

University Undergraduate Curriculum Committee

MINUTES | November 21, 2019 | 3:00 PM

APPROVED January 30, 2020

Attendees: Kim Craft, Katie Englert, Eric Freden, Douglas Ipson, Nozomi Irei (for Grant Corser), Skip Jones, Katya Konkle, James Sage, Christine Samson, Kelly Stephens, Brian Swanson

Guests: Donna Lister, Matt Roberts, Matt Weeg

Not Present: John Allred, SUUSA representative

- I. Prior meeting minutes for September 5, 2019, and October 24, 2019
 - A. Accepted by consensus
- II. High Impact Practice course coding (Matt Weeg)
 - A. CETL has been asked to lead a project on designating courses that use High Impact Practices (HIPs) such as research, writing intensive, internships, etc.
 - B. USHE has mandated that all students in the system are exposed to at least two HIPs (one during the first 30 credits and the second after).
 1. Institutions have been tasked with developing a reporting mechanism.
 2. Benefits of HIPs to students are increases in learning gains when using HIPs (not just in courses, can also be extracurricular), especially with traditionally underrepresented students who enter college with larger performance gaps than their peers.
 3. Benefit for faculty for having a mechanism is to make HIPs more visible and recognition of their teaching practices. It will also help with SUU's new P&T process.
 - C. SUU's approach is to develop a course designation process for which faculty will apply to have an attribute added to the course in Banner. This attribute will be added section by section each semester.
 1. This attribute will show on student transcripts, similar to the Honors designation.
 2. SUU is currently rolling out three HIPs: Community Engaged Learning (led by Earl Mulderink), Undergraduate Research (led by Jackie Grant), and Internships (led by Steve Barney).

- a) Each HIP will have an associate subcommittee to develop an SUU-specific definition and establish what it would look like to teach a course with one of these designations.
 - b) Each subcommittee will develop an application with questions specific to each HIP, as well as rubrics to assess the applications.
 - c) CETL's role is to ensure consistency with the format and standards across all HIPs. They will also serve as a liaison between the subcommittees and other entities like Academic Advising, Registrar, UUCC, etc.
3. Ideally the first suite of courses would be available in Fall 2020. CETL hopes to have applications and rubrics finalized by Fall 2019 finals week in order to send out a campus call for solicitations.
 - a) A reminder will be sent out the first week of Spring 2020 with a deadline later in January.
 - b) CETL will work with the Registrar to get attributes in Banner before students register for Fall 2020 courses.
4. SUU will continue to broaden out the initiative after the first three HIPs. However, not all HIPs will fit well within single courses and those will be tackled last.
5. Faculty participation will be completely voluntary.
6. Adding these designations will help SUU with data tracking. We won't have a complete dataset but it will be better than what we have now.
 - a) It will open the door to have us complete some assessment ourselves, such as if similar achievement gap closure can be had at SUU.
 - b) We could compare achievement outcomes in HIP-based internships vs. non-HIP internships.

D. Discussion

1. Q: How will these courses be designated in Banner and Acalog? (A: We will use a course attribute in Banner. Matt will send John Allred a list this year but ideally the designation would be indicated during the schedule submission process.)
2. Q: How do non-internship courses do internships? (A: Matt currently doesn't know of any courses like that, but Steve Barney believes that departments are currently giving internship credit for internships that aren't rigorous enough for a HIP designation. "Impact" comes from courses meeting a set of criteria that would earn that section the tag.)
3. Q: Have you thought about what might happen if students flock to non-HIP sections instead of HIP sections? Can HIPs be done by entire courses and not sections? (A: CETL wants HIPs to be voluntary, scalable, and tailored to individual professors. It is not feasible to implement HIPs across the entire board.)
4. Q: Will these designations only be for three-credit classes? (A: There hasn't been a discussion on credit limitations. The discussions have been

focused on what portion of the course needs to be dedicated to HIPs as long as its meeting the designated criteria.)

5. If HIP designation is at the section level, there is no need to involve placing these designations in the Academic Catalog.
 - a) Once these definitions are finalized, would it be helpful for students to include them in the catalog for people to access? Would the UCC be willing to look at this? It could happen after the 2020-2021 General Catalog is launched.

