

University Committee on Curriculum Planning
December 5, 2001 Minutes
Library Conference Room, 7:00am

Members Present: Kim Craft, Brian Heuett, Suzanne Larson, Maxine Stolk, Artis Grady, Michael Richards, Terry Lewis, Diana Graff (chair), Sheri Butler (secretary)

Guests: Mikail Bouniaev, Terry Schwaner, Andreas Weingartner, and Eric Freden

Excused: Verlinda Angell
Absent: Jim Harrison

Curriculum Changes:

FCS 2400: Marriage and Family Relations Course Description change.
FCS 4980: Student Teaching New Course description

Business changes:

Original Course #	Course Name	Change	Title	New Course #	Change descrip	Delete Course
BE 1000	Basic Keyboarding	ISA	0900	x		
BE 1050	Skillbuilding Keyboarding	ISA	0950	x		
BE 1100	Business Applications	Keyboarding		x		
BE 1200	Business Machines	math	ISA 1200			
BE 1300	Business English	ISA	1300			
BE 1400	Overview of Computers	ISA	1050			
BE 1500	Records Management	ISA	1500	x		
BE 1600	Applied Accounting	ISA	1600	x		
BE 1950	Professional Business Leadership	ISA	1950			
BE 2000	Business Correspondence/	Transcription		x		
BE 2200	Resume/Interview Preparation	ISA	2200	x		
BE 2400	Word Processing	ISA	2400	x		
BE 2600	Database	ISA	2100,	x		
BE 2700	Office Procedures	ISA	2700	x		
BE 2900	Special Topics	ISA	2850	x		
BE 3000	Administrative Office Management			x		
BE 3100	Desktop Publishing	ISA	2400	x		
BE 3200	Multi-Media Presentations	ISA	2450	x		
BE 3300	Written Business Communication	ISA	2300	x		
BE 3400	Advanced Computer Applications	ISA	2800	x		
BE 3500	Advanced Spreadsheets	ISA	2500	x		
BE 3600	Advanced Database			x		
BE 3800	Computer Tutorial Internship	ISA	2900	x		
BE 3900	Principles of Business and Marketing Education			x		
BE 4700	Special Topics			x		
BE 4840	Co-Operative Education			x		
BE 4900	Teaching Business and Marketing Education	IS	4900	x		
BE 4950	Teaching Office & Computer Subjects			x		

BE 4980 Student Teaching in Business Education IS 4980 x
 IS 2100 Web Development ISA 2000 x
 IS 2800 Web Server Management ISA 2050 x
 IS 2900 Special Topics x
 IS 3000 Fundamentals for Information Systems x
 IS 3050 Networking Technologies x
 IS 3100 Network Administration I ISA 2620 x
 IS 3150 Network Administration II ISA 2640 x
 IS 3200 Network Design ISA 2680 x
 IS 3250 Network Service and Support ISA 2660 x
 IS 3300 Telecommunications and Networking ISA 2600 x
 IS 3400 Personal Productivity with IS Technology x
 IS 3600 System Implementation with DBMS Advanced Database/System Implementation with DBMS x
 IS 4200 Systems Analysis and Design x
 IS 4600 Emerging IS Technologies Emerging Technologies in IS x
 IS 4700 e-Business and Web Development e-Business and Web Infrastructure x
 IS 4800 Capstone: IS Project Management x
 IS 4900 Special Topics IS 4850

Forward these changes to the dean's council with the following questions and recommendations:

- Are there too many classes?
- Is there redundant curriculum?
- Is there really a need for lower division and upper division when the upper division does not include pre-requisites?
- Do they meet the IS 2000 national accreditation standard?
- A lot of classes that could be combined for example: ISA 1050 and ISA 2800
- ISA 2400 and ISA 2100.

PE 3040: Motor Development New course

PE 1880: Physical activities for Elementary Schools

What about quid-pro quo? Are these courses NCATE requirements? These courses are approved as long as there are resources and facilities to teach it.

MGMT 4250: prerequisites/co-requisites change only

MKTG 6000: Foundations of Marketing and Marketing Research - new course.

HIST 4490: Hitler and Nazi Germany - title change and course description

UNIV 2120: Service Learning - contact hours changed to .5 credits and .5 contact hours and it can be repeated twice for a total of 1 hour credit. Not sufficient contact hours for 1 credit.

Approved all course as submitted with the exception of IS 4600, which does not have a syllabus, and the recommendations and questions with the BE/CIS courses.

Bachelor of Science in Mathematics with emphasis in Bioinformatics and Actuarial Science: Mikail Bouniaev, Terry Schwaner, Andreas Weingartner, and Eric Freden attended the meeting

and presented these two emphases. These emphases were changed to address the many concerns of the committee. These were unanimously approved.

Elementary Education: The committee discussed changing concentrations to minors for eleven elementary education areas and deleting 8 concentrations. Each change needs a curriculum change form with signatures from the department chair, Dean and chair of the PECC.

Special ED: Reviewed curriculum changes submitted and could not act on them without the approval of the PECC.

The titles are too long in many of the courses and the committee would like to make a recommendation to the College of Education to shorten the titles. These long titles appear in abbreviated form on the students' transcripts and this makes it difficult for people to read what courses were taken.

Next meeting will be Wednesday at 7:00am to review all curriculum for GE and the university catalog. If we don't have curriculum forms, the committee will be notified on Tuesday afternoon.

Meeting adjourned at 8:50am.