



Trustee Audit Committee Charter

There is created by Regent Policy R565-3.2 "...a standing Audit Committee to assist the full Board in fulfilling its oversight responsibilities for financial matters."

Scope. The Trustee Audit Committee (the "Committee") is created to assist the Board of Trustees in fulfilling its oversight responsibilities for financial reporting processes, the system of internal controls, audit processes, and processes for monitoring compliance with laws and regulations.

Composition. The Committee will include at least three (3) and no more than five (5) members, at least three (3) of whom shall be members of the institