

UNDERGRADUATE CURRICULUM COMMITTEE MEETING

February 2, 2017

3:00 pm, OM 106

MINUTES

Present: Kholoud Al-Qubbaj, David Berri, Nathan Barker, Jeb Branin, D’Mia Lamar, Brian Ludlow, David Phillips, James Sage, Andrea Stiefvater (guest), and Bonny Rayburn.

CONSENT ITEMS

COSE

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
BIOL 3250	Histology		Course Descriptions	Fall 2017	Some concerns about phrasing of course description (ok). Approved Unanimously
MATH 1010	Intermediate Algebra		Prerequisites – Change to One of the following within the last two years: B- or better in MATH 0970 or 0990; Math ACT of at least 18; adequate math placement score.	Fall 2017	Approved Unanimously
MATH 1100	Applied Calculus		Prerequisites – Change to One of the following within the last two years: C or better in MATH 1050; Math ACT of at least 26; adequate math placement score.	Fall 2017	Approved Unanimously
MATH 1210	Calculus I		Prerequisites – Change to One of the following within the last two years: C or better in both MATH 1050 and MATH 1060 or a pre-college background of at least two and one-half years of algebra, one year of geometry and one-half year of trigonometry.	Fall 2017	Approved Unanimously

MATH 4900	Methods of Teaching Secondary School Math		Prerequisites – Change to A C or better in the following Courses: MATH 1210 and either MATH 1040 or MATH 3700	Fall 2017	From December 2016 meeting; PECC signature obtained. Approved Unanimously
NFS 1240	Culinary Arts		Title – Change to Introduction to Food Preparation Course Descriptions	Fall 2017	Change to course description was approved in October 2016 for the upcoming 2017-2018. Now, besides a change to course title, the course description is being changed again. Approved Unanimously
NFS 1245	Culinary Arts Lab		Title – Change to Introduction to Food Preparation Lab Course Descriptions	Fall 2017	Change to course description was approved in October 2016 for the upcoming 2017-2018. Now, besides a change to course title, the course description is being changed again. Approved Unanimously
NFS 2020	Nutrition in the Life Cycle		Course Descriptions	Fall 2017	Approved Unanimously
NFS 4200	Food Science		Course Descriptions	Fall 2017	Change to course description was approved in October 2016 for the upcoming 2017-2018. Now, the course description is being changed again. Approved Unanimously
NFS 4205	Food Science Lab		Course Descriptions	Fall 2017	Change to course description was approved in October 2016 for the upcoming 2017-2018. Now, the course description is being changed again. Approved Unanimously
TECH 4900	Special Topics		Enrollment Considerations – Include Instructor Approval Course Repeatability – increase to 9 credits	Fall 2017	Approved Unanimously

COEHD

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
EESL 4310	Understanding Language Acquisition and Cognition		Prerequisites – Admitted to Teacher Education Course Sequencing – Change to Fall Annually and Spring Annually	Fall 2017	Approved Unanimously
EESL 4320	Assessing ESL Learners		Prerequisites – Admitted to Teacher Education, Completion of EESL 4310 with B- or higher. Course Sequencing – Change to Spring Annually	Fall 2017	Approved Unanimously
EESL 4330	Teaching ESL Learners		Prerequisites – Admitted to Teacher Education, Completion of EESL 4310 with B- or higher.	Fall 2017	Approved Unanimously
EESL 4340	Integrating Language Acquisitions & Content Instruction		Prerequisites – Change to Admitted to Teacher Education and Completion of EESL 4310 with B- or higher Course Sequencing – Change to Fall Annually	Fall 2017	Approved Unanimously
EESL 4350	Involving Parents, Family & Community in ESL Education		Prerequisites – Change to Admitted to Teacher Education Course Sequencing – Change to Fall Annually and Spring Annually	Fall 2017	Approved Unanimously

HSS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
PLGL 1100	Introduction to Law		Title & Prefix – Change to LEGL 1100 Course Sequencing – Change to Fall annually and Spring Annually	Fall 2017	Approved Unanimously
PLGL 1200	Legal Ethics and Professionalism		Title & Prefix – Change to LEGL 1200	Fall 2017	Approved Unanimously

PLGL 1400	Legal Interviewing, Investigation, Case Prep		Title & Prefix – Change to LEGL 1400 Course Sequencing – Change to Spring Annually	Fall 2017	Approved Unanimously
PLGL 1500	Family Law		Title & Prefix – Change to LEGL 1500	Fall 2017	Approved Unanimously
PLGL 1600	Criminal Law and Procedure		Title & Prefix – Change to LEGL 1600	Fall 2017	Approved Unanimously
PLGL 1700	Torts		Title & Prefix – Change to LEGL 1700 Course Sequencing – Change to Fall Annually	Fall 2017	Approved Unanimously
PLGL 1900	Civil Procedure		Title & Prefix – Change to LEGL 1900	Fall 2017	Approved Unanimously
PLGL 2000	Legal Research & Writing		Title & Prefix – Change to LEGL 2000 Prerequisites – Change to Recommended: LEGL 1100 Course Sequencing – Change to Spring Annually	Fall 2017	Approved Unanimously
PLGL 2100	Estate Planning and Probate Law		Title & Prefix – Change to LEGL 2100 Prerequisites – Change to Recommended: LEGL 1100 Course Sequencing – Change to As Needed	Fall 2017	Approved Unanimously
PLGL 2400	Real Estate & Property Law		Title & Prefix – Change to LEGL 2400 Prerequisites – Change to Recommended: LEGL 1100 Course Sequencing – Change to As Needed	Fall 2017	Approved Unanimously
PLGL 2600	Business & Corporate Law		Title & Prefix – Change to LEGL 2600 Prerequisites – Change to Recommended: LEGL 1100 Course Sequencing – Change to As Needed	Fall 2017	Approved Unanimously
PLGL 2800	Law Office Management		Delete	Fall 2017	Approved Unanimously
PLGL 2890	Internship		Title & Prefix – Change to LEGL 2890	Fall 2017	Approved Unanimously

PLGL 2900	Administrative Law		Title & Prefix – Change to LEGL 2900 Course Sequencing – Change to As Needed	Fall 2017	Approved Unanimously
PLGL 2950	Capstone in Paralegal Studies		Delete	Fall 2017	Approved Unanimously

PVA

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
DANC 2010	Sound for Dance		Delete	Summer 2017	LATE ARRIVAL Approved Unanimously

Provost

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
ESL 0949	ESL Experiential Learning		Title & Prefix – Change to IEP 1149 Intensive English Experiential Learning Prerequisites – Change to Graduation from SUU Intensive English Program or permission of department Course Description	Spring 2017	Note: Additional changes are proposed to other ESL courses – see Memo and Spreadsheet of proposed changes (below in Discussion/Action Items) Approved Unanimously
PILT 1115	RW Private Simulator Lab		Delete	Spring 2017	Approved Unanimously

SIEL

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
UNIV 1020	Strategies for Success		Title and Prefix – Change to BIS 2000 Foundations of Interdisciplinary Studies Prerequisites – Sophomore or	Fall 2017	Enrollment consideration should indicate that Sophomore standing is required (to match with prerequisite change).

			instructor permission		Letter of justification is missing (referred to on form). Please provide. Will UNIV 1020 be deleted? Please clarify. NO Approved Unanimously
UNIV 4010	Interdisciplinary Research Methods		Prefix/Number – Change to “ BIS 3000 or instructor permission ” Title – Change to “ Interdisciplinary Research Methods ” Prerequisites – BIS 2000	Fall 2017	Proposed new course title is “ BIS 3000 or instructor permission ” but that is an inappropriate course title. Please clarify. Letter of justification is missing (referred to on form). Please provide (ok). Will UNIV 4010 be deleted? Please clarify. YES Approved Unanimously
UNIV 4020	Interdisciplinary Capstone and Portfolio		Title and Prefix – Change to BIS 4000 Prerequisites – BIS 3000 or Instructor Permission	Fall 2017	Letter of justification is missing (referred to on form). Please provide (ok). Will UNIV 4010 be deleted? Please clarify. YES Approved Unanimously
UNIV 4010			DELETE COURSE		Approved Unanimously
UNIV 4020			DELETE COURSE		Approved Unanimously

SUBSTANTIVE ITEMS

COSE

Prefix	Course Title	Credits	Change Requested		Notes/Action
TECH 4833	Readings and Conferences	3	Course Number – Change to TECH 4830 Change Credits to 1-3 Repeatable – Yes Enrollment Consideration – Include Instructor Approval	Fall 2017	Old form. Some concern about TECH 4830 already existing (at least in Banner) (ok). Approved Unanimously

COEHD

Prefix	Course Title	Credits	Change Requested		Notes/Action
ORPT 2040	Americans in the Outdoors	2	Credit Hours – Change to 3 Credit Hours Should contact hours also be changed from 3 to 4? (listed as Lecture/Lab)	Fall 2017	Note: course is being proposed as a new GE Humanities course (separate approval process via GE Committee). Approved Unanimously

