

UNDERGRADUATE CURRICULUM COMMITTEE MEETING

December 4, 2014

3:00 pm, AD 304H

MINUTES

Present: John Allred, David Berri, Bailey Bowthorpe, Jim Brandt, Jeb Branin, Brian Ludlow, David Lund, Paula Mitchell, James Sage, Andrea Stiefvater, Brian Swanson, and Bonny Rayburn.

CONSENT ITEMS

BUS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
PILT 1250	Instrument Ground School		Co-requisites: Remove co-requisite	Fall 2015	Approved
PILT 2100	Commercial Ground School		Prerequisites: PILT 1150 or PILT 1155; or director approval	Fall 2015	Approved
PILT 2160	Aviation Law		Prerequisites: PILT 2470 (may be concurrent) or PILT 2100	Fall 2015	Approved
PILT 2200	FW Cross Country Maneuvers Lab		Prerequisites: PILT 2100 (may be concurrent)	Fall 2015	Approved
PILT 2205	RW Cross Country Maneuvers Lab		Prerequisites: PILT 2100 (may be concurrent)	Fall 2015	Approved
PILT 2220	FW Private Pilot MEL Lab		Delete	Fall 2015	Approved
PILT 2250	Aerodynamics		Prerequisites: PILT 1420 or PILT 1100	Fall 2015	Approved
PILT 2400	FW Multi-Engine CFI Certification Lab		Prerequisites: PILT 2340 (may be concurrent), PILT 2240	Fall 2015	Approved

COSE

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
BIOL 3030	Ecology		Prerequisites – Math 1040 recommended (not required)	Fall 2015	Approved
BIOL 3035	Ecology Laboratory		Prerequisites – Math 1040 recommended (not required)	Fall 2015	Approved
BIOL 3270	Vertebrate Physiology		Prerequisites – Math 1040 recommended (not required)	Fall 2015	Approved
CSIS 1040	Intro to Programming with MatLab		Prerequisites – MATH 1210 Course sequencing – As needed	Fall 2015	Approved
CSIS 1400	Fundamentals of Programming		Prerequisites – MATH 1050 within the last 4 years OR instructor approval	Fall 2015	Approved
ENGR 3010	Material Science Engineering		Prerequisites – Change MATH 1220 to MATH 1210	Fall 2015	Approved
ENGR 3045	Engineering Design Lab I		Prerequisites – Grade C (2.0) or better in: ENGR 2250, CHEM 1210, ENGR 2170, either ENGR 1030 or CCET 1040, junior level status, and consent of instructor	Fall 2015	Approved
ENGR 3095	Engineering Design Lab II		Prerequisites – ENGR 3045, ENGR 4030, ENGR 4035, ENGR 3010, ENGR 3015, and ENGR 3000	Fall 2015	Approved
ENGR 4025	Integrated Engineering Design Lab I		Prerequisites – Grade C (2.0) or better in: ENGR 3050, 3055, either ENGR 3095 or GEO 3210/GEO 3215, senior level status, and consent of instructor. Remove Co-Requisites	Fall 2015	Approved
ENGR 4085	Integrated Engineering Design Lab II		Prerequisites: ENGR 4025 and either ENGR 4010 or GEO 3510/3515	Fall 2015	Approved
GEO 1090	How the Earth Works		Course sequencing – As needed	Fall 2015	Approved
GEO 1095	How the Earth Works Laboratory		Course sequencing – As needed	Fall 2015	Approved
GEO 1110	Physical Geology		Course sequencing – Fall & Spring annually	Fall 2015	Approved

GEO 1115	Physical Geology Laboratory		Course sequencing – Fall & Spring annually	Fall 2015	Approved
GEO 3330	Igneous and Metamorphic Petrology		Course sequencing – Spring, even years	Fall 2015	Approved
GEO 3335	Igneous and Metamorphic Petrology Lab		Course sequencing – Spring, even years	Fall 2015	Approved
NFS 4030	Nutrition Assessment		Prerequisites – Drop NFS 3030	Fall 2015	Approved
NFS 4040	Nutrition Communication and Counseling		Prerequisites - Drop NFS 3030	Fall 2015	Approved
PE 4010	Methods of Sports Conditioning		Title – Methods of Sports Conditioning and Nutrition Transcript title – Methods of Sports Conditioning and Nutrition Course Description Co-Requisite – PE 4015	Fall 2015	Approved