III. Curriculum Proposals

A. College of Science and Engineering

1. New Course Proposals

a) Voting

(1) Motion to approve all COSE new course proposals: Kim Craft

- (a) CM 4600 - Heavy Civil Construction Design, Methods, and Equipment
- (b) ENGR 4015 - Heat Transfer Lab
- (c) ENGR 4065 - Manufacturing Lab
- (d) NFS 2480 - Intuitive Eating
- (e) NURS 3132 - Nursing Basics
- (f) NURS 3137 - Nursing Basics Lab
- (g) NURS 3222 - Pharmacology and Therapeutic Interventions for the Transitioning Nurse
- (h) NURS 3237 - Professional Nursing Lab
- (i) NURS 3252 - Transition to Professional Nursing
- (j) NURS 4337 - Family Care Lab

(2) Second: Eric Freden

(3) Discussion

- (a) Most Engineering changes are housekeeping changes and to help the department deal with growth. Engineering & Technology will submit a change next round to add new ENGR 4015 lab as a co-requisite to ENGR 4010.
- (b) All new NURS courses are related to new proposed LPN to BSN program. Katya will work with Donna to follow up on course questions.
- (c) Construction Management program has needed the new CM 4600 course for a long time to bring the program into the 21st century to address large construction projects.

(4) **Approved unanimously**

2. Course Modifications

a) Voting

- (1) Motion to approve all COSE course modifications (with amendments): Eric Freden
 - (a) BIOL 3500 - Biomedical Ethics
 - (b) CCET 3670 - Civil Design
 - (c) CM 1000 - Construction Plans
 - (d) CM 1290 - Electrical Systems
 - (e) CM 3270 - Building Codes and Ethics
 - (f) CM 3880 - Planning and Scheduling
 - (g) CM 4300 - Construction Project Management Leadership
 - (h) CM 4400 - Mechanical Systems
 - (i) CM 4550 - Construction Safety
 - (j) EET 2710 - Electronic Devices II
 - (k) EET 2760 - Industrial Control Systems
 - (l) EET 3760 - Electronic Design and Fabrication
 - (m) ENGR 2250 - Electric Circuits
 - (n) ENGR 2255 - Electric Circuits Lab (*adjust contact hours back to 3*)
 - (o) ENGR 3030 - Technical Project Management
 - (p) ENGR 3700 - Machine Design
 - (q) ENGR 4060 - Manufacturing (*with friendly amendment of removal of ENGR 3015 as a prerequisite*)
 - (r) ENGR 4300 - Vibrations
 - (s) MATH 0930 - Contemporary Math Support
 - (t) MATH 1010 - Intermediate Algebra
 - (u) MATH 1030 - Contemporary Mathematics
 - (v) MATH 2250 - Linear Algebra and Differential Equations
 - (w) MATH 3040 - History of Mathematics
 - (x) NFS 4050 - Nutrition and Diet Therapy

(2) Second: Christine Samson

(3) **Approved unanimously**

3. Program Modifications & New Programs/R401s

a) Voting

(1) Motion to bundle and approve all COSE program modifications and R401s: Eric Freden

- (a) Construction Management (BA, BS) (modify)
- (b) Engineering (BS) (modify)
- (c) Engineering Technology - CAD-Architectural/Civil Design Emphasis (BA, BS) (modify)
- (d) Engineering Technology - CAD/CAM Emphasis (BA, BS) (modify)
- (e) Mechanical Engineering (BS) (modify)

- (f) Nursing - LPN to BSN Emphasis (B.S.N.)
(reconsideration tabled from previous meeting)
(R401)
- (2) Second: Kim Craft
- (3) Discussion
 - (a) Katya will follow up with Engineering & Technology department to address questions with Engineering Technology - CAD-Architectural/Civil Design Emphasis (BA, BS).
 - (b) LPN to BSN program is a four-semester program that starts in May and finishes at the end of the next summer. LPN to BSN students are required to complete the same prerequisites as the Pre-Licensure students. If students are not accepted into SUU's Pre-Licensure program, they can attend Southwest Technical College (or other regional tech school) for one year to get an LPN license, transfer back to SUU, and finish their bachelor's degree in only one more semester than the Pre-Licensure program. STech's current yearly LPN capacity is 16 students and our LPN to BSN program will accept up to 20 students per cohort year, which will allow other potential students (those who are currently practicing in the workforce, those who have a certification in respiratory therapy and/or paramedic, etc.). Students will be required to submit a "Letter of Intent" in order to apply to the LPN to BSN program or a similar application to the Pre-Licensure program. STech courses will not be articulated back to SUU. Courses shared between Pre-Licensure and LPN students will be distinguished by section number. LPN students' last semester is completed in summer in order to not compete with Pre-Licensure students' clinical site placements. The LPN to BSN program is not a "shortcut" but a pathway.

