 1. INFO 4100 – schedule type changed to XINV (active Fall 2020)
 - 2. INFO 3100 – schedule type changed to XLEC (active Summer 2020)
 - 3. INFO 6100 – schedule type changed to XLEC (active Summer 2020)

V. Discussion Items/Other Business

- A. Revision to Curriculum Policies
 - 1. The proposed revisions combine three current policies into one and eliminates about 10 pages of text. It will also include the General Education Committee (GEC) information once that is reviewed/revised by that body. We are also still accepting comments and suggestions on revisions.
 - 2. These revisions are in line with what we've been doing for the past several years, and the language focuses more on policy than specific procedures. The workflow has been adjusted with how we currently use Curriculog.
 - a) One change in the workflow in the revision from how we currently operating is taking out the Department Chair approval. We are proposing aligning the approval authority at the college level, in which the dean either heads the College Curriculum Committee or delegates a chair to act on his/her authority, with the department level. At the moment, having the Department Chair approve after the Department Curriculum Committee creates some redundancies, as several departments have their chair serve as chair of the department committee.
 - 3. The roles and responsibilities of each curriculum committee is more clearly outlined, especially at the University Curriculum Committee level.

4. Q: At the last meeting with the Provost, an administrator brought up the issue of trying to be more efficient with the routing of minor changes to courses. Is that part of this policy? (A: How those types of changes are handled are more procedural than something we would include in policy, but we are open to exploring options to streamline smaller curriculum changes. One option we're looking into is having departments be able to determine course schedule types each term.)

VI. Adjourned at 4:19 PM