

UNIVERSITY UNDERGRADUATE CURRICULUM COMMITTEE MEETING

April 25, 2019

3:00 pm, OM 106 Conference Room

MINUTES

APPROVED 9/5/2019

Attendees: John Allred, Jeb Branin, Grant Corser, Kim Craft, Eric Freden, Katya Konkle, Brian Ludlow, James Sage, Brian Swanson

Guests: Katie Evans, Jennifer Hunter, Nick Rowley

Not Present: Porter Crofts, Caitlin Gerrity Kime, Benjamin Sowards, Kelly Stephens

00 Call to Order

- A. Approval of February 28, 2019 minutes
 - Voting:
 1. Motion to approve minutes: Jeb Branin
 2. Second: Brian Swanson
 3. **Approved unanimously**

01 Course Modifications

- A. See tables below for items.
- B. Voting:
 - Motion to bundle and approve all course modifications: Brian Swanson
 - Second: Jeb Branin
 - Discussion:
 - COEHD representative was not able to talk to anyone regarding the title question on EDUC 3180. Katya Konkle will follow up with Deans' Office.

- Q: Traditionally, MATH 1100 has been an option to take in place for either ECON 2500 or MATH 1210. Does Business want that as a prerequisite option? (A: Yes, if still taught.)
- AGSC 2760 & 3760 courses are lecture/lab courses and should be 2 credits and 3 contact hours.
- **Approved unanimously**

BUS

Course	Credits	Change(s) Requested	Implementation	Notes/Action
ANLY 4100 Data Analytics I	3	● Prerequisites: Change to “MATH 1040 and (MATH 1100 or MATH 1210 or ECON 2500)”	2019-2020 General Catalog	Approved with changes
BA 2000 Integrated Business Core	3	● Title & Transcript Title: Change to “Foundations of Business”	2019-2020 General Catalog	Approved
HRHM 4500 Hospitality Work Requirement	3	● Course Description	2019-2020 General Catalog	Approved

COEHD

Course	Credits	Change(s) Requested	Implementation	Notes/Action
EDUC 3180 Instructional Technology for Teaching and Learning	2-3	● Course Description	2019-2020 General Catalog	Approved, pending clarification on transcript title

SIEL

Course	Credits	Change(s) Requested	Implementation	Notes/Action
IEP 1115 Intensive English Written Language, Level 5	3	● Repeatability: Remove all	2019-2020 General Catalog	Approved
IEP 1116 Intensive English Written Language, Level 6	3	● Repeatability: Remove all	2019-2020 General Catalog	Approved
IEP 1125 Intensive English Oral Language, Level 5	3	● Repeatability: Remove all	2019-2020 General Catalog	Approved
IEP 1126 Intensive English Oral Language, Level 6	3	● Repeatability: Remove all	2019-2020 General Catalog	Approved

INDS 2000 Interdisciplinary Studies	3	<ul style="list-style-type: none"> ● Title: Change to “Introduction to Interdisciplinary Studies” ● Transcript Title: Change to “Intro Interdisciplinary Study” ● Enrollment Considerations: Remove all 	2019-2020 General Catalog	Approved
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PVA

Course	Credits	Change(s) Requested	Implementation	Notes/Action
MUSC 3350 Opus Chamber Choir	1	<ul style="list-style-type: none"> ● Contact Hours: Increase to 4 	2019-2020 General Catalog	Approved
MUSC 3360 Concert Choir	1	<ul style="list-style-type: none"> ● Contact Hours: Increase to 4 	2019-2020 General Catalog	Approved

COSE

Course	Credits	Change(s) Requested	Implementation	Notes/Action
AGSC 1750 Horsemanship I	1	<ul style="list-style-type: none"> ● Course Description 	2019-2020 General Catalog	Approved
AGSC 2760 Horsemanship II	2	<ul style="list-style-type: none"> ● Course Description ● Prerequisites: Add “Instructor permission required” 	2019-2020 General Catalog	Approved
AGSC 3760 Advanced Horsemanship	2	<ul style="list-style-type: none"> ● Course Description ● Prerequisite Min. Grade: Change to “C-” 	2019-2020 General Catalog	Approved
CS 3200 Database Design and Management	3	<ul style="list-style-type: none"> ● Prerequisites: Remove “CSIS 1000” ● Enrollment Considerations: Add “Junior or Senior standing required” 	2019-2020 General Catalog	Approved
CSIS 2010 Computer Applications	3	<ul style="list-style-type: none"> ● Prerequisites: Change to “CSIS 1000 or Microsoft Excel Certification” 	2019-2020 General Catalog	Approved

