

UNIVERSITY CURRICULUM COMMITTEE MEETING  
December 6, 2002, 9:00 a.m.  
Great Basin Room

Minutes

Present: Curtis Bostick, Terry Lewis, Prent Klag, Ty Redd, Rod Decker, Dianne Werber, Abe Harraf, Mike Richards, Steve Barney, Susan Harris, Wayne Roberts, Jeff Salehi, Maxine Stolk, Stan Gwin, Robert Behunin, Lee Montgomery, Vik Brown, Artis Grady, Jeff Su, and Kim Craft.

Abe Harraf addressed the committee first by thanking everyone for all the work that has been accomplished, and he was pleased that the curriculum is now in the hands of the faculty. He appreciated the approval of the computer literacy and lab components as requirements in general education. All items for curriculum and general education will be considered at the next Dean's Council on December 16<sup>th</sup>.

Rod indicated that the course for "Student Success" was not addressed at the last general education meeting. Eighteen to twenty-seven credits are required beyond the breath courses that are presently at nineteen credits.

Jeff Su reported on curricular issues. The committee has been working on streamlining some curriculum items and some have been reviewed and sent back to the various departments and colleges for further revisions.

The title of the courses for the catalog should not exceed 32 letters. Course descriptions should not exceed 40 words. Courses that have been submitted will need word adjustments before they are sent for printing in the new catalog.

Terry Lewis presented a motion for courses in Performing and Visual Arts. The overall courses in theatre arts and dance curriculum has not been reviewed for at least ten years. The department wants to move toward an MFA degree and accredited programs. In order to do so, the department has addressed each area and proposes course number changes from lower-division to upper-division so that students are in sequence of course work.. All of TAD courses presented are title and course number changes only. Wayne Roberts moved to accept the changes and the vote was seconded by Artis Grady. Maxine indicated that those courses with "L" indicating a lab will not show in the catalog. She also indicated that course numbers not be repeated as this creates problems with degree audits. Terry stated that there were no numbers that had been repeated. A vote was then taken and it passed unanimously.

Terry Lewis motioned to address the courses presented in TA beginning with TA 1170-TA2113. Motion was seconded by Steve Barney. These courses are for title change only. A vote was then taken and it was unanimous.

Jeff Su presented course number changes in music to be more in line with the course numbers with other state institutions. Jeff moved for approval, it was seconded by Kim Craft. There was no discussion. The voting was unanimous.

Prent Klag presented course changes in the College of Education. Jeff Su stated the curriculum subcommittee was concerned if there would be doubling of teaching loads in the division of EDUC 2020. Prent indicated there would not be. Course descriptions will include that elementary education majors and secondary education majors will not have to take courses over again in either of the areas if they have already taken one course previously. Course prefixes in elementary education will be ELED to differentiate those courses from regular education. Education needs to shorten the length of the course titles.

It was proposed by Lee Montgomery to divide EDUC 3530 into two courses, ELED 3530 and SCED 3590; divide EDUC 3550 into two courses: ELED 3550 and SCED 3550; and EDUC 3570 into two courses ELED 3570 and SCED 3570 to accommodate both elementary and secondary teachers. This will create two sections in each course rather than four sections. Motion was seconded by Kim Craft. A vote was then taken and it passed unanimously.

No action was taken on PE 3900 changing it to PE 6900 as this is a graduate course and was sent to the graduate curriculum committee.

Lee Montgomery moved to consider the renumbering of the Library Media courses to meet NCATE recommendations; and to delete LM 3160, LM 3180, LM 3190, LM 3200, and LM 4890. These courses will be available on-line.

Education Practicum is being deleted and there will be no change in the total number of hours needed for licensure. LM 3190 will be changed to a 2 credit hour course. Discussion followed and a vote was taken. The voting was unanimous.

Lee moved for approval of renumbering special education courses to better meet sequencing of courses and to meet CEC and NCATE recommendations. The motion was seconded by Jeff Su. Artis Grady stated concern in creating a special education minor. Prent stated that this would give education students opportunities to pick up a minor in special education instead of just a degree in special education. A vote was then taken and it was unanimously approved.

Proposal for an addition in physical education course, PE 4430-Evaluation of the Upper Extremity and Trunk Injuries. Faculty were teaching two areas and the change is to divide courses that address topics in physical education for accreditation purposes. A motion to approve was made by Steve Barney, seconded by Lee Montgomery. The vote was unanimously in favor.

Jeff Su presented course changes for biology. BIOL 4450 and 4460 to include labs in these two classes. Credit will remain the same. Jeff suggested to the department to

shorten the length of the course descriptions. A vote was taken and it passed unanimously.

Jeff presented CS 3100 and Math 3500 and stated they had been sent back to the departments for revisions. A proposal for a minor in Actuary Science in Math was presented. The committee has asked for letters of support and this was delayed until Math Department submits the request on an R-401 form. The new minor will need to be approved by the Board of Regents.

Stan Gwin stated that general education courses in geology have been accepted.

Kim Craft moved for approval of course description change in ACCT 3100. The motion was seconded by Terry Lewis. The course description needs to be shortened to 40 words or less. The vote was unanimous in favor of the change.

Kim moved for approval of course change in IS 4850 to include it being taught both Fall and Spring semesters. The motion was seconded by Wayne Roberts. Wayne indicated that this was done without committee review because it was just a change in offering the course both semesters. The vote was unanimous.

Kim presented a course description change in IS 4600. Stan moved that this be sent back to the curriculum committee for review; it was seconded by Ty Redd. The vote was 5 in favor, 1 opposed and 4 abstained. Curtis Bostick stated concern that the committees need to have trust in departments and colleges when faculty present course description changes.

Course changes in engineering were referred back to the curriculum subcommittee for review.

Kim Craft motioned for approval of Management 4940 for course description change, addition of prerequisites, and a cap-stone course for students within the management area. Motioned was seconded by Wayne and the vote was unanimous.

Kim presented courses in economics for addition of prerequisites. Stan indicated that these were just consent items. Jeff Su seconded the motion. ECON 3650 title is too long and needs to be shortened. A vote was taken and courses were approved unanimously.

Kim presented FIN 4400 as a course deletion and add ECON 3650 because the two courses are basically the same; and adding a new course FIN 4450, which is an important course in finance. The motion was seconded by Stan Gwin for approval. The vote was unanimous.

Kim moved for approval of adding BA 2900 – Special Topics. Wayne seconded the motion. Discussion followed concerning the BA title in that it doesn't tie into any degree. Stan moved for approval based upon the course proposal obtaining the proper

paper work from the three departments and looking at a different prefix other than BA. The vote was unanimous.

Rod indicated that curricular items in AST, BIS, and HSS had not been viewed by the subcommittees, and asked that these colleges be considered at another meeting the first of Spring Semester. He also asked that departments and colleges submit their requests for changes to the subcommittee members one week prior to their meeting.

Stan Gwin indicated that the summary sheets on each discipline that had been presented were easy to read and understand and asked that other areas consider using the summary sheets.

Stan presented a new proposal for UNIV 1310 to be included in general education requirements. He felt that the course description outcomes were weighted, but indicated that the study skills, reading comprehension, etc., is basically what the new course should address. Much discussion followed concerning students having the option to test out of the course. Student retention is a concern and it was felt that having this course offered for in-coming freshmen would help. Committee members voiced concern that the course would affect 18 departments and the faculty should be notified. Stan proposed that the course be sent back to Steve Evans and have items 3, 4, and the day to day format reconsidered at the next meeting in January. The vote was 8 in favor, and one opposed. Stan indicated he would visit with Steve Evans, summarize this meeting, and have him visit with departments and colleges as to how faculty will address the course.

It was stated that at present Life Science requires no labs. However, at least one lab will be required in Physical Science. COMM 1010 is still within the general education area under Social Science electives. Computer Information Literacy (4 cr.) will be addressed at the meetings in January.

Meeting adjourned at 2:00 p.m.

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