

University Undergraduate Curriculum Committee

October 11, 2012

AGENDA

I. Introductions

II. Update on plans for ESL changes

The Committee welcomes Bob Goodman, representing ESL. There are changes coming up in the program. Bob distributed a handout outlining the new direction of the program. Will be shifting from 4 week session to 7 week session. Will be matching current curriculum with new 7 week sessions. Level one in the new program structure doesn't currently exist. (Aimee scan handout and link here). ESL will be presenting these items at the December meeting.

III. UCC Policy and Process Overview

Bill distributed a "Cheat Sheet" about what the committee's purpose and task is. Handout is to provide an overview of what our responsibilities are. Documents are posted on canvas for further examination. Bill also distributed flowchart illustrating what the curriculum process is. We will be examining software tools to make the entire curriculum process electronic. Bill distributed the course syllabus policy. The existing policy is being ignored. Policy is being updated- scope is more clearly defined, and the policy includes language about our online learning management resources. Committee members should look at this policy, and send any comments/questions/suggestion to Bill. He will revise the policy, and it will be presented to the Dean's Council on October 29th, and then to Faculty Senate, and then back to Dean's Council and the Trustee's Meeting in December. Policy can be shared with other faculty outside of the committee.

IV. Consent, Substantive and Degree Proposals – Oct 11, 2012

V. Other Business

Next Meeting, Dec 6 @ 3pm (proposals due from College Committees Friday, Nov 30 @ noon)

UNDERGRADUATE CURRICULUM COMMITTEE MEETING

October 11, 2012
3:00 pm, AD 304H
AGENDA

Present: Azmi Ahmad , John Allred, Bob Goodman/ESL (For Mark Atkinson), James Brandt, Jeb Branin, Shobha Gurung, Jim Gustafson, Verlene Schafer, Brian Swanson, Walker Wood, Aimee Uchman, Bill Byrnes, Shaun Christianson (for David Lund)

CONSENT ITEMS

COSE

Prefix	Course Title	Credits	Change Requested	Notes/Action
NFS 2320	Nutrition of the Infant & Child	3	Title/Prefix	Change course number to NFS 2140 <i>For 2013-14 Catalog</i> Approved
NFS 4860	Nutrition Practicum	1 to 8	Method of Grading	Change from Pass/Fail to Graded <i>For 2013-14 Catalog</i> Approved
NFS 4950	Senior Seminar in Nutrition	1	Method of Grading	Change from Pass/Fail to Graded <i>For 2013-14 Catalog</i> Approved

EDU

Prefix	Course Title	Credits	Change Requested	Notes/Action
FLHD 2650/FLHD 2660 (lab)	Child Care Issues and Child Care Lab	3	Delete	Will lower credit hours required in the major and make it comparable to other degrees on campus. Degree will still require 59 credits. <i>For 2013-14 Catalog</i> Approved
FLHD 3360	Divorce and Remarriage	3	Sequencing	Offer Fall annually instead of Spring. <i>For 2013-14 Catalog</i> Approved

Prefix	Course Title	Credits	Change Requested	Notes/Action
FLHD 3370	Cross-Cultural Marriage, Family & Human Dev	3	Sequencing	Offer Spring annually instead of Fall. <i>For 2013-14 Catalog</i> Approved
FLHD 3500	Home, Family & Resource Mgmt	3	Delete	This will lower the number of credits required in the FLHD degree by 3 credits. The total number of credits for the degree will still be 46 which is more than enough to meet degree requirements. <i>For 2013-14 Catalog</i> Approved
FLHD 4100	Family Problems & Mediation	3	Title, Sequencing	Change title to “Family Problems and Solutions”, Change sequencing to Fall instead of Spring <i>For 2013-14 Catalog</i> Approved
FLHD 4150	Family Coping & Resiliency	3	Delete	The total credit hours within the Family Services Required Courses area will stay the same by dropping this course and adding the proposed new course FLHD 4250 - Marital Problems and Solutions. <i>For 2013-14 Catalog</i> Approved
FLHD 4200	Family Life Education	3	Sequencing	Change sequencing from Fall to Spring <i>For 2013-14 Catalog</i> Approved