02 Course Deletions

n/a

03 New Prefix Proposals

n/a

04 New Course Proposals

- A. See tables below for items.
- B. Voting:
- Motion to bundle and approve all new course proposals: Jeb Branin
 - Second: Brian Swanson
 - Friendly amendment moved by Jeb Branin on SIEL course descriptions; the forms were submitted with descriptions addressing the UUCS audience, not a catalog-reading audience. Jeb would like to send updated descriptions to Katya Konkle for the catalog. Brian Swanson concurred with amendment.
 - Discussion:
 - New AGSC course supporting new Agriculture Education emphasis.
 - **Approved unanimously**

SIEL

Course	Credits	Implementation	Notes/Action
INDS 4900 Special Topics	1-3	2019-2020 General Catalog	Approved with updated course descriptions
UNIV 4830 Readings and Conferences	1-3	2019-2020 General Catalog	Approved with updated course descriptions and schedule type

COSE

Course	Credits	Implementation	Notes/Action
AGSC 3620 Managing the FFA and SAE Programs	3	2019-2020 General Catalog	Approved

05 Program Modifications

- A. See tables below for items.
- B. Voting:
- Motion to bundle and approve all program modifications: Jeb Branin
 - Second: Brian Swanson
 - Discussion:
 - Most changes are in line with Information Item on changes to AAS General Education requirements per R401. James Sage and Katya Konkle met with Eric Freden, Kim Craft, and Nichole Wangsgard to start the process of modifications to align with reduced General Education requirements, as well as the removal of CSIS 1000 as a General Education course. Some programs also required a Physical Science lab as part of their General Education requirements and are being cleaned up.
 - AAS in General Technology – Integrated Health Sciences is 1 credit hour short with removal of LM/INFO 1010. Eric Freden would like to amend the motion to approve to allow for adding 1 credit in consultation with the appropriate department, as they see fit.
 - If the department can get back to Katya by Monday or Tuesday, that would be ideal. If they cannot find another 1 credit, the program could always add 1 credit of free electives.
 - Changes to SIEL programs is correcting for the addition of department chairs to their unit. Before, students were required to get the Dean to sign off on their General Studies and Interdisciplinary Studies plans; now that there is a department chair, that person has the authority to sign off.
 - **Approved unanimously**

BUS

Program	Change(s) Requested	Implementation	Notes/Action
Finance (BA, BS)	<ul style="list-style-type: none"> Remove ECON 3840 & CS 1400 from electives 	2019-2020 General Catalog	Approved
General Technology - Business Specialty (AAS)	<ul style="list-style-type: none"> Remove PSY 1010 or SOC 1010 from GE requirements Reduce overall GE credits Add BA 2000 Remove ENTR 3210 Reduce total credits 	2019-2020 General Catalog	Approved
General Technology - Culinary Management Specialty (AAS)	<ul style="list-style-type: none"> Remove CSIS 1000 from GE requirements Remove Physical Science lab from GE requirements Remove BA 1010 Add BA 2000, HRHM 3010, and HRHM 3020 Increase total credits 	2019-2020 General Catalog	Approved

COEHD

Program	Change(s) Requested	Implementation	Notes/Action
Child and Family Services - Early Childhood Education Emphasis (AAS)	<ul style="list-style-type: none"> Add information on course sequencing and substitutions Remove INFO 1010 from Program Prerequisites Update to new AAS General Education requirements Add FLHD 1010 to Core Adjust Free Electives credits 	2019-2020 General Catalog	Approved, pending clarification on ENGL 2010
Child and Family Services - Family Services Emphasis (AAS)	<ul style="list-style-type: none"> Add information on course sequencing and substitutions 	2019-2020 General Catalog	Approved, pending clarification on ENGL 2010

