

# UNDERGRADUATE CURRICULUM COMMITTEE MEETING

Sept 22, 2011  
3:00 pm, AD 304H

## MINUTES

**Present:** Jeb Branin, Michael Ostrowsky, Jim Brandt, Bryan Lyons, Bill Byrnes, Vik Brown, Eric Brown, Jim Gustafson, John Allred, Kevin Robinson, Azmi Ahmad, Aimee Uchman

**Absent:** Matthew Grow (Student Rep)

### ACTION ITEMS

#### 1. CONSENT ITEMS

##### UNIV

Prefix	Course Title	Credits	Change Requested	Notes/Action
1015 (1050)	College Connections	3	<u>Prefix:</u> 1050 <u>Title:</u> College Student Success	<b>Approved.</b>  <b>Note:</b> No learning outcomes listed on syllabus. Council recommends adding learning outcomes and making syllabus clearer and more specific.

#### 2. SUBSTANTIVE ITEMS

##### UNIV

Prefix	Course Title	Credits	Change Requested	Notes/Action
1020	Strategies for Success	2	Make variable credit course (1-2 credits)	<b>Approved.</b>  Jeb Branin clarified that this will be a variable credit class because UNIV 1010 will not be eliminated.
2890	Internship: Variable Topics	1-4	New Course	<b>Disapproved- Bounce back to college for further clarification. (See "Discussion Items- Internships)</b>

### ***3. ACTION – Drop Requirement to submit Course Content Guides with new our substantial changes in the course content.***

Motion to discontinue use of course content guide. **Approved.** Form will be removed from website.

#### **Discussion Items**

##### **Policy Update (Informational)**

- PP 6.8 Curriculum Development

**Committee wants clarification of what constitutes the definition of a “Composite Major”. Otherwise, has no objections about this policy.**

- PP 6.8.1. Undergraduate Working Copy

**Committee recommended full voting rights for the representatives from Library, and Continuing & Professional Studies.**

(Note- Check to make sure that acronym for Northwest Association of Schools and Colleges is correct.)

- PP 6.8.2 Undergraduate and Graduate Working Copy

**Chairman Byrnes recommends that committee members refresh their knowledge of this policy each year before committee meeting.**

- SUU Programs Planned/Under Consideration- required to be reported to Board of Regents every fall.

**Committee had no questions or comments.**

##### **Internships:**

- Committee needs clarification about what constitutes an “Internship.” Current policy [\(6.3\)](#) states that Internships must be tied to a specific discipline, but the proposed “variable topic” internship (specifically for students that have not declared a major) is an example of “experiential education.” Could non-discipline internships have a different title, such as “Cooperative Study” or “Exploratory Internship”? How does the University distinguish between lower division “internships” (2000 level courses) and higher division “internships” (4000 level courses)?

Next meeting is October 20<sup>th</sup>. Proposals due Oct 14<sup>th</sup> at noon. All information should be uploaded to canvas by Oct 14<sup>th</sup>.