

UNIVERSITY CURRICULUM COMMITTEE

November 11, 2003

CN 207 G, 4:00 P.M.

Present: Rodney Decker, Dianne Werber, Shauna Mendini, Vik Brown, Kirk Fitzpatrick, Richard Tebbs, John Goresbeck, Artis Grady, and Judy Higbee, and Mike Richards. Others: Dean Winward; excused: Maxine Stolk.

Rod Decker reported there is a need for the UCC to address general education items this year and some for spring semester. An ad hoc committee needs to be implemented to address GE. Areas to be considered in GE are the institution's needs, courses that may fit into the interdisciplinary area, classes that have already been approved in GE, assessments and outcomes, and the overall general education program.

It was the committee's recommendation that the person selected should be tenured. Rod will visit with each UCC college representative and will make a recommendation.

The Dean's Council indicated there is no record of courses in HRHM being previously approved. The hospitality major and minor have been approved but every class in HRHM needs to be documented on the curriculum forms. John Groesbeck will work on getting these classes through the procedure process.

Rod asked for a motion to approve the minutes of October 28, 2003. John Groesbeck moved for approval, seconded by Kirk Fitzpatrick. Richard Tebbs presented a question on the minutes to include that the Business Department would work with other departments to inform them of the need for specific math classes and service courses on an on-going basis. With this change the minutes were approved.

School of Business John Groesbeck motioned for approval of courses in the School of Business. Motion was seconded by Kirk Fitzpatrick; ACCT 2020 – Managerial Accounting (3 cr.), (delete prerequisite and allow the course to be taken concurrently). No discussion. The vote for approval was unanimous.

John motioned for approval of an Accounting Minor. All courses presented for the minor are existing courses offered in accounting. The approval of the minor would be a structural change with 15 hours required with one elective. Motion was seconded by Richard Tebbs. Courses approved for the Accounting Minor include, ACCT 2010-Principles of Financial Accounting; ACCT 2020-Management Accounting; ACCT 2360-Business Law I; ACCT 3200 – Tax I; ACCT 4200 – Tax II; and choose one of the following elective: ACCT 4900 – Special Topics; ECON 2010 – Principles of Micro Economics; FIN 2870 – Personal Finance; IS 3000 – Fundamentals of Information Systems; MGMT 3180 – Management and Organizations; and MKTG 3010 – Marketing Principles. No discussion followed. A vote was taken and it passed unanimously.

John motioned for approval of two courses in HRHM with the corrections being made that were presented at the October 28th meeting. HRHM 3500 – Hospitality Management Systems and HRHM 4500 – Hospitality Work Requirement. The motion was seconded by Judy Higbee. There was no discussion. A vote was taken and it passed unanimously.

John moved for approval of Hotel, Resort and Hospitality Management major, Judy Higbee seconded the motion. Courses for the major include: HRHM 3000 – Intro to Hospitality Management; HRHM 3200 – Food and Beverage Operations; HRHM 3400 – Lodging Operations; HRHM 3500 – Hospitality Management Systems; HRHM 3600 – Guest Service; HRHM 4500 – Hospitality Work Requirement; CM 4400 – Facilities Management; HRHM 4600 – Case Problems (cap stone); ACCT 2020 – Managerial Accounting; MGT 3340 – Labor Law; and one course from Information Technology, IS 3000, ISA 2100, and ISA 2600; and one management course; MGT 3050, MGT 3180, and MGT 3240 or MGT 4100; one Marketing course; MKT 3010 or MKT 3030, with 37 credits required for the major. There was no further discussion. The vote passed unanimously.

John moved for approval of Hotel, Resort and Hospitality Management Minor. The motion was seconded by Richard Tebbs. Course proposed for the HRHM minor include: HRHM 3000 - Intro to Hospitality Management; HRHM 3200 – Food and Beverage Operations; HRHM 3400 – Lodging Operations; HRHM 3600 – Guest Service; and two of the following: ACCT 2020 – Managerial Accounting; MGMT 3180 – Management and Organizations; MKTG 3010 – Marketing Principles; HRHM 3500 – Hospitality Management Systems; CM 4400 – Facilities Management; and HRHM 4700 – Special Topics, with a total of 18 credits required for the minor. Discussion followed. Richard Tebbs voiced concern if the major and minor in HRHM would draw students. Artis Grady suggested that the new NFS 2200/2210-Culinary Arts and Lab might be an appropriate elective course for the HRHM major/minor. After discussion it was moved to accept the minor with the provision that NFS 2200/2210 being considered as electives in HRHM minor. A vote was taken and passed unanimously.

John motioned for approval of a Management Minor. There will be 9 hours required for the minor and students can choose 9 elective hours for a total of 18 hours. Motion was seconded by Richard Tebbs. Discussion followed. After discussion it was recommended that the minor be sent back to the School of Business with recommendations that the minor be completed in 18-21 hours including prerequisites. Seconded by Shauna Mendini. The vote was unanimous to table.

John motioned for approval of MILS 1200 – Intro to Leadership Excellence being offered as an interdisciplinary course in general education. Seconded by Richard Tebbs. Discussion followed. There were several concerns that the course may not address issues in general education. ROTC programs should not be in GE area. Uniforms should not be required if placed in GE. After discussion Shauna Mendini moved to return the course to ROTC where they need to address course hours, goals for general education and uniforms. This course was tabled until next meeting.

Applied Science and Technology

Artis Grady presented minor changes in AGSC 3400 – Animal Feeding and Nutrition; AGSC 3410 – Animal Feeding and Nutrition Lab; AGSC 3500 – Farm Animal Reproduction; AGSC 3510 – Farm Animal Reproduction Lab; and AGSC 4150 – Animal Breeding. Motion was seconded by John Groesbeck. These are existing courses with course title and minor description changes only. There was no discussion. A vote was presented and it passed unanimously.

Artis presented minor changes in ISA – two year degree modifications. These minor changes will accommodate ISA 1050 being moved to GE and updating both the User Support Emphasis and the Networking the Telecommunications Emphasis. It was also proposed to add AGSC 1990 – Agriculture and Society into the agriculture core requirements and change it to a pass/fail grade. The motion was seconded by Richard Tebbs. There was no further discussion. The vote was presented and passed unanimously.

Artis presented for approval AGSC 1010 – Agriculture and Society from a GE life science course to GE interdisciplinary. The motion was seconded by Kirk Fitzpatrick. Discussion followed. Dean Winward, professor in AGSC, explained the reasoning in placing this course into GE interdisciplinary. Dean brings in current issues, local, state, and national government areas into the course. Is this course different than Business and Society offered in business? After discussion the vote was presented and it passed unanimously.

Artis presented for approval courses in Family and Consumer Sciences. Artis stated changes being presented were for state accreditation purposes. Some courses need to be dropped and others added which will shorten the hours in FCS. The motion was seconded by Richard Tebbs. Courses presented were: FCS 3500 – Home, Family, & Resource Management (3 cr.) new course; NFS 2200 – Culinary Arts (1 cr.) new course; NFS 2210 – Culinary Arts Lab (1 cr.) new course; NFS 4200 – Food Science (3 cr.) existing prerequisites and/or co requisites; NFS 3200 – Meal Management (3 cr.) course deletion; ADT 4210 – Advanced Construction/Flat Pattern Design (3 cr.) new course; ADT 3220 – Flat Pattern Design (3 cr.) course deletion; and ADT 42120 – Advanced Construction (3 cr.) course deletion. Discussion followed concerning the number of credits, available faculty to teach the courses and teaching preps. Artis stated there would be a net gain in faculty and course changes/additions were needed to meet state requirements. All courses fit into the content area. Following discussion a vote was taken and it passed unanimously.

Artis presented courses in Technology. Four courses will need dual number listings. Rod stated that 6000 level courses are master course numbers. Need to check to see if these courses will be part of the education program. Rod will check into double listing and use of 5000 level for lane changes in the graduate program. Would these courses need to go through PCCC for approval? All Technology Education courses were tabled.

Artis presented Criminal Justice 1100 – needs to be split into two courses, CJ 1330/3320 as there is too much within the CJ 1100. Seconded by John Groesbeck. Discussion followed. CJ 1100 will need to be dropped and two new courses in CJ 1330 – Criminal Law and CJ 3320 – Criminal Procedure will need to be presented. A vote was taken and with the provision that CJ 1100 be dropped the two new courses, CJ 1330/3320 were approved. The vote was unanimous.

Artis presented PLGL 1200 – Legal Ethics for Paralegals (3 cr.) new course; CJ 1100 – Criminal Law and Procedure (3 cr.) changed to CJ 1330 – Criminal Law (3 cr.) new course; CJ 3320 – Criminal Procedure (3 cr.) new course. There was no discussion. The vote passed unanimously.

Next meeting will be on December 2, 2003, at 4:00 p.m. in CN 207G.
Meeting adjourned at 5:50 p.m.

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