

University Committee on Curriculum Planning
October 10, 2001, 7:00am
Library Conference Room

Present: Terry Lewis, Kim Craft, Jim Harrison, Brian Heuett, Verlinda Angell, Artis Grady, Mike Richards, Suzanne Larson, Maxine Stolk, Diana Graff, Sheri Butler (Secretary)

Motion called for approval of minutes from October 3. Approved.

Discussion held about changing the meeting back to Friday afternoons effective the week of Oct 22. Discussion tabled until next week.

It was again stated the decision of the committee last week was that all course proposals must be submitted with the original and nine copies.

The committee began looking at the course proposals brought from each college to become templates.

Nutrition and Food Science 1020:

A. Grady did a great job in addressing all the requirements of the GE document. The committee discussed her submittal. A discussion began about what evidence of mastery the committee will require. The committee voted to put this NSF 1020 document on the web as a template with minor changes to be made prior to posting. The committee thanked A. Grady for her willingness to be the first proposal reviewed.

A. Grady brought up some good questions from the Math department. The committee affirmed that the competencies in Appendix C could be used for any areas including math. All courses are in the knowledge areas and all courses must integrate skills areas into the knowledge areas.

The committee looked at Communication 1010, 1011, Humanities 1010, Dance 1010, University Studies 1310 and Business 2350.

More discussion went on about evidence of mastery and assessment. Assessment will be achieved by showing how you meet your goals in the class.

Committee approved a motion to change #4 on the Course Proposal Form to now read #4 What are the learning outcomes of the course and how will they be assessed?

Motion was made that we put NFS 1020, LM 1010, COMM 1010 and 1011 (lab) and HON 1010 as templates with any revisions suggested by the committee. All templates will be sent to S. Butler and/or D. Graff. Revisions will be checked and then will be posted to the web.

All course proposals that have been submitted that do not address ALL criteria from the new GE document will be returned to the faculty member by the committee member from the college and are encouraged to resubmit immediately.

Next meeting will be October 17 at 7:00am. Meeting adjourned at 8:55am.