	<ul style="list-style-type: none"> Remove INFO 1010 from Program Prerequisites Update to new AAS General Education requirements Add FLHD 1010 to Core Adjust Free Electives credits 		
Elementary Education (BA, BS)	<ul style="list-style-type: none"> Remove DANC 3900 Change ART 3900, MUSC 3900, and THEA 3900 from all required to select 2 of 3 Reduce overall major credits 	2019-2020 General Catalog	Approved

SIEL

Program	Change(s) Requested	Implementation	Notes/Action
General Studies (BA, BS)	<ul style="list-style-type: none"> Remove Dean of SIEL in approving program of study 	2019-2020 General Catalog	Approved
Interdisciplinary Studies (BIS)	<ul style="list-style-type: none"> Remove Dean of SIEL in approving program of study 	2019-2020 General Catalog	Approved

COSE

Program	Change(s) Requested	Implementation	Notes/Action
Agriculture - Livestock Farm Management (AAS)	<ul style="list-style-type: none"> Update to new AAS General Education requirements Reduce overall credits 	2019-2020 General Catalog	Approved
Construction Technology (AAS)	<ul style="list-style-type: none"> Update to new AAS General Education requirements Add ENGR 1010 Reduce overall credits 	2019-2020 General Catalog	Approved
Engineering Technology - CAD/CAM Emphasis (AAS)	<ul style="list-style-type: none"> Update to new AAS General Education requirements Add ENGR 1010 Adjust Free Electives credit totals 	2019-2020 General Catalog	Approved

Engineering Technology - Electronics Emphasis (AAS)	<ul style="list-style-type: none"> ● Update to new AAS General Education requirements ● Require additional 3 credits in ET Electives ● Reduce overall credits 	2019-2020 General Catalog	Approved
Equine Studies (AAS)	<ul style="list-style-type: none"> ● Update to new AAS General Education requirements ● Require additional 4 credits in Equine Studies Electives 	2019-2020 General Catalog	Approved
General Technology - Integrated Health Sciences Specialty (AAS)	<ul style="list-style-type: none"> ● Remove CSIS 1000 from General Education ● Add NFS 1020 	2019-2020 General Catalog	Approved, pending clarification on credits
General Technology - Livestock Management Technical Specialty (AAS)	<ul style="list-style-type: none"> ● Remove Physical Sciences Lab requirement ● Reduce overall credits 	2019-2020 General Catalog	Approved
Information Technology - Computer and Information Systems Security Emphasis (AAS)	<ul style="list-style-type: none"> ● Update to new AAS General Education requirements ● Add CSIS 1000 to Core as option, increase option selection to 2 of 3 ● Reduce overall credits 	2019-2020 General Catalog	Approved
Information Technology - Information Technology Emphasis (AAS)	<ul style="list-style-type: none"> ● Update to new AAS General Education requirements ● Add CSIS 1000 to Core as option, increase option selection to 2 of 3 ● Reduce overall credits 	2019-2020 General Catalog	Approved
Information Technology - Networking / Telecommunications Emphasis (AAS)	<ul style="list-style-type: none"> ● Update to new AAS General Education requirements ● Add CSIS 1000 to Core as option, increase option selection to 2 of 3 ● Reduce overall credits 	2019-2020 General Catalog	Approved

06 R401s / New Program Proposals

- A. See table below for items.
- B. Voting:

- Motion to approve new program/R401: Eric Freden
- Second: Brian Swanson
- Discussion:
 - Agriculture Education will be sixth emphasis for Agricultural Science & Industry BIS.
 - Associate Provost’s Office looked into if a BIS could be awarded a teaching license and found that individualized BIS programs are not eligible, but BIS programs that are standardized and approved through the R401 process can be.
 - The Agriculture & Nutrition is also considering changing the degrees from BIS to a Bachelor of Science, but it would need to be approved through the Chief Academic Officers in the Utah system.
- **Approved unanimously**

College/School Requesting	Program Type	Program Name	Total Credits
COSE	BIS – Emphasis	Agricultural Science & Industry - Agriculture Education Emphasis (BIS) Approved	120

