

Internet Native Banner



Internet Native Banner

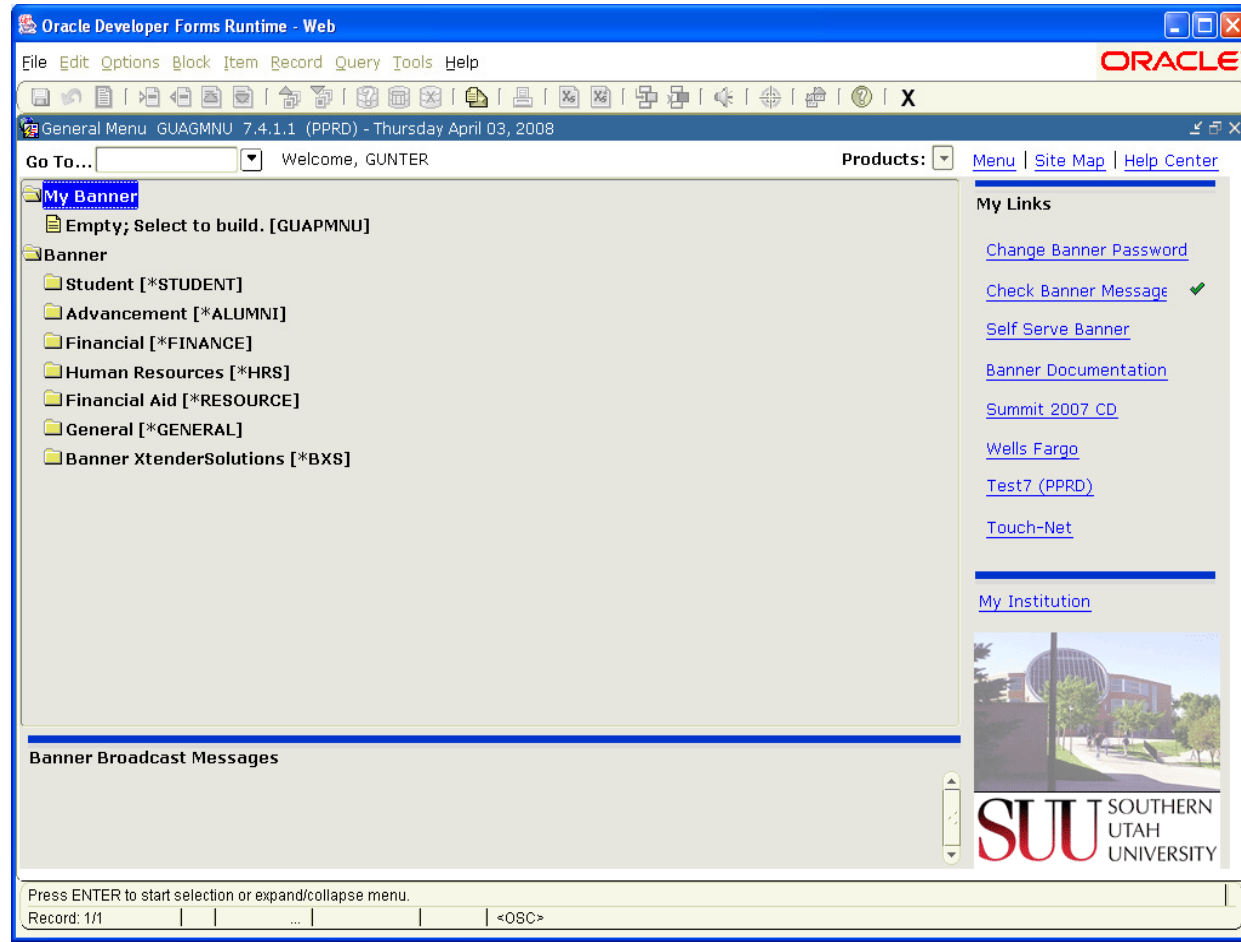
- Common Questions
- Common Forms
- Tips and Tricks
- Q&A

Common Questions

- How do I use Internet Native Banner.
- How much money do I have left.
- Revenues / Expenses
 - Why can't I see the expense/where did it go?
 - How can I find the expense/transaction?

How do I use Internet Native Banner

- Once you have a username and password log into INB.
- Double click on Empty; select to build GUAPMNU



Setting up My Banner

- F7 to Enter Query
- Type in form name
- F8 to Execute Query
- Double click on form name
- Click the arrow button to move to the right hand side of page.

Oracle Developer Forms Runtime - Web: Open > GUAPMNU

File Edit Options Block Item Record Query Tools Help

My Banner Maintenance GUAPMNU 7.3 (PPRD)

GUNTER's Personal Menu

Type: Oracle Forms module

Object	Description
TSA1098	1098-T Tax Information
FTMITYP	1099 Income Type Code Maintenance
FAA1099	1099 Reporting
FOA1099	1099-MISC Magnetic Tape Transmitter D
PXA1099	1099-R
PTV1099	1099-R Distribution Code Validation
RNRGLBL	1999-2000 INAS Global Policy Options R
RNAOV04	2003-2004 Applicant Override
RNRGL04	2003-2004 INAS Global Policy Options R
RNIMS04	2003-2004 Miscellaneous Results Inquiry
RNANA04	2003-2004 Need Analysis
RNAVR04	2003-2004 Need Analysis Document Veri
RNAPR04	2003-2004 Need Analysis Processing
READI04	2003-2004 Pell Disbursement/Acknowled
REAOR04	2003-2004 Pell Origination/Acknowledge
RNASL04	2003-2004 Student Loan Data
RNASU04	2003-2004 Supplemental Need Analysis
RNAOV05	2004-2005 Applicant Override
RNRGL05	2004-2005 INAS Global Policy Options R
RNIMS05	2004-2005 Miscellaneous Results Inquiry
RNANA05	2004-2005 Need Analysis

FRM-40350: Query caused no records to be retrieved.
Record: 1/1 | ... | <OSC>

Setting up My Banner

- Then click save or hit F10

Oracle Developer Forms Runtime - Web: Open > GUAPMNU

File Edit Options Block Item Record Query Tools Help

My Banner Maintenance GUAPMNU 7.3 (PPRD)

GUNTER's Personal Menu

Type: Oracle Forms module

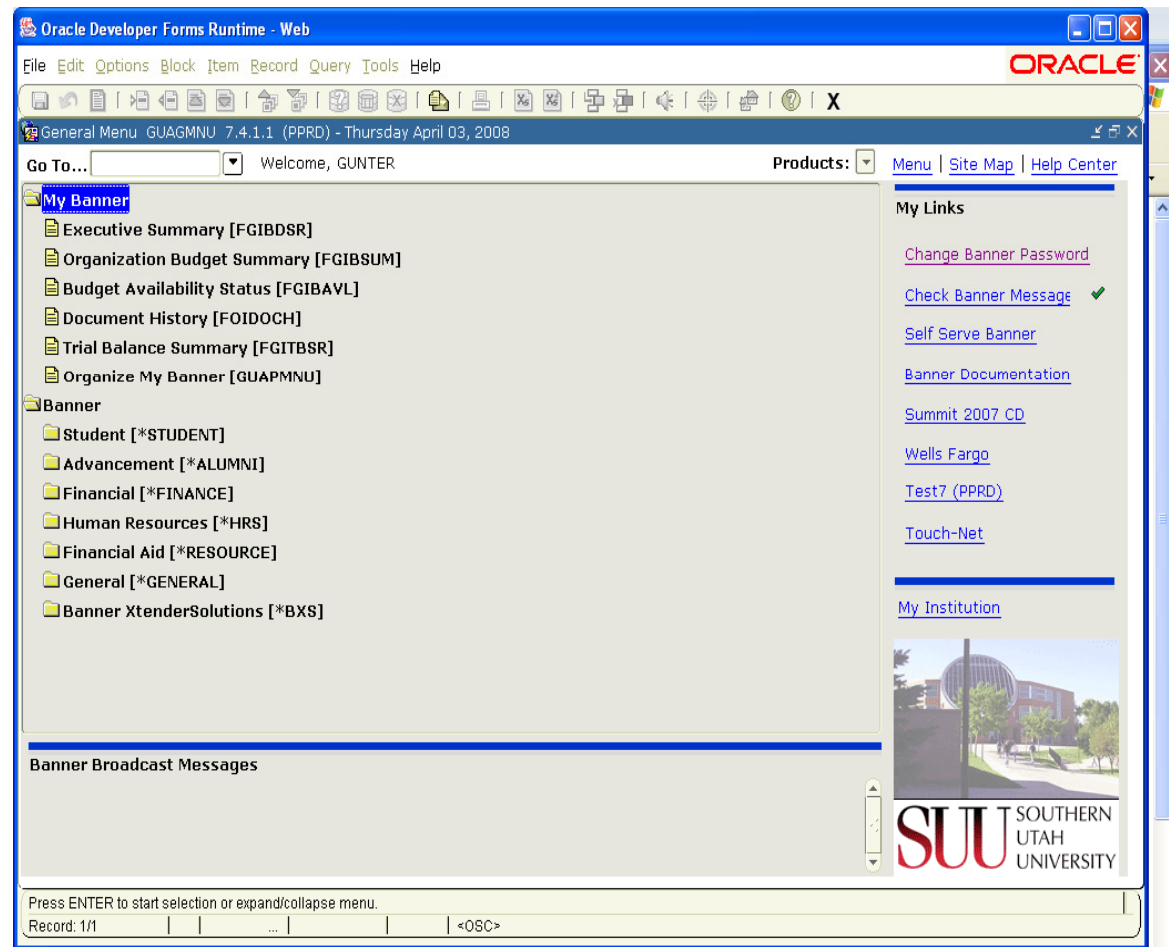
Object	Description
TSA1098	1098-T Tax Information
FTMITYP	1099 Income Type Code Maintenance
FAA1099	1099 Reporting
FOA1099	1099-MISC Magnetic Tape Transmitter D
PXA1099	1099-R
PTV1099	1099-R Distribution Code Validation
RNRGLBL	1999-2000 INAS Global Policy Options R
RNAOV04	2003-2004 Applicant Override
RNRGL04	2003-2004 INAS Global Policy Options R
RNIMS04	2003-2004 Miscellaneous Results Inquiry
RNANA04	2003-2004 Need Analysis
RNAVR04	2003-2004 Need Analysis Document Veri
RNAPR04	2003-2004 Need Analysis Processing
READI04	2003-2004 Pell Disbursement/Acknowled
REAOR04	2003-2004 Pell Origination/Acknowledget
RNASL04	2003-2004 Student Loan Data
RNASU04	2003-2004 Supplemental Need Analysis
RNAOV05	2004-2005 Applicant Override
RNRGL05	2004-2005 INAS Global Policy Options R
RNIMS05	2004-2005 Miscellaneous Results Inquiry
RNANA05	2004-2005 Need Analysis

Enter Object Name; List to Search.

Record: 6/6

Setting up My Banner

- Then next time you log into Banner you will have the forms that you placed into my banner easily accessible. →
- Then all you have to do is double click on the form you want.



How much money do I have left

- Quick overview of remaining funds/money

[illegible]

How much money do I have left

- Quick overview of remaining funds/money
- This is the form we use in Accounts Payable to see if there is available balance left.

Oracle Developer Forms Runtime - Web: Open > FGIBAVL

File Edit Options Block Item Record Query Tools Help

Budget Availability Status FGIBAVL 7.3.0.1 (PPRD)

Chart: T Fund: 002110 Training
 Fiscal Year: 08 Organization: 15200 Physical Education
 Index: Account: 7305 Services-General
 Commit Type: Both Program:

Control Keys ---> Fund: 002110 Organization: 15200 Account: 720 Program:

Account	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance
720	Operating Expense	1,500.00	1,262.59	0.00	237.41
Total:		1,500.00	1,262.59	0.00	237.41

Account Code.
 Record: 1/1 | ... | <OSC>

Revenues / Expenses

- Go to FGIBDSR
- Enter the fund and organization number or Index

Oracle Developer Forms Runtime - Web: Open > FGIBDSR

File Edit Options Block Item Record Query Tools Help

Executive Summary FGIBDSR 7.1 (PPRD)

Chart: T Fiscal Year: 08 Index: <input type="checkbox"/> Query Specific Account <input checked="" type="checkbox"/> Include Revenue Accounts Commit Type: Both	Organization: Fund: 002110 Training Program: Account: Account Type: Activity: Location:
---	--

Account Type	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance
S150	R Course Fees General	1,050.00	1,020.00	0.00	30.00
7049	E Current Expense	1,500.00	0.00	0.00	1,500.00
7220	E Repairs-Other	0.00	107.39	0.00	-107.39
7362	E Supplies-Other	0.00	1,155.20	0.00	-1,155.20
Net Total:		-450.00	-242.59	0.00	

Record: 1/4 | ... | <OSC>

Revenues / Expenses

- In FGIBDSR you can look up account types
- Enter the fund and organization number or Index then enter the respective account type.
- You can also include or not include revenue accounts.

Oracle Developer Forms Runtime - Web: Open -> FGIBDSR

File Edit Options Block Item Record Query Tools Help

Oracle

Executive Summary FGIBDSR 7.1 (PPRD)

Chart: T Organization: Fund: 002110

Fiscal Year: 08 Program: Account: Activity: Location:

Index:

☐ Query Specific Account

☒ Include Revenue Accounts

Commit Type: Both

Account Type Title Adjusted Budget YTD Ac

Account Type List (FTVATYP)

Find T%

Code	Account Type	Account Title
T 5A		Tuition
T 5B		Waivers
T 5G		General Student Fees
T 5H		Course Fees
T 5K		Appropriations
T 5M		Grants & Contracts
T 5P		Gifts
T 5R		Sales & Services
T 5T		Investment Income
T 5W		Other Sources
T 60		Salaries & Wages
T 60		Labor
T 61		Salaries
T 62		Wages
T 63		Benefits
T 70		Expense
T 70		Expenditures
T 71		Cost of Goods Sold
T 72		Operating Expense
T 72		Current Expense
T 75		Travel
T 77		Capital Outlay
T 78		Depreciation

Find OK Cancel

Choices in list: 43

Record: 1/1 ... List of Valu... <OSC>

Revenue / Expense Detail

- In FGIBDSR go options transaction detail information FGITRND

[illegible]

Revenues / Expenses Detail

- In FGIBDSR you can look up account types
- Enter the fund and organization number or Index then enter the respective account type.

Oracle Developer Forms Runtime - Web: Open > FGIBDSR - FGITRND

File Edit Options Block Item Record Query Tools Help

Detail Transaction Activity FGITRND 7.4 (PPRD)

COA Fiscal Year Index Fund Organization Account Program Activity Location Period Query Type Commit Type

T 08 002110 5150

Account	Organization	Program	Activity Date	Type	Document	Field	Amount	Increase (+) or Decrease (-)
5150	15200	40	27-MAR-2008	CB1	F0029676	w/oPE Course Fee	YTD	-20.00
5150	15200	40	25-MAR-2008	CB1	F0029566	w/o PE Course Fee	YTD	-15.00
5150	15200	40	31-OCT-2007	CB1	F0026878	PE Course Fee	YTD	-15.00
5150	15200	40	23-OCT-2007	CB1	F0026606	PE Course Fee	YTD	-25.00
5150	15200	40	17-OCT-2007	CB1	F0026627	PE Course Fee	YTD	-25.00
5150	15200	40	12-OCT-2007	CB1	F0026578	PE Course Fee	YTD	-25.00
5150	15200	40	27-SEP-2007	CB1	F0026297	w/o PE Course Fee	YTD	-15.00
5150	15200	40	11-SEP-2007	CB1	F0025962	PE Course Fee	YTD	25.00
5150	15200	40	04-SEP-2007	CB1	F0025845	w/o PE Course Fee	YTD	-15.00
5150	15200	40	30-AUG-2007	CB1	F0025818	PE Course Fee	YTD	50.00
5150	15200	40	29-AUG-2007	CB1	F0025717	PE Course Fee	YTD	50.00
5150	15200	40	27-AUG-2007	CB1	F0025684	PE Course Fee	YTD	-25.00
5150	15200	40	24-AUG-2007	CB1	F0025645	PE Course Fee	YTD	25.00
5150	15200	40	23-AUG-2007	CB1	F0025617	PE Course Fee	YTD	-25.00
5150	15200	40	22-AUG-2007	CB1	F0025604	PE Course Fee	YTD	25.00
5150	15200	40	21-AUG-2007	CB1	F0025575	PE Course Fee	YTD	50.00
5150	15200	40	21-AUG-2007	CB1	F0025574	PE Course Fee	YTD	290.00
Total:								310.00

Press Key Dup Item for document query forms; Count Query for encumbrance detail

Record: 1/?

Fund Balance

- In FGITBSR you can look at the general ledger accounts

Oracle Developer Forms Runtime - Web: Open > FGITBSR

File Edit Options Block Item Record Query Tools Help

Trial Balance Summary FGITBSR 7.1.0.1 (PPRD)

COA: T Southern Utah University Fiscal Year: 08
Fund: 002110 Training OR Fund Type:
Account: OR Acct Type:

Acct Type	Account	Description	Beginning Balance	D/C	*	Current Balance	D/C	*
11	1020	Claim on Cash	4,158.35	D		3,995.76	D	
11	1320	A/R Resident Fall	0.00	D		0.00	D	
11	1365	A/R Other	110.00	D		30.00	D	
21	2100	Accounts Payable	0.00	C		0.00	C	
31	3100	Current Unrestricted	4,268.35	C		4,268.35	C	
31	3130	Auxiliary	0.00	C		0.00	C	
41	4100	Revenue Control	0.00	C		1,020.00	C	
41	4120	Expenditure Control	0.00	D		1,262.59	D	
41	4140	Encumbrance Control	0.00	D		0.00	D	
41	4200	Budgeted Revenue Control	0.00	D		1,050.00	D	
41	4220	Budgeted Expenditure Control	0.00	C		1,500.00	C	
41	4240	Reserve for Encumbrances	0.00	C		0.00	C	
41	4260	Budgeted Change to NA	0.00	D		450.00	D	
Total: ALL ACCOUNTS			0.00			0.00		
			Current Fund Balance:			4,025.76	C	

* - denotes amount is opposite of Normal Balance

Record: 1/13 | ... | <OSC>

FOIDDOCH

- With FOIDDOCH you can see a the requisition, Purchase order, Invoice numbers, and other important information.

Oracle Developer Forms Runtime - Web: Open > FOIDDOCH

File Edit Options Block Item Record Query Tools Help

Document History FOIDDOCH 7.3 (PPRD)

Document Type: PO Purchase Order Document Code: P0801258

Document Type	Document Code	Status
Requisition	R0800938	A
Bid		
Purchase Order	P0801258	A
Issues		
Invoice	I0117993	P
Check	00126419	F
Return		
Receiver		
Asset Tag	T00216572	
Asset Adjustment		

Use NEXT BLK, PREV BLK to navigate; use DUPLICATE ITEM for Doc Inquiry Form.

Record: 1/1

Tips and Tricks

- F3
- F4
- F5
- F6
- F7
- F8
- F9
- F10
- Ctrl Q
- Shift F7
- Shift F8

Q&A

The End



Thank you!