(4) Approved unanimously

B. College of Humanities and Social Sciences

1. New Course Proposals

a) Voting

- (1) Motion to approve all HSS new courses: Brian Swanson
 - (a) ENGL 3215 - American Literature II
 - (b) ENGL 3235 - British Literature II
 - (c) PSY 3510 - Sensation and Perception

(2) Second: Kim Craft

(3) Discussion

(a) Two ENGL courses are to add a third literature survey option for students. Usually courses that end with a “5” indicate a lab but it is not a hard and fast rule, especially with departments that don’t have lab courses.

(b) PSY 3510 selected “Fall (As Needed), Spring (As Needed)” instead of “As Needed” because the department wants to be clear it will not be offered in summer semesters.

(4) **Approved unanimously**

2. Course Modifications & Course Deletions

a) Voting

(1) Motion to bundle and approve all HSS course modifications and deletions: Brian Swanson

(a) COMM 1010 - Introduction to Communication (modify)

(b) COMM 1030 - Introduction to Social Media (modify)

(c) COMM 1310 - Critical Thinking and Message Analysis (modify)

(d) COMM 1450 - Introduction to Advertising and Public Relations (modify)

(e) COMM 1560 - Audio Production (modify)

(f) COMM 2010 - Media and Society (modify)

(g) COMM 2030 - Social Media Branding (modify)

(h) COMM 2110 - Communication in Human Interactions (modify)

(i) COMM 2150 - Global Communication and Culture (modify)

(j) COMM 2507 - Reporting and Writing for Sports Media (modify)

(k) COMM 2900 - Strategic Communication Writing (modify)

(l) COMM 2950 - Public Analysis (modify)

(m) COMM 3030 - Social Media Strategies (modify)

(n) COMM 3080 - Digital Copy Layout and Design (modify)

(o) COMM 3090 - Photojournalism (modify)

(p) COMM 3100 - Communication Theory (modify)

(q) COMM 3110 - Persuasion (modify)

(r) COMM 3140 - Writing for Media Audiences (modify)

(s) COMM 3150 - Nonverbal Communication (modify)

- (t) COMM 3460 - Multimedia Management (modify)
 - (u) COMM 3810 - Advanced Presentations and Speaking (modify)
 - (v) COMM 3850 - Communication in Organizations (modify)
 - (w) COMM 3900 - Strategic Campaigns (modify)
 - (x) COMM 4000 - Research for Communication Careers (modify)
 - (y) COMM 4030 - Social Media Management (modify)
 - (z) COMM 4260 - Media Law (modify)
 - (aa) COMM 4502 - Political Communication (modify)
 - (bb) COMM 4504 - Health Communication (modify)
 - (cc) COMM 4507 - Sports Administration and Management (modify)
 - (dd) COMM 4750 - Advanced Video Editing (modify)
 - (ee) COMM 4760 - Advanced Video and Film Production (modify)
 - (ff) COMM 4890 - Internship in Communication (modify)
 - (gg) ENGL 2210 - Folk and Oral Traditions (modify)
 - (hh) ENGL 3220 - American Literature III (modify)
 - (ii) ENGL 3230 - British Literature I (modify)
 - (jj) ENGL 3240 - British Literature III (modify)
 - (kk) ENGL 3270 - World Literature: Non-Western (modify)
 - (ll) PSY 3800 - Professional Roles and Ethics Practicum in Psychology (modify)
 - (mm) COMM 4050 - Mass Media Theory and Effects (delete)
 - (nn) COMM 4503 - Human Resource Development (delete)
 - (oo) ENGL 3250 - Continental European Literature I (delete)
- (2) Second: Katie Englert
- (3) Discussion
- (a) Q: Has the GE Committee looked at ENGL 2210?
(A: [Katy will custom route it to them after it is approved at the UUCC level.](#))

- (b) Katya will follow up with the Communication Department on some transcript titles that are over 30 characters.