07 Action Items

- Bachelor of Science requirements -- applicable courses (e.g., PE 2010, SCI prefix) - **Approved**
 - The proposed changes to the wording of the Bachelor of Science requirements in the catalog came from a conversation with the Director of Academic Advising and a follow-up with the Registrar’s Office. The original question was if Medical Terminology would still count to fulfill the B.S. requirements now that its prefix was changed to “PE.”
 - The Registrar’s Office has programmed the “SCI” prefix in the B.S. requirements in Degree Works but it is not technically listed in the B.S. options in the catalog.
 - One of the SCI courses is the service-learning course and it is unclear how much “science” is actually done in the course.
 - Q: How many SCI courses are there? (A: [SCI 1020 Pharmacology was deleted this year, so only SCI 2120 Service Learning, SCI 2300 Emergency Medical Technician – Basic Course, and SCI 3300 Advanced Emergency Medical Technician remain. The EMT courses are by special arrangement by Southwest Tech.](#))
 - Moved Medical Terminology over to COHED because it’s mostly a service course for Exercise Science and pre-Athletic Training students. It is still a comparable course to SCI 1010.
 - Discussion of the clause “that emphasize scientific inquiry through experimental, analytical, or statistical methods.” Removing that clause could cause confusion in the future. The phrase should serve as a litmus test to help future committees determine if courses meet the B.S. requirements.

- Having EMT SCI courses in the B.S. requirement options is okay for students who complete a Bachelor of Science in a fine arts or non-science field.
- Discussion of “scientific inquiry” versus “scientific literacy/knowledge” using “and/or” or “or.” Does Medical Terminology qualify as science course?
 - Medical Terminology seems to be more “knowledge” in Bloom’s Taxonomy; does not seem to fit with the inquiry component.
 - Q: If Medical Terminology isn’t counting in B.S. requirements, how many students would it impact? (A: It may or may not affect Exercise Science majors, depending on how many Biology courses they end up taking.)
 - If we looked into every course that currently counts, they may not all fit the clause’s parameters. If Medical Terminology is not simply a memorization course and brings in connecting information, it is fine.
- Voting:
 - Motion to approve following updated paragraph: Brian Ludlow
 - “These degrees include successful completion of 12 credit hours in mathematics or science that emphasize scientific inquiry through experimental, analytical, or statistical methods. These credits may include the completion of MATH 1010 (MATH 1010 will not count toward a General Education requirement). Electives, General Education, or required courses in the major or minor may also satisfy this requirement. The additional science/math requirement for the B.S. degree may be met by successfully completing courses in agriculture (AGSC), biology (BIOL), chemistry (CHEM), computer science and information systems (CS, CSIS, and IS), engineering (ENGR), geology (GEO), mathematics (MATH), astronomy and physics (PHYS), nutrition and food science (NFS), science (SCI, *except* SCI 2120), medical terminology (PE 2010), and kinesiology (PE 3060).”
 - Second: Kim Craft
 - **Approved unanimously**
- SUU Policy #6.49 - Graduation Requirements (various revisions; remove “24 of last 30 credits” requirement) – **Approved**
 - The proposed revision was initiated by Concurrent Enrollment because they have a group of students who are completing their associate’s degrees in Beaver, UT, through courses that SUU does not offer. They have completed a lot of credits from SUU but they will not meet the “letter of the law” by completing the last 24 out of 30 credits through SUU. They will also not meet the minimums for earning degrees through any other USHE institution and want to earn their degrees through SUU.
 - All other USHE institutions have removed sequencing requirement and have gone with a flat number of minimum credits (ranging from 15-21 credits) to earn an associate’s degree. SUU would still require the most credits out of USHE.
 - Bachelor’s degrees do not have the sequencing requirement, just a total of 30 out of 120.
 - The language throughout the policy was also updated to express earning credit *through* SUU, not *at* SUU, to reflect current modalities of delivery.
 - The policy also needs to be carefully read through to find other inaccuracies or out-of-date information (e.g., references to “Integrated Engineering” major).