HSS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
ENGL 2020	Introduction to Creative Writing		Course Description	Fall 2015	Approved
ENGL 2040	Professional Business Writing		Change Title to: Writing in Professional Contexts	Fall 2015	Approved
ENGL 3010	Intermediate Poetry		Prerequisites: Remove ENGL 2020 & Add ENGL 2320	Fall 2015	Approved
ENGL 3030	Intermediate Fiction		Prerequisites: Remove ENGL 2020 & add ENGL 2320	Fall 2015	Approved
ENGL 3040	Intermediate Creative Nonfiction		Prerequisites: Remove ENGL 2020 & add ENGL 2320	Fall 2015	Approved
FREN 4900	Methods of Teaching Foreign Language in the public Schools		Title: Methods of Teaching Foreign Language Prerequisites: FREN 3210 or FREN 3220 or FREN 3230 or FREN 3640 or permission of a French instructor	Fall 2015	Approved

SUBSTANTIVE ITEMS

BUS

Prefix	Course Title	Credits	Change Requested		Notes/Action
HRHM 3300	Facilities Management		Course Title: Facilities and Housekeeping Management Title for Transcripts: Facilities & Hskping Mgmt Significant Content Changes: Provides hospitality managers and students with information they need to know to manage the physical plant of a hotel or restaurant and work effectively with the housekeeping and maintenance departments. (Fall)	Spring 2015	Approved

COSE

Prefix	Course Title	Credits	Change Requested		Notes/Action
CCET 2690	Fundamentals of Manufacturing	3	New Course	Fall 2015	Approve pending - Consultation to improve learning outcomes
CCET 4790	Computer Integrated Manufacturing	3	New Course	Spring 2016	Approve pending - Consultation to improve learning outcomes
CSIS 1100	Digital Collaboration and Production	1	New Course	Fall 2015	Refer back, not approved – concerns about co-requisites, learning outcomes tied to prescribed course, and problem with course description
CSIS 1200	Digital Citizenship	1	New Course Add ECON 1740, HIST 1700 OR POLS 1100 to Co-Requisites	Fall 2015	Refer back, not approved – concerns about co-requisites, and problem with course description

CSIS 1310	Spreadsheet Fundamentals	1	New Course	Fall 2015	Refer back, not approved – Didn't make sense without 1100 & 1200
CSIS 1320	ePortfolios	1	New Course	Fall 2015	Refer back, not approved – Didn't make sense without 1100 & 1200
CSIS 1330	Social Media	1	New Course	Fall 2015	Refer back, not approved – Didn't make sense without 1100 & 1200
ENGR 2170	Programming for Engineers	3	New Course	Fall 2015	Approve pending - Consultation to improve learning outcomes
ENGR 4300	Vibrations	3	New Course	Fall 2015	Approve pending - Consultation to improve learning outcomes

HSS

Prefix	Course Title	Credits	Change Requested		Notes/Action
ENGL 2030	Advanced Grammar		Title change: Methods of Teaching Grammar Prerequisites: ENGL 2010 Significant Content Changes Course Description Corrected Box #8 to ENGL 1120 – Introduction to Grammar	Fall 2015	Approved - Related to the "Create lesson plan..." part of the second learning outcome, please ensure that learning outcomes (or rubric criteria) are consistent with expectations found within the Department of Teaching Education and Licensure standards.
ENGL 2320	Creative Writing in the Genres	3	New Course	Fall 2015	Approved
SOC 4301	Social Welfare Policy and Services	3	New Course	Spring 2015	Approved
SPAN 4314	Latin American Women: Literature, Film, and Culture	3	New Course	Fall 2015	Approved
SPAN 4316	U.S. Latina/o Literature and Culture	3	New Course	Fall 2015	Approved
PSY 2000	Introduction to Human	1	New Course	Fall 2015	Approved pending - Consultation

	Service Professions				to improve learning outcomes. Also: Transcript title too long (30 character limit), please advise
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LIB

Prefix	Course Title	Credits	Change Requested		Notes/Action
LM 4210	Research for Information Professionals	3	New Course	Summer 2015	

DEGREE/PROGRAM ITEMS

BUS

Degree/Program	Change Requested		Notes/Action
Hospitality Management Minor	The major factor driving a change to the HRHM minor is the delivery of the guest service course. Now that the HRHM 3610 Guest Service course can be included in the minor without pre-requisite courses and sequencing of courses, the HRHM minor can again focus on HRHM courses.	Spring 2015	Refer back, not approved – Changes were made using outdated webpage requirements
Management	The proposal still allows Management students to select marketing research to complete the degree, but the selection options have been expanded to include Strategic Customer Service and Sales Management. The proposed changes will also allow Management Majors to earn SAP recognition, a moniker that we believe will add value to the Management Major's degree.		Approved

COSE

Degree/Program	Change Requested		Notes/Action
Biology B.A.	Include BIOL 4500 and BIOL 4505 in choices for Biology Requirements	Fall 2015	Approved
Biology B.S.	Include BIOL 4500 and BIOL 4505 in choices for Biology Requirements	Fall 2015	Approved
Biology – Education B.A.	Include BIOL 4500 and BIOL 4505 in choices for Biology Requirements Replace MATH 1210 with MATH 1050	Fall 2015	Approved
Biology – Education B.S.	Include BIOL 4500 and BIOL 4505 in choices for Biology Requirements Replace MATH 1210 with MATH 1050	Fall 2015	Approved
Construction Management, B.A.	Add CCET 1040 to required courses Additional changes: MATH 1100 <u>or</u> MATH 1210 CCET 3610 <u>or</u> CM 3650	Fall 2015	Approved
Construction Management, B.S.	Add CCET 1040 to required courses	Fall 2015	Approved
CAD/CAM Engineering Technology, B.A.	Add CCET 2690, CCET 3690 & CCET 4790	Fall 2015	Approved
CAD/CAM Engineering Technology, B.S.	Add CCET 2690, CCET 3690 & CCET 4790	Fall 2015	Approved
B.S. in Integrated Engineering	Omit the word "Integrated" from the name of the degree, leaving "B.S. in Engineering" ...etc...please see memo	Fall 2015	

EDU

Degree/Program	Change Requested		Notes/Action

HSS

Degree/Program	Change Requested		Notes/Action
English/Creative Writing	Advocating ENGL 2020 remain a GE course only & have developed a second lower-division class, ENGL 2320 Creative Writing in the Genres to serve English majors	Fall 2015	Approved
English – Teaching Emphasis, B.A.	Rearranging & adding prerequisites so students can have all information introduced, reinforced, and mastered in the appropriate order. Additionally, much of the content students are tested on in the PRAXIS II and likely to teach in their own classrooms comes from courses which, currently, are not required.	Fall 2015	Approved - James has received a specific list of courses for several sections; James will update the specific changes to be made (as noted at the meeting)
French	Would like to make FREN 1030, which is an accelerated first year French course combining 1010 and 1020, an additional option that students can take in place of 1020 for any of the following programs: French B.A., the French Teaching B.A. and the French minor....etc... (Please see other changes in memo)	Spring 2015	Approved - Small clarification sought from Elise.
Psychology	Wish to add a 1 credit course to its curriculum: PSY 2000 Introduction to Human Service Professions	Fall 2015	
Spanish B.A.; Spanish minor; Spanish Teaching B.A.	Please see memo	Fall 2015	Approved pending – Modify language to state "Students may only count one course in which English is the language of instruction". List all courses in which English is the language of instruction.

PVA

Degree/Program	Change Requested		Notes/Action
Minor in Museum Studies	Revision to the number of credits (from 19.5 to 18) and a restructuring of required and elective courses for greater advising clarity.	Fall 2015	Approved

R-401s

~~B.S./B.A. Hospitality Management~~ ~~Hospitality industry employers recognize the quality of education that is accredited by AACSB~~
~~and we would like to offer a hospitality degree that meets that need~~

B.S. in Integrated Engineering

Remove the word Integrated from degree. Result will be B.S. in Engineering.

- Name change **approved** by UUCC; **once fully approved by BOR, can SUU retroactively re-issue past degrees awarded with new name?**

Technical Writing Certificate

Propose and 18-credit multidisciplinary Technical Writing Certificate to be cross-listed and housed in both the Communication and English Departments and to incorporate coursework from the Departments of English and Communication.

- Refer back, **not approved** –
 - Suggested addition: "it is recommended that students combine this Technical Writing Certificate with a major or minor in a scientific or technical field."
 - Concerns that the required (end elective) coursework does not include courses outside COMM or ENGL; after all, if 80% of survey respondents interested in the Certificate are from outside COMM/ENGL, then it would make sense to consider adding courses (to the elective options) from science and technical fields that include a focus on writing.

Discussion Items

General questions to ponder by the UUCC:

- Looking ahead to the adoption of Curriculog (workflow software that will help us handle curriculum approval processes), are there any changes to the existing forms that might need to be made?
- What constitutes the difference between the following:
 - A new "emphasis" (that requires an abbreviated R401 template and BOR approval)
 - A new "track" or "option" (that only requires campus-based approval)

Adjourn – Meeting was adjourned at 5:45 p.m.