

Undergraduate Curriculum Committee Meeting

September 13, 2007

3:00 pm, LIB 201A

MINUTES

<i>Attending:</i> Carl Templin, Jeff Barnes, Karl Stevens, Lindsay Brown, Genell Harris, Vic Brown, Carl Franklin, and Vicki Meier, secretary	<i>Excused:</i> Terry Alger Shauna Mendini	Meeting convened: 3:10 pm
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Fall Semester Meeting Schedule

October 4, 4:00 pm, LIB 302D

November 1, 4:00 pm, LIB 302D

~~December 6~~ November 29*, 4:00 pm, 302D

*After the committee meeting, it was discovered that the Provost's Office will need to get changes before December 5 for next year's catalog. Therefore, our last meeting for the semester will now take place on November 29.

Distribution Process

In order to cut down on paperwork, it was decided that an electronic copy of the curriculum proposal forms would be sent by email to committee members ahead of meeting time instead of hard copies previously distributed.

Vicki will need to inform the Provost's Office and get the website changed. Departments are still sending packets with all the copies attached.

Shorter Form for Consent Items

Lindsay has a draft proposal form for consent items only, which she emailed to Carl Templin. This form will be added to the website, along with instructions to faculty as to which form should be used. The previous form will need to be changed to remove consent changes from the top menu.

Curricular Items

College of Education – Adding LM 3170 (Technology for Library Media Teachers) to curriculum that has been taught under a section of EDUC 3170 previously. This will help eliminate confusion for education and library media students when they register.

Genell Harris motioned to approve the proposal, Jeff Barnes seconded the motion, and voting was unanimous.

Political Science/Criminal Justice – Change in university degree requirements for the Paralegal Associates Degree. The proposal was to change the General Education Core to *encourage* students to take BA 2350, instead of *requiring* the course. Since this class is taught only on demand, and is not within college's control to satisfy the degree requirement, they requested the change.

Jeff Barnes moved to accept the proposal, Genell Harris seconded the motion, and the voting was unanimous.

Meeting adjourned at 4:00 pm