- Another item to update is the entry on Institutional Certificates. It currently requires a minimum of 12 credits to be completed at SUU, but not all certificates are 12 credits and some are non-credit-bearing. Units have been using the memo from James Sage from January 2017 to construct institutional certificates.
 - We could update section E.1. to specify credit-bearing with a minimum of 9 credits. However, SUU offers certificates with Continuing Education that are credit-bearing but may only be 1-2 credits. James Sage proposed that this conversation be moved to next fall semester and tackle the issue at that time.
- Voting:
 - Motion to approve presented policy changes: Kim Craft
 - Second: Eric Freden
- **Approved unanimously**
- COEHD: Change minimum grade of courses used toward licensure to “C” (2.0) [*requested in catalog edits--see page 6 of document*] – **Approved**
 - This request originated from a returned catalog edit from the Department of Teacher Education.
 - Many faculty in COEHD were under the impression that students needed to earn a “B” in their licensure courses for them to pass.
 - One potential outcome of requiring a minimum grade is changing the scale of what each letter grade means—a “B” is average, a “C” is a “D,” anything below “C” is failing, etc. Creating a situation in which students approach faculty saying they must receive a certain grade in order to remain in the program. It is impossible for everyone to be above average (“B” grade).
 - The wording from the department is unclear; does the “C” minimum grade mean only at the time of application (in which case it is not a matter for the UUCC to vote on), or is it a graduation requirement (in case UUCC must agree)?
 - Individual departments cannot require that students meet a minimum grade in their General Education for graduation purposes; the Registrar’s Office will not enforce.
 - At the state level, all education (elementary and secondary) majors must earn a minimum of a “C” on all education and General Education courses in order to be recommended for licensure. If a student earns a “D-” in a General Education course, they would need to retake it before they can be recommended to the state.
 - Additionally, a student’s cumulative GPA across all coursework needs to be at least 3.0, with a “C” or higher in GE and education classes. If a student has a “D” in a communication class that acts solely as an elective, they will be okay as long as their cumulative GPA remains at a 3.0 or above. This is for state licensure, not for graduation from SUU.
 - Voting:
 - Motion to approve following updated line: Brian Ludlow
 - “For purposes of receiving state licensure, have received a ‘C’ grade or higher on all completed General Education and required Education courses, and have a 3.0 cumulative GPA in all coursework.”
 - Second: Brian Swanson
 - **Approved unanimously**

08 Discussion Items

- n/a

09 Information Items

- Associate of Applied Science General Education requirement changes
- BUS: Change name of program from Hotel, Resort, and Hospitality Management - Lodging and Convention Management Emphasis to **Hotel, Resort, and Hospitality Management - Lodging Management Emphasis**
- COSE: Change CSIS 1000 to remove reference to General Education requirement. (See file in folder.)
- HSS: Clean-up items relating to ENGL 1010E
 - Change ENGL 2010 prerequisites to “ENGL 1010 or ENGL 1010E”
 - Change ENGL 1010 course description to read: “The first of the required GE writing courses introduces students to academic composition. Students will engage in writing as a process, pre-drafting strategies, multiple drafts, peer review, and large and small-scale revisions. Students with ACT English scores between 17 and 28 must take 1010 before ENGL 2010; those with scores below 17 must enroll in ENGL 1010E.”
- HSS: The English Department voted to award credit to students who earn a 29 or higher on their ACT English subscore. Previously the ENGL 1010 class was waived but now students will receive 3 “Pass” credits. They do not need to pay for the credits.

10 Annual Articulation Update

- SUU+STECH 2019-2020 Annual Articulation Agreement Update (standard update; narrative + matrix)
 - Based on R473, these are the undifferentiated blocks of 30 credits that are awarded once students complete specific clock hours at Southwest Tech. Will Pierce updated some credit hours and double-checked the CIP codes.
- SUU+STECH Course-by-Course Articulation Agreements:
 - Automotive Technician + Aircraft Assembler
 - Professional Truck Driving
 - Voting:
 - Motion to bundle and approve new articulation agreements: Brian Swanson
 - Second: Grant Corser
 - **Approved unanimously**

11 Other

- Eric Freden suggested UUCC move the SCI 2300 and SCI 3300 Emergency Medical Technician courses be moved to the STCH prefix, as they are essentially the same as the current STCH courses—students complete the work at Southwest Technical College and receive credit for that work at SUU.

Adjourned at 4:27 PM