HSS

Prefix	Course Title	Credits	Change Requested	Notes/Action
ENGL 2040	Professional Business Writing	3	Pre-req	Add ENGL 2010 to list of pre-reqs. <i>For 2013-14 Catalog</i> Approved
ENGL 2210	Introduction to Folklore	3	Sequencing	Will be taught in Spring (sequencing previously not determined) Approved

Prefix	Course Title	Credits	Change Requested	Notes/Action
ENGL 3310	Literature & Film	3	Sequencing	Will be offered annually. <i>For 2013-14 Catalog (requested Imp: Spring 2014)</i> Approved
PSY 2010	Methods Models and Professionals Issues in Psychology	3	Title	Change title to “Psychology as a Science and Profession” <i>For 2013-14 Catalog</i> Approved

PVA

Prefix	Course Title	Credits	Change Requested	Notes/Action
ART 4990	Senior Seminar	1 to 4	Title/Prefix & Description	Change title from “Senior Seminar” to “Senior Seminar - Specified Area of Study (Art History, Painting, etc.)” Approved <i>This is a directed independent study class. Student will work with instructor to determine how many credits the class will be.</i>
DANC 4130	Tap Dance V	1	Delete	Delete- Not a requirement for any degree. Approved

UNIV

Prefix	Course Title	Credits	Change Requested	Notes/Action
UNIV 1010	Introduction to Experiential Education	1	Title, Sequencing,	Change title to “EDGE Program Introduction” Approved
UNIV 3925	EER Proposal	1	Title, Prereq, Sequencing, Course Description	Change title to “EDGE Project Proposal: [Engagement Center]”, add UNIV 1010 as Pre-req, change course description to replace “EER” with “EDGE” Approved
UNIV 4925	Reflection &	1	Title, Prereq,	Change title to EDGE Project Program Completion: [Engagement

	Synthesis		Sequencing, Course Description	Center] add UNIV 3925 as Pre-req, change course description to replace “EER” with “EDGE” Approved
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SUBSTANTIVE ITEMS

BUS

Prefix	Course Title	Credits	Change Requested	Notes/Action
ACCT 2000	Survey of Accounting	3	New Course	A course for non-business majors wanting a Certificate in Entrepreneurship and Small Business Management. Approved
HRHM 4700	Special Topics in Hospitality Management	3	Credit hours	Change from 3 credits to 3-6 variable credit <i>Requested Imp: Spring 2013</i> Approved

COSE

Prefix	Course Title	Credits	Change Requested	Notes/Action
CSIS 4210	Software Engineering	3	New course	Will be part of elective options in both Comp Science and Info System composite degrees <i>For 2013-14 Catalog</i> Approved
CSIS 4300	Mobile Application Development	3	New Course	Will be part of elective options in both Comp Science and Info System composite degrees <i>For 2013-14 Catalog</i> Approved
CSIS 4350	Web Programming	3	New Course	Will be part of elective options in both Comp Science and Info System composite degrees Approved

EDU

Prefix	Course Title	Credits	Change Requested	Notes/Action
FLHD 4250	Marital Problems and Solutions	3	New Course	Will be requirement for Family Services Majors. This course will not add to the credit hours for students since two classes are being dropped. <i>For 2013-14 Catalog</i> Approved

HSS

Prefix	Course Title	Credits	Change Requested	Notes/Action
ENGL 0990	Academic Writing Workshop	0	Credits	Make course worth 2 credits. <i>Requested Imp: Spring 2013</i> Approved via post committee meeting vote (10/24)

PVA

Prefix	Course Title	Credits	Change Requested	Notes/Action
MUSC 3200	Athletic Band	1	New Course	Note: Per email from Adam Lambert on 10/9, enrollment restriction were removed and the statement "The ability to play a band instrument proficiently is required" was added to the course description. The document has been modified. <i>Requested Imp: Spring 2013</i> Approved

