

# UNDERGRADUATE CURRICULUM COMMITTEE MEETING

October 8, 2015  
3:00 pm, AD 304H

## Minutes

**Present:** David Berri, Nate Barker, Cynthia Kimball Davis, Brian Ludlow, Paula Mitchell, Michael Ostrowsky, James Sage, Brian Swanson, Matt Roberts, Gerald Calvasina, Jim McCoy, Ravi Roy, Brian Burton, Jennifer Sorensen, Christine Taylor, Chandler Olsen, John Holiman, and Bonny Rayburn

**Not Present:** John Allred, Jeb Branin, AJ Cozzens, David Lund & Kelly Stephens.

Minutes, April 16, 2015 – Approved unanimously

### CONSENT ITEMS

#### BUS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
MGMT 3340	Management		Prerequisites: <b>Advanced standing or permission from Business advisor required</b>	Changed to Spring 2016	Approved Unanimously <b>Is the advisor the best person to approve? Registrar's office will be unable to enforce this. Advanced standing means - Junior standing or higher</b> <b><u>Remove MGMT 3180 from Prerequisites</u></b> <b><u>Course sequencing should be checked – will be offered annually – fall, spring, and summer</u></b>

COSE

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
BIOL 2060	Introductory Microbiology		Course Descriptions	Spring 2016	Approved Unanimously
BIOL 3290	Embryology		Title: <b>Change to Developmental Biology</b> Prerequisites: <b>BIOL 1610/1615, BIOL 1620/1625 and BIOL 3060/3065</b> Course Descriptions	<del>Spring 2016</del> <a href="#">Fall 2016</a>	Approved Unanimously <a href="#">Implementation pushed to Fall 2016 because Pre-reqs cannot be added to a course mid-year</a>
BIOL 3295	Embryology Lab		Title: <b>Change title to Developmental Biology Lab</b> Transcript title: <b>Embryology Lab</b> Course Descriptions	<del>Spring 2016</del> <a href="#">Fall 2016</a>	Approved Unanimously <a href="#">Implementation pushed to Fall 2016. This change won't make sense until BIOL 3290 is also changed</a>
BIOL 3350	Immunology		Prerequisites: <b>Change to BIOL 3060</b>	Fall 2017	Approved Unanimously
BIOL 4500	Capstone: Biology of Disease		Prerequisite: <b>Change to BIOL 3060</b> Co-Requisites: <b>Remove BIOL 4505</b>	Fall 2016	Approved Unanimously
BIOL 4505	Capstone: Biology of Disease Lab		<b>Delete</b>	Fall 2016	Approved Unanimously <b>Course listed in their major and they didn't submit a change form; Jackie Grant followed-up with a memo to remove from major listings (okay).</b>
CSIS 3100	Systems Analysis and Design		Prerequisites: <b>Change to A minimum grade of "C" (2.0 or above) in CSIS 2300 Discrete Structures</b>	<del>Spring 2016</del> <a href="#">Fall 2016</a>	Approved Unanimously <a href="#">Implementation pushed to Fall 2016 because pre-reqs can't be changed/added mid-year</a>
ENGR 2010	Statics		Prerequisites: <b>Remove PHYS 2210 &amp; PHYS 2215</b>	Spring 2016	Approved Unanimously
ENGR 3045	Engineering Design Lab I		Prerequisites: <b>Change to Grade "C" (2.0) or better in: ENGR 2250, CHEM 1210, either 1030 or CCET 1040, and junior level status.</b>	Fall 2016	Approved Unanimously

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
			Course Descriptions		
ENGR 3095	Engineering Design Lab II		Prerequisites: <b>Change to ENGR 3045 with a grade of C (2.0) or higher</b> Course Descriptions	Spring 2016	Approved Unanimously
ENGR 4050	Structural Analysis		Course Descriptions	Fall 2016	Approved Unanimously
ENGR 4085	Integrated Engineering Design Lab II		Title: <b>Change to Engineering Capstone Design Lab II</b> Prerequisites: <b>ENGR 4025 with a grade of C (2.0) or higher</b> Course Descriptions	Spring 2016	Approved Unanimously

### HSS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
CJ 2110	Introduction to Private Security		Delete	Spring 2016	Approved Unanimously
CJ 2200	History of Criminal Justice		Delete	Spring 2016	Approved Unanimously
CJ 4720 & CJ 4730	Understanding Terrorism, Homeland Security		Title & Prefix: <b>Change to CJ 4740 – Terrorism and Homeland Security</b> Course Descriptions Consolidations	Spring 2016	Approved Unanimously <del>Delete CJ 4720 &amp; CJ 4730</del>
CJ 4990	Criminal Justice Seminar		Change Title to: <b>Criminal Justice Capstone</b> Course Description <u>Prerequisite: Change from Junior or Senior class standing to Senior.</u>	<del>Spring 2016</del> <u>Fall 2016</u>	Approved Unanimously <u>Implementation pushed to Fall 2016- Cannot change a pre-req (including class standing) mid-year</u>
COMM 3504	Practicum TV Lab		Course Description	Spring 2016	Approved Unanimously <del>Clarification on course description. Box checked on top of form but "No Change" typed in the course description box.</del>

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
					Also need to mention credit hour change in the course description.
POLS 2200	Introduction to Comparative Politics		Course Description	Spring 2016	Approved Unanimously
POLS 4100	Special Topics in American Politics		Change Title to: <b>Special Topics in American Politics &amp; Policy</b> Course Sequencing: <b>As Needed</b>	<del>Spring 2016</del> Fall 2016	Approved Unanimously <u>Implementation pushed to Fall 2016- can't change sequencing mid-year unless you are offering the course more often.</u>
POLS 4300	Special Topics in World Affairs		Course Sequencing: <b>As Needed</b>	<del>Spring 2016</del> Fall 2016	Approved Unanimously <u>Implementation pushed to Fall 2016- can't change sequencing mid-year unless you are offering the course more often.</u>
POLS 4510	Politics and Religion		Course Description	Spring 2016	Approved Unanimously
POLS 4990	Seminar in Political Science		Change Title to: <b>Capstone Seminar in Political Science</b>	Spring 2016	Approved Unanimously
PSY 4940	Senior Project: Independent Research II		Enrollment considerations: <b>None</b>	Spring 2015	Approved Unanimously May need to submit a degree or program change form because of the credit change.

### PVA

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
ART 4900	Secondary Art Teaching Methods		Prerequisites: <b>ART 1110 and ART 1130, EDUC 3000, EDUC 3180, and EDUC 3200. Admission to the College of Education</b> Course Sequencing: <b>Fall – Odd years</b>	Fall 2016	Approved Unanimously Can "Admission to the College of Education" be enforced by the Registrar's office? Will check with Registrar.
PVA 2150	Ballroom Dance Backup Ensemble		Course Title – <b>Change to Ballroom Dance Intermediate Ensemble</b> Course Descriptions	Spring 2016	Approved Unanimously

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
PVA 2160	Ballroom Dance Touring Ensemble		Title & Course Number: <b>Change to PVA 3150</b>	Spring 2016	Approved Unanimously <b>Delete PVA 2160</b>

**SUBSTANTIVE ITEMS**

**COSE**

Prefix	Course Title	Credits	Change Requested		Notes/Action
CSIS 2300	Discrete Structures	3	<b>New Course</b>	Spring 2016	Approved Unanimously <b>ELOS not measurable.</b> <b>Look at goals &amp; objectives.</b>

**HSS**

Prefix	Course Title	Credits	Change Requested		Notes/Action
CJ 2500	Research Methods in Criminal Justice	3	New Course	Fall 2016	Approved Unanimously <b>ELOs not measurable</b> <b>No electronic CV or syllabus</b>
CJ 3500	White-Collar Crime	3	New Course	Fall 2016	Approved Unanimously <b>Contact hours s/b 3 per week</b> <b>Not Gen Ed</b> <b>ELOs not measurable</b> <b>Check on number choice</b> <b>No electronic CV or syllabus</b>
POLS 3620	National Security Policy	3	New Course	Fall 2016	Approved Unanimously <b>ELOs not measurable</b> <b>If it's a new course, there shouldn't be any other boxes checked on top of form.</b> <b>No electronic CV or syllabus</b>
POLS 4330	Special Topics in Comparative Politics	3	New Course	Fall 2016	Approved Unanimously <b>ELOs not measurable</b> <b>If it's a new course, there shouldn't be any other boxes</b>

Prefix	Course Title	Credits	Change Requested		Notes/Action
					checked on top of form. No electronic CV or syllabus

**DEGREE/PROGRAM ITEMS**

**BUS**

Degree/Program	Change Requested		Notes/Action
BA / BS of Accounting	The Department of Accounting within the School of Business is requesting a change to the Accounting Core by removing Tax Research & Advanced Topics (ACCT 4200) from the list of required courses and moving it to an elective option. This change is in response to a change in faculty and to align our undergraduate accounting program with undergraduate accounting programs around the state. As our enrollments within the Masters of Accountancy (M.Acc.) program have continued to increase and include a significant number of students with undergraduate degrees from other institutions across the state, eliminating this course will reduce administrative requirements associated with non-SUU undergraduates; transition to SUU. This change will not have an impact on faculty, staff, facilities, equipment or library holdings.	Spring 2016	Approved Unanimously.  Credit counts on original paperwork were inaccurate; updated paperwork received morning of UUCC meeting.

**COSE**

Degree/Program	Change Requested		Notes/Action
Computer Science Composite BS	<p>Proposal: The CSIS Department Curriculum Committee would like to replace MATH 1630 with CSIS 2300 in the Computer Science Composite, B.S. degree.</p> <p>Justification: CSIS 2300 Discrete Structures was created as a replacement for Math 1630 Discrete Math. We would like to incorporate that change into our degrees.</p> <p>CSIS 2300 would be similar to the CS 2300 Discrete Structures I (one) course taught at UVU and the CS 2100 Discrete Structures course taught at the University of Utah. Having this course would allow better articulation with those Universities. We anticipate that during the next Majors meeting, all the schools in the state will be asked to pick the same number for this course. We selected 2300 to match with UVU, as UVU is also ABET accredited.</p>	Fall 2016	Approved Unanimously
Information Systems Composite BS	<p>Proposal: The CSIS Department Curriculum Committee would like to replace MATH 1630 with CSIS 2300 in the Information Systems Composite, B.S. degree.</p> <p>Justification: CSIS 2300 Discrete Structures was created as a replacement for Math 1630 Discrete Math. We would like to incorporate that change into our degrees.</p> <p>CSIS 2300 would be similar to the CS 2300 Discrete Structures I (one) course taught at UVU and the CS 2100 Discrete Structures course</p>	Fall 2016	Approved Unanimously

Degree/Program	Change Requested		Notes/Action
	<p>taught at the University of Utah. Having this course would allow better articulation with those Universities. We anticipate that during the next Majors meeting, all the schools in the state will be asked to pick the same number for this course. We selected 2300 to match with UVU, as UVU is also ABET accredited.</p>		
<p>Mathematics Education, BS</p>	<p>Proposal: We propose that Math 3140 History of Mathematics or Math 3160 Number Theory be required for Mathematics Education majors. Both courses are 3 credits, so we also propose reducing the upper division mathematics electives required for that degree from 9 to 6. This leaves the total credit hours for the degree unchanged.</p> <p>Resources: The proposed changes require no additional resources. Math 3140 and Math 3160 are offered every other year and have had sufficient student interest/numbers.</p> <p>Justification: The checklist for a Level 4 Mathematics Endorsement from the Utah State Office of Education indicates that students must complete a course in the History of Mathematics or a course in Number Theory. USOE only uses this checklist in reviewing the credentials of prospective teachers that do not possess B.S. in Mathematics Education from a USHE institution. However, requiring one of these two courses brings our degree requirements into alignment with the USOE checklist. Currently, almost all of our mathematics education majors take one of these two courses as one of their</p>	<p>Fall 2016</p>	<p>Approved Unanimously</p>



Degree/Program	Change Requested		Notes/Action
	upper division mathematics electives. Listing them as a requirement communicates the usefulness of both courses in mathematics teacher preparation.		
<p><b>Additional Degree/Program Change:</b> As a continuation of the DELETION of BIOL 4505 (lab course), there are corresponding changes required in the Biology (BA/BS) and Biology-Education (BA/BS) degrees. The removal of BIOL 4505 should be fairly simple. Jackie Grant (Department of Biology Curriculum Committee Chair) has provided a brief memo endorsing these small changes. This was noted by the Associate Provost and Jackie provided a memo documenting the request. This additional change will be processed and reported to the UUCG in December.</p>			

### HSS

Degree/Program	Change Requested		Notes/Action
Certificate in Sports Communication	The SUU Department of Communication, with support from the SUU Athletics Department, proposes that the university allows implementation of an undergraduate certificate in sports communication	Fall 2016	<p><b><u>Not approved; referred back to department.</u></b>  Prior consultation with Associate Provost required.  No memo.  Not submitted as MS Word file.  Says interdisciplinary but only 2 courses outside of Comm.  <b><u>Digital copy different than hard copy submitted.</u></b>  Electronic copy includes PE 6070... but is this allowed or even a good idea?  Why not call this a minor?</p>
Criminal Justice	Delete CJ 2200 – History of Criminal Justice & CJ 2110 Introduction to Private Security. Will be replaced by other classes that are more pertinent and interesting for students.	Fall 2016	Approved Unanimously

Degree/Program	Change Requested		Notes/Action
	<p>Add CJ 3500 – White-Collar Crime and CJ 2500 Research Methods. Add diversity to electives and allows us to stay competitive with other CJ programs as well as prepare our students for upper division courses and further education. This will increase the core requirements for the BA and BS Forensic Science Emphasis from 18 to 21.</p> <p>We are moving CJ 1300 – Introduction to Corrections from our core requirements to electives.</p> <p>CJ 4720 – Understanding Terrorism and CJ 4370 – Homeland Security Organization are being combined and changing the course and title to CJ 4740 Terrorism and Homeland Security.</p>		
History Teaching Minor	Suu's requirements for the minor need to conform to the State Office of Education's revised requirement for the History Endorsement.	Spring 2016	<p>Approved Unanimously</p> <p>3810 typo? 4990 typo?</p> <p><b><u>Print copy submitted is different than electronic copy submitted</u></b></p>
Legal Studies Minor	To better reflect the minor's mission with regard to students who wish to attend law school.	Spring 2016	<p><u>Implementation pushed to Fall 2016- can't make changes to program requirements mid-year that may extend a student's time to graduation.</u></p> <p>Approved Unanimously</p>
BA and BS in Political Science	The Political Science program is requesting a few curriculum changes that will impact degree requirements. None of these changes require additional faculty, staff, facilities, equipment or library holdings; thus, resource requirements remain unchanged.	Fall 2016	Approved Unanimously

**Adjourn:** 4:30 pm