HSS

Prefix	Course Title	Credits	Change Requested		Notes/Action
HIST 2200	Sport in Ancient Greece and Rome	3	New Course	Fall 2018	Ask if department would be okay with adding the course to the 2017-2018 Catalog. Approved Unanimously
POLS 3000	Research Methods in Political Science		Course Level – Change to POLS 2000	Fall 2017	Approved Unanimously
SOC 3100	Demography	3	New Course <i>Course number unavailable in Banner; need to pick a new number. SOC 3140</i>	Fall 2017	Learning outcomes on form do not match learning outcomes on sample syllabus; without any prerequisites, why not propose this as a 2000-level course? Approved Unanimously

SIEL

Prefix	Course Title	Credits	Change Requested		Notes/Action
CONV 2010	Passport to SUU	1	New Course	Fall 2017	Contact hours missing. Course can be repeated up to 8 credits (is this worrisome for a 2000-level, pass/fail course?) Concerns regarding the term "Passport" Concerns regarding the syllabus (100% online? Office hours; other inconsistencies). Approved Unanimously
INTG 1000	Integrated Workflow Solutions	4	New Course	Fall 2017	Note: this course is being developed for use within the Jumpstart General Education program. This course is being proposed as a new GE Integrated Learning course (separate approval process via GE Committee). Not Approved.

Provost

Prefix	Course Title	Credits	Change Requested		Notes/Action
PILT 2230	FW Commercial Phase II ASEL Lab	1	New Course	Spring 2017	Omitted from December 2016 agenda; approved by Provost in December. Approved Unanimously

DEGREE/PROGRAM ITEMS

COSE

Degree/Program	Change Requested		Notes/Action
B.S. Human Nutrition/Allied Health	Changes being made to give students in Human Nutrition/Allied Health the option of adding courses in applied foods curriculum to their degree program.	Fall 2017	Approved Unanimously
B.S. Human Nutrition/Pre-Dietetics	Change is being made to bring it into conformity with SUU policy requiring that all major courses be shown in the degree.	Fall 2017	Approved Unanimously
Mathematics – Emphasis in Pure Math Minor	The Department of Mathematics has decided that the differential equation content in MATH 2250 is sufficient for the minor. Allowing either MATH 2250 or MATH 2280 will make it easier for Engineering students to fulfill the requirements of the minor.	Fall 2017	Approved Unanimously
CAD/CAM Technology, AAS	See memo	Fall 2017	<p>Catalog mark-up is unclear in places (strike-through text is not displayed but it is noted in the margin).</p> <p>Total credit count has changed from 64 to 67-68. However, the number of “Other Electives” (6-7 credits) has not changed. Are these “Other Electives” a fixed amount, or could these be reduced to 3-4 credits and therefore preserve the total credits at 64? Follow-up required.</p> <p>Approved Unanimously</p>
CAD/CAM Technology Minor	See memo	Fall 2017	<p>This minor is only 15 credits? Catalog states minimum of 16 credits.</p>

			Approved Unanimously
Electronics Emphasis, AAS	See memo	Fall 2017	Approved Unanimously

COEHD

Degree/Program	Change Requested		Notes/Action
FLHD: Family Services Minor (Both BA & BS)	Drop: FLHD 3360 – Divorce and Remarriage Add: FLHD 3100 – Foundations of School Counseling and FLHD 4300 – Human Sexuality as elective choices. These changes align with standards set by the National Council on Family Relations. The divorce content will be integrated into existing courses.	Fall 2017	Approved Unanimously
FLHD: Early Childhood Development minor	Drop: FLHD 2610 and FLHD 2611 - Introduction to Early Childhood Programs and FLHD 3900 – Early Childhood Curriculum and Assessment from the requirements section of the minor. This reduces this section from 18 to 12 credits. FLHD 3800 – Child Care Administration and Management is being dropped from the elective section of the minor. The changes noted above will reduce the minor from 24 to 18 credits.	Fall 2017	Credits count for GE & major? Wording in catalog outdated. Approved Unanimously
Early Childhood Education, AAS	Courses to be dropped from degree: FLHD 2610 - Introduction to Early Childhood Programs FLHD 2611 - Guidance Lab FLHD 3800 - Child Care Administration & Management FLHD 3900 - Early Childhood Curriculum and Assessment COMM 2110 will replace HU 1010 as a recommended GE class because it is an important skill in working with parents and professionals. FLHD 2400, FLHD 2700, and FLHD 4200 will move from ECD elective courses to core requirements. FLHD 4880 and FLHD 4890 will move into the Practicum/Internship section. ECED 3930, NFS 2140, PE 1543, and SPED 3030 will	Fall 2017	Proposed name change to: <i>Child and Family Services, AAS</i> (will require abbreviated R401 because this degree is listed with the Commissioner’s Office) Also, this AAS degree is being proposed to include 2 “ <i>emphases</i> ” which will also require approval from the Commissioner’s Office. (Note: AAS degrees don’t normally have “ <i>emphases</i> ” but they can have “ <i>specialties</i> ” or “ <i>tracks</i> ”) (follow-up is