(4) Approved unanimously

3. Program Modifications

a) Voting

- (1) Motion to approve all HSS program modifications: Brian Swanson

- (a) Communication - Media Studies Emphasis (BA, BS)
- (b) Communication - Messaging & Human Interaction Emphasis (BA, BS)
- (c) Communication - Strategic Communication Emphasis (BA, BS)
- (d) English - Education Emphasis (BA)
- (e) English - Literature Emphasis (BA)
- (f) English - Literature Emphasis (Minor)
- (g) English - Rhetoric and Writing Emphasis (BA)
- (h) Psychology (BA, BS)

- (2) Second: Christine Swanson

- (3) Discussion

- (a) Most of COMM changes were housekeeping to coincide with course modifications. Communication Studies is also changing its title to "Messaging and Human Interaction."
- (b) English changes are related to new literature courses, as well as adding concentrations to the English Education program to help guide students.

(4) Approved unanimously

C. College of Education and Human Development

1. New Course Proposals & Course Modifications

a) Voting

- (1) Motion to bundle and approve all COEHD new course proposals and course modifications: Brian Swanson

- (a) ELED 3935 - Community Based Arts Education Lab (new)
- (b) PE 1145 - Bowling (modify)
- (c) PE 2010 - Medical Terminology (modify)
- (d) PE 4410 - Therapeutic Exercise and Rehabilitation (modify)
- (e) PE 4450 - Therapeutic Modalities (modify)

- (2) Second: Katie Englert

- (3) Discussion

- (a) ELED 3935 will give students credit for community events that they are doing as part of a scholarship program. It is not attached to a lecture.

(4) Approved unanimously

2. New Prefix Proposals & Program Modifications

a) Voting

- (1) Motion to bundle and approve COEHD new prefix proposal and program modification: Brian Swanson

- (a) KIN - Kinesiology

- (b) Elementary Education (BA, BS)

- (2) Second: Katie Englert

- (3) Discussion

- (a) The KIN prefix is needed to better align courses with the department name/focus and differentiate between activity/skills-based (PE) and content (kinesiology) courses. The new prefix proposal allows departments to list all the current courses that should be changed over to the new prefix so they don't have to complete individual course mods for each course. Katya will send the information to the Registrar to build in Banner.

- (b) Elementary Education is adding an additional prescribed elective (EESL or SPED) to replace the removed EDGE credits. There are some concerns over adding additional credits after the program went through major revisions last year to try to reduce the credits as much as possible. It does not appear to be a state mandate to add.

- (i) One reason for the additional required class is to help students be one course closer to an optional ESL or SPED endorsement.

- (ii) James will bring this up to Deans' Council.

(4) Approved with one abstention

D. Miscellaneous

1. New Course Proposals

a) Voting

- (1) Motion to approve new course: Brian Swanson

- (a) SUU 2220 - Integrated LS & FA: Variable Topics

- (2) Second: Skip Jones

- (3) Discussion

- (a) UGCC adjusted the course description to read "Fine Arts" instead of "Humanities."

- (b) Q: What is the SUU prefix? Where is it housed? (A: It was housed in SIEL under Department of

Integrative and Engaged Studies. Academic leadership is still working out how/where to house SUU courses.)

(4) Approved unanimously

IV. Curriculum Action Items

A. Proposed changes to catalog language on Withdrawals & Emergency Withdrawals

1. Voting

a) Motion to approve changes to catalog language (with possible further edits based on discussion): Christine Samson

b) Second: Katie Englert

c) Discussion

(1) John Allred has requested these changes to support changes to the academic schedule and different parts of term, as well as clearer information on emergency withdrawals.

(2) There is concern over the wording at the end of the Emergency Withdrawal section and possible ambiguity over how course grades will be recorded on the student's transcript. Katya will work with John to seek any edits/clarifications.

d) **Approved unanimously**

V. Curriculum Information Items

A. PHIL 4890 Internship (1-6 credits, 6 max total)

1. Discussion

a) Department of Languages & Philosophy needs to create a PHIL internship course using the common course number in order to participate in the summer internship initiative.

b) Q: Why will it only go up to 6 credits? (A: The HSS College believes that the philosophy faculty do not want to give too much internship credit. They may also not know the full potential of internships.)

VI. Meeting adjourned at 4:57 PM