DEGREE/PROGRAM ITEMS**BUS**

Degree/Program	Change Requested	Notes/Action
Business Pre-Core	1) Remove Math 1100 as option from "addnl pre-bus core" 2) Add ECON 2500 to "foundation core"	<i>For 2013-14 Catalog</i> Approved

Degree/Program	Change Requested	Notes/Action
Certificate in Entrepreneurship and Small Business Mgmt	New Certificate – 15 Credits <i>Requested Imp: Spring 2013. ACCT 2000 (new course) requested imp won't be until Summer 2013. Can we approved this certificate without the course being in the catalog & registrars office?</i>	Approved- ACCT 2000 course implementation date will be changed to Spring 2013 so entire certificate can be posted to the E-catalog at the same time.

COSE

Degree/Program	Change Requested	Notes/Action
Ag Science & Industry BIS	Make AGSC 1100 required core course (instead of a recommended GE) Add RANG 400 to list of options for Natural Resources List	<i>For 2013-14 Catalog</i> Approved
Biology Major/Minor	Change degree requirements text to apply to both majors & minors, include statement about “C” minimum for coursework	<i>Request impl for Spring 2013</i> Approved – change implementation New Catalog/Summer
Biology Courses (all)	Include statement in catalog description for all BIOL courses “Minimum of C required”	<i>Requested Impl date?</i> Approved – change implementation New Catalog/Summer
Computer Science and Information Systems Composite degrees.	Add CSIS 4212-Software Engineering, CSIS 4300-Mobile Applications, and CSIS 4350-Web Programming (newly proposed courses- see SUB forms) to current Elective offerings in the Computer Science and Information Systems Composite degrees.	<i>For 2013-14 Catalog</i> Approved

EDU

Degree/Program	Change Requested	Notes/Action
Early Childhood Development A.A.S.	Drop FLHD 2650 and 2660 from the degree requirement. ECD Core will now be 36 credits, and the total for Early Childhood AAS will be 62 credits instead of 65.	<i>For 2013-14 Catalog</i> Approved
Teacher Education BA/BS courses admission	Restrict student enrollment in professional courses to students who have been admitted to the Teacher Education program	<i>For 2013-14 Catalog</i> Approved
FLHD, Early Childhd Dev, BA/BS	Drop two courses (FLHD 3500 – Home, Family and Resource Management and FLHD 2650 and 2660 lab) and drop the electives for the degree (25 electives)	<i>For 2013-14 Catalog</i> Approved
Elem Ed, BA/BS	Require FLHD 1500 as the required general education course for Social Science in this degree.	<i>For 2013-14 Catalog</i> Approved, majority, with one dissent.
FLHD, Fam Serv BA/BS	Add new course (FLHD 4250 – Marital Problems and Solutions, drop two courses (FLHD 4150 – Family Coping and Resiliency and FLHD 3500 – Home, Family and Resource Management), and drop the electives for the degree (21 electives)	<i>For 2013-14 Catalog</i> Approved
FLHD, Fam Serv Minor	Drop FLHD 4150 – Family Coping and Resiliency and add a new course (FLHD 4250 – Marital Problems and Solutions) as an option in the electives section of the minor.	<i>For 2013-14 Catalog</i> Approved

PVA

Degree/Program	Change Requested	Notes/Action
Dance Ed: BA/BS	Make DANC 4530 a required course. Make DANC 4120 an elective (instead of required), add DANC 3120 and 3170 to list of electives	<p><i>Request implementation for Spring 2013-</i></p> <p>Adds a course as a degree requirement. Change is be compliant with NASD accreditation standards.</p> <p>Approved <i>(In degree table, change total by technique core to 20 hours) Change implementation date to Summer, 2013. Will be part of new catalog.</i></p>

Get conversation about learning outcomes as they relate to syllabus from recording. (Jim Brandt & Bill)

Just writing learning outcomes isn't sufficient. The learning outcomes, activities, and assessment all need to connect. How does each assignment help a student achieve a learning outcome? There needs to be some consistency. Does the term "Learning Outcomes" have to be a part of the syllabus? Are course objectives and learning outcomes interchangeable? Course learning outcomes need to reference the institutional learning outcomes, so there is an alignment between the courses, the programs, and the institutional learning outcomes.

