



Southern Utah University

Payroll Department

Payroll Redistribution Request

Payroll Expenses
Move From
Department Name: _____

Payroll Expenses
Move To
Department Name: _____

| Index | Fund | Org | Acct | Prg | Activity |
|-----------------------------|-------------|------------|-------------|------------|-----------------|
| <i>Example, do not use.</i> | | | | | |
| SUU | 000100 | 90300 | 6260 | 10 | N/A |
| <i>Index</i> | <i>Fund</i> | <i>Org</i> | <i>Acct</i> | <i>Prg</i> | <i>Activity</i> |

| Index | Fund | Org | Acct | Prg | Activity |
|-----------------------------|-------------|------------|-------------|------------|-----------------|
| <i>Example, do not use.</i> | | | | | |
| TBIRD | 000200 | 90300 | 6260 | 10 | N/A |
| <i>Index</i> | <i>Fund</i> | <i>Org</i> | <i>Acct</i> | <i>Prg</i> | <i>Activity</i> |

Total amount to be redistributed (transferred): \$ _____

Explanation: _____

Initiated by: _____

Date: _____

Account Supervisor: _____

Date: _____

Budget Office
or Grant Approval: _____

Date: _____