

**University Committee on Curriculum Planning**  
**January 30, 2002**  
**Library Conference Room, 7:00am**

**Present:** Brian Heuett, Verlinda Angell, Suzanne Larsen, Artis Grady, Michael Richards, Stan Gwin, Terry Lewis, Kim Craft, Maxine Stolk, Diana Graff (Chair), Sheri Butler (Secretary)

**Visitors:** Idir Azouz

*Motion for approval of the minutes of January 23 made by B. Heuett, seconded by V. Angell, approved.*

Report of the Deans Council on revisions of the policy: The deans had a few questions regarding the makeup of committees, voting members, size of the committee and the proposed changes to the departmental and college committee. Most of the questions asked were covered in the new policy. The deans tabled the new policy until February 11th in order to receive input from department chairs.

B. Heuett asked D. Graff, as chair of the committee, to attend the Faculty Senate meeting tomorrow and explain the proposed changes to the Committee on Curriculum Planning policy. S. Gwin reviewed the accrediting agencies standards for curriculum and finds that the new policy is very consistent with their policies. One thing that needs to be made very clear to the dean's council is that while this committee relieves them of the direct responsibility of the curriculum, it does not take all of the responsibility away from them. He suggested that each member of the committee review it with their college dean prior to Feb 11 so that they can ask questions and clear up anything they don't understand.

**Curriculum Items:** ENGR 1020. This course is being submitted as the 7th interdisciplinary course for GE. Motion by B. Heuett to accept this course as a GE interdisciplinary course, seconded by A. Grady. One abstention. Motion carried.

The committee discussed adding courses to the curriculum as an on-going process throughout the year rather than just once a year in the new catalog. If we want to make this a true ongoing process, then we need to allow these courses to be implemented immediately by changing our online catalog and sending a memo to all faculty to update their catalog. M. Stolk, representing the Registrar's office, said it would be easier to have them ongoing instead of waiting and doing them once a year. All agreed that the new draft policy allows for the continuous revision of curriculum.

M. Stolk passed out a list of changes for the new college of Applied Science and Technology. There are no new curriculum offerings, only the following prefix changes. S. Gwin moved to approve these changes, seconded by K. Craft and approved.

**DBD Codes for School of Applied Science and Technology:**

School: AST School of Applied Science and Technology  
Dept APSC Applied Science  
Subj: AGSC Agricultural Science  
ISA Information Systems Applies

Dept FCS Family & Consumer Science  
Subj: ADT Apparel Design & Textiles  
ECD Early Childhood Development  
FCS Family & Consumer Science  
ID Interior Design  
NFS Nutrition & Food Science

Dept APTE Applied Technology  
Subj: AUTO Automotive Technology  
CJ Criminal Justice  
CCET Cad-Cam Engineering Technology  
CM Construction Management  
CNC CNC  
(DT) (Design Technology) Delete  
EET Electronics Engineering Tech  
TE Technology Education  
TECH Technology

Dept STIT Short Term Intensive Training  
NAT Nursing Assistant Training  
STIT Short Term Intensive Training  
TRAN Medical Transcription

DELETE: BT Business and Technology  
ADD: BU School of Business

**Change prefixes of the following courses:**

<b><u>From</u></b>	<b><u>To</u></b>
DT 1610	CCET 1610 Technical Graphics I
DT 1620	CCET 1620 Technical Graphics II
DT 1640	CCET 1640 Computer Aided Design
DT 2650	CCET 2650 Mechanical Blueprint Reading
TECH 1150	TE 1150 Foundations of Technology
TECH 1400	CNC 1400 CNC Machinist Training
TECH 1410	CNC 1410 CNC Machinist Training
TECH 1420	CNC 1420 CNC Machinist Training
TECH 1500	AUTO 1500 Suspension and Steering
TECH 1501	AUTO 1501 Suspension and Steering Lab
TECH 1510	AUTO 1510 Engine Repair
TECH 1511	AUTO 1511 Engine Repair Lab

TECH 1520	AUTO 1520 Manual Drive Train
TECH 1521	AUTO 1521 Manual Drive Train Lab
TECH 1530	AUTO 1530 General Automotive
TECH 1531	AUTO 1531 General Automotive Lab
TECH 1540	AUTO 1540 Brake Systems
TECH 1541	AUTO 1541 Brake Systems Lab
TECH 1700	TE 1700 Electricity & Electronics
TECH 1820	TE 1820 Material Processing
TECH 2510	AUTO 2510 Automotive Electrical I
TECH 2511	AUTO 2511 Automotive Electrical I Lab
TECH 2520	AUTO 2520 Automotive Electrical II
TECH 2521	AUTO 2521 Automotive Electrical II Lab
TECH 2540	AUTO 2540 Engine Performance I
TECH 2541	AUTO 2541 Engine Performance I Lab
TECH 2560	AUTO 2560 Engine Performance II
TECH 2561	AUTO 2561 Engine Performance II Lab
TECH 2570	AUTO 2570 Auto Heating/Air Conditioning
TECH 2571	AUTO 2571 Auto Heating/Air Conditioning Lab
TECH 2580	AUTO 2580 Auto Transmissions/Transaxle
TECH 2581	AUTO 2581 Transmissions/Transaxle Lab
TECH 2650	TE 2650 Cabinetmaking and Millwork
TECH 3150	TE 3150 Industrial Materials
TECH 3160	TE 3160 Communication Systems
TECH 3550	TE 3550 Transportation & Power
TECH 3551	TE 3551 Transportation & Power Lab
TECH 3850	TE 3850 Construction
TECH 3870	TE 3870 Cabinet & Furniture I
TECH 3880	TE 3880 Cabinet & Furniture II
TECH 3890	TE 3890 Cabinetmaking & Millwork
TECH 3940	TE 3940 Jewelry Making
TECH 4100	TE 4100 Mnfcturng Prob Solving/Design
TECH 4850	TE 4850 Technology Life Careers
TECH 4900	TE 4900 Methods Teaching Technology
TECH 4910	TE 4910 Tests & Measurements/Law
TECH 4930	TE 4930 Principles of Technology
TECH 4950	TE 4950 Facilities Management
TECH 4980	TE 4980 Student Teaching

EDUC 6036 graduate course from College of Education/Continuing Education for the Western Governors University was submitted for review. It has no learning outcomes and assessments contact hours, course content or syllabus. This course is presently being taught and has 50 students enrolled. S. Gwin moved that we approve this course to be offered one time only and ask the College of Education to resubmit the course in a format that meets all the requirements of the curriculum policy. The committee stressed that courses should be initiated and proposed by the college curriculum committees and not by Continuing Education. This will be an item to be

discussed with the dean's council by the committee chair. Seconded by V. Angell, and approved. The chair will talk to the Dean of Education about this course proposal and the required criteria for all curriculum.

**More Policy Changes.** There is some concern that Continuing Education and the Library do not have any representation on the new committee. This issue will be discussed in the dean's council.

**New Policy:** The University does not have a policy for granting credit for previous life experience, which is required by Northwest. This policy falls under the purview of this committee. A subcommittee, which will consist of the following UCCP committee members, will draft this new policy: Kim Craft, Suzanne Larson, Terry Lewis, and Stan Gwin (chair).

The next meeting will be February 13, at 7:00am.

*The chair having no further business called the meeting adjourned at 8:52am.*