	<p>move from core requirements to the ECD emphasis section. FLHD 3300 will be dropped from the ECD emphasis.</p> <p>Existing courses to be added to the ECD emphasis: ECED 3920 - Foundations in Early Childhood Education ECED 3950 - Integrated Curriculum & Assessment PreK-3 ECED 3920 – Foundations in Early Childhood Education and ECED 3950 – Integrated Curriculum & Assessment are being added to mirror changes in our B.A. and B.S. Early Childhood Development degree. Existing courses to be added to the Family Services emphasis: FLHD 3100 - Foundations of School Counseling FLHD 3300 – Family Processes and Theory FLHD 3350 - Values & Ethics in Family Services FLHD 3370 - Cross-Cultural Marriage, Family & human Development FLHD 4100 - Family Problems and Mediation PE 1543 – Advanced First Aid-Emergency Care</p>		<p>happening).</p> <p>All other changes appear to be in order.</p> <p>Expect R401 in April Approved Unanimously</p>
Early Childhood Development (BA/BS)	Add: ECED 3920 – Foundations in Early Childhood Education and ECED 3950 – Integrated Curriculum & Assessment.	Fall 2017	Approved Unanimously
Family Services BA/BS	Drop: FLHD 3360 – Divorce and Remarriage from the Family Services Required Course section. Add: FLHD 3100 – Foundations of School Counseling and FLHD 4300 – Human Sexuality. The divorce content will be integrated into existing courses.	Fall 2017	Credit count for BS degree (“Family Services Required Courses”) is incorrect. The change should be from 12 to 15 credits (not 19 credits as indicated on the Catalog mark-up). Approved Unanimously

HSS

Degree/Program	Change Requested		Notes/Action
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AAS Paralegal/Legal Assistant	The Department of Political Science and Criminal Justice is proposing changes to the Associate of Applied Science in Paralegal/Legal Assistant. These changes increase the number of general education courses required, reduce the number of paralegal courses needed, and allow our department to reduce costs while implementing a new Associate of Arts/Associate of Science in Legal Studies. Accordingly, we are also requesting a change to our prefix. A change from PLGL to LEGL broadens the scope of the classes and coincides with our new A.A/A.S.	Fall 2017	<p>These changes render the AAS into an AA/AS degree (full GE requirements + additional coursework) and would go into effect Fall 2017. R401 specifies that AAS degrees have fewer GE requirements than other Associate Degrees.</p> <p>The proposed AA/AS in Legal Studies will be considered by the State Board of Regents on March 31, 2017. Then, after NWCCU approval, it should be available to students in Fall 2017.</p> <p>Not sure if we really gain anything by making these changes, especially if the AAS will be discontinued as soon as the AA/AS is offered.</p> <p><u>Not Approved</u></p>
History Teaching Minor	This proposal will have no measurable impact on the History Teaching Minor. It only seeks to fix the credit-hour totals in the Note & the Headings to reflect the actual requirements.	Fall 2017	<p>Concerns regarding credit counts.</p> <p>Approved Unanimously</p>

SIEL

Degree/Program	Change Requested		Notes/Action
Bachelor of Interdisciplinary Studies	See memo	Fall 2017	<p>Will UNIV courses be deleted or remain? (1020 will remain; 4010 and 4020 will be deleted)</p> <p>Some wording concerns.</p> <p>Approved Unanimously</p>

Action / Discussion / Information Items

- Action Item: Memo and Spreadsheet of proposed changes to ESL courses Approved Unanimously
- Action Item: Proposal to create “Institutional Certificates” (James) Approved Unanimously
- Discussion Item: Revision of Office of Community and Academic Enrichment Approved Unanimously
- Information Item: Memo to change multiple dance classes from lecture to lab Approved Unanimously