Discussion Items from Canvas

Catalog Note: Committee suggests either putting list of required electives, or taking out specific number of electives and adding blanket statement like "Electives required to complete 120 credit degree, or to complete degree requirements."

Q: UNIV 3925 Sequencing/Prerequisite question

We have seen a number of students who have completed UNIV 1010 during the first 8 weeks of the semester and then would like to continue on to UNIV 3925 for the second 8 weeks. Because grades are not posted for part of term the prerequisite cannot be met. Would University College like to allow these students to register or do they need a grade on the prerequisite course, forcing them to wait at least one semester to register?

A: University Colleges response, from Jeb & Patrick (posted here in case anyone else is following this discussion): *"At this point to be consistent with what we have told students, they should be able to register for 3925 now. We are having some discussions about tweaking some pre-reqs, but we aren't there yet (and they will have to run through channels), but we have promised students they can do this whole process in a time frame that requires they be able to register for 3925 the second session of the semester they take 1010."*

Q: UNIV 3925 & 4925

In reviewing with a more focused eye the proposals to change titles of our EDGE courses, I noticed that the 3925 and 4925 course descriptions use the term "EER" and, in the case of 3925, contain an erroneous fact. Dr. Kurt Harris, the UCCC Chair, and Dean Clarke support my proposing a last minute "fix" before our UCCC meeting tomorrow (or a friendly amendment in the meeting, whichever is possible) of the edits below to the

course descriptions (deletions in red, additions in green)?

UNIV 3925 - EDGE Project Proposal: [Engagement Center] Guides students through the process for creating a proposal to detail how they will meet their experiential education EDGE requirement. **Completion of this workshop leads to declaration of an EER track.**

UNIV 4925 - EDGE Project Completion: [Engagement Center] As the culminating course of the experiential education requirement, this workshop provides students the opportunity to reflect on and present their **EEREDGE** work.

A: With permission, Aimee made these modifications on the hard copies of the forms as well as the electronic copies posted on canvas.

Q: MUSC 3200

"Able to play a band instrument proficiently" is not an attribute we collect or track in Banner. This "attribute" notation would be more appropriate in the catalog description. I will be unable to apply this registration restriction. We could add instructor permission as a replacement.

A: I spoke to Adam Lambert about this, and his response was: *Please add to the description: "The ability to play a band instrument proficiently is required". I would prefer not to require a signature to add the course.* I have updated the form with Adams permission, completely removing the enrollment/registration restrictions, and adding the above statement to the catalog description area.

Q: NFS2140

Will NFS 2140 be considered equivalent to both 2130 and 2120 (both previous numbers for this course)?

A: John, I checked with Cindy Wright, and she said *"Yes, the new state articulated course number, NFS 2140 will be the same as our old numbers 2130 and 2120."*

Q: New CSIS Courses

Is there a minimum grade required on the prerequisite for the new CSIS courses? If it remains as currently listed, a student could take the prerequisite and receive a D- and meet the prerequisite to take these courses. Most departments within the COSE are moving to a minimum C-grade on prerequisites.

A: The response I got from Eric Freden is: *"The Catalog already reads: 'All courses to be counted in the Computer Science and Information Systems Department majors and minors must be passed with a "C" or better.' Since the proposed courses are all upper division CSIS with substantial CSIS and other prerequisites, there does not appear to be a need for a redundant warning about "C" or better on the courses themselves.* I checked the catalog, and it is, indeed, posted on the bottom of the CSIS Department Page in the catalog here:

http://catalog.suu.edu/preview_entity.php?catoid=3&ent_oid=143

Q: Business Pre-Core changes

I would appreciate some clarification on exactly which Business degrees are affected by this proposal. The degree tables indicate All Business Composite BA/BS, but I'm not sure what that means. The proposal is out of the Econ/Finance department - one of their majors has the business pre-core and one does not. I know business pre-core (with the same Math 1100 option) also appears in the Management major, but that is in a different department. Can the Econ/Finance department change degree requirements in the Management, Marketing, and Hospitality department? I also have curricular concerns about the proposal, and the math department chair and I will try discussing those concerns with business faculty prior to the meeting. We would prefer that calculus was taught by mathematicians, and if the current Business Calculus course is not meeting student needs we are open to revising it. It is a service course for us.

A: Jim (and others who are following this discussion) I got two replies to this question/comment:

Carl Templin said: "The proposal applies to all business majors that require the business pre-core (Accounting, Finance, Management and Marketing). While the proposal arose from the Economics and Finance Department, it applies to the other two departments as well and was addressed as such in the School of Business Curriculum Committee. It was unanimously approved. The University of Utah and Utah State University have already dropped the business calculus requirement from most of their business programs, keeping it only for such programs as Finance. The other four-year schools are looking at it. We have been looking at it for some time. We believe our business students are better served with the ECON 2500 Quantitative Methods class than Business Calculus. ECON 2500 builds on the Business Statistics class and provides the quantitative tools that business majors will use most in their upper division courses and professionally."

And here is the response from Kim Craft: 1. The business pre-core is for all "business composite" degrees which consist of accounting, finance, management and marketing. 2. This idea has been discussed extensively in the School of Business for several years, has the full support of all departments, and was unanimously approved by the School of Business curriculum committee. It originated from the department of Econ and Fin simply because someone had to do it and the change involves a course from that department. 3. We have not contacted the math department regarding making changes to Business Calculus because there is no problem with the way the course has been taught--the math department does a fine job teaching calculus. The primary issue is that general business students do not need calculus. There is only one course in the business curriculum that uses calculus, Econ 3010, and the level is very elementary (moreover, the course can easily be taught without calculus). 4. We do not consider Econ 2500 to be a "math" course, per se. It's an eclectic mix of quantitative methods, including a lot of Excel modeling, that we think are important for general business students. It reviews topics the students have been exposed to elsewhere but goes well beyond prerequisite courses in key areas, particularly linear programming and regression. The course outline is somewhat misleading because it suggests that calculus is a focus of the course. Actually, we only try to cover the (very basic) calculus needed to make certain economic concepts a little easier to understand, and we have no illusions that we are teaching a "real" calculus course. Furthermore, we're considering eliminating calculus from the course entirely. 5. Most business schools in the state--in particular Utah State, U of U, and BYU--have recently dropped Calculus as a requirement for some, if not all, of their business degrees. For example, the U of U still requires calculus for accounting and finance but not for general business, management or marketing. Dropping calculus appears to be a trend in business programs and we expect it to continue. 6. There won't be any problem with accreditation. 7. Students planning to go to graduate school in economics or finance are advised to get a minor in math, starting, of course, with Math 1210. While many MBA programs have dropped calculus as a prerequisite, a significant number still require it. So students planning to seek an MBA will be advised to take Math 1210 if they are considering the kinds of schools that might require it--generally the higher-ranked, more quantitatively oriented MBA programs. For those who might take both Econ 2500 and Math 1210, we think there will be very little redundancy."

Q: FLHD Degree

A: (John Allred) I recommend deleting the following from the Other Electives section: "Free Electives (Includes completing B.A./B.S. requirement) 26 credits" If we have a transfer student who took courses that are deemed equivalent to our requirements, but were fewer credits because they were taken at a quarter institution or for other reasons, they would actually need to complete more than 26 credits to meet the University requirement of 120 credits to graduate. Noting this as a specific, quantified requirement we run the risk of a student expecting to graduate with fewer credits than necessary because they met all of the degree requirements noted.

Q: EDUC Proposals

A: To the Committee: After speaking with College of EDUC, they have modified all of their undergrad proposals with the implementation date of Fall 2013. (New catalog). I have made this change on the hard copies, and uploaded revised electronic copies.