

Committee on Curriculum Planning
Minutes: October 3, 2001, 7:00am
Library Conference Room

Present: Jim Harrison, Verlinda Angell, Artis Grady, Suzanne Larson, Kim Craft, Maxine Stolk, Diana Graff, Sheri Butler (Secretary)

Excused: Mike Richards Absent: Terry Lewis, Brian Heuett

Motion and approval of Sept 26, 2001 minutes.

General Education Catalog Text:

Some members of the committee had sent changes to M. Richards but since he did not receive them in time for today's meeting this was postponed until next week.

Template:

The LM 1010 course proposal submitted by the library was discussed. This was a good exercise for the committee to use the checklist and see that all items are addressed. Course referred back to the library for resubmission.

Procedures:

Discussion was held about how to distribute the course proposals to the committee for reading. Since business and education have few to no GE courses, they will be second readers and the committee member from each college will be first reader. Checklist for General Education, December 15,2000 was given to the committee as a background for use in evaluating the course proposals.

The faculty member who submits the course should be invited to the committee when their course is discussed to answer any questions from the committee.

All of the four skill areas must be included in each course proposal? It is very clear in the document that all of the four skill areas must be addressed. Pg.3 line 26 Courses in each Knowledge area are intended to include goals and competencies from each of the four Skills Areas.

It was suggested that we make department chairs and deans aware that all courses must be submitted with the original and 9 copies.

Another suggestion was made that each member of the committee be assigned to make a template for a GE course in their college so that we can all have the experience of going through the process and the committee will know what it takes to fill it out correctly. This will help us in the evaluating process because we will have had the experience.

Many of the university faculty are frustrated. They see the deadline looming over their head because the Provost said that all courses must be submitted instead of just the Core GE. The committee restated that the review will be of core and interdisciplinary courses first.

Every member is assigned to bring a template for one of their college's GE courses next week. They should bring enough copies for everyone on the committee.

Meeting adjourned at 8:40am. Next meeting will be Oct 10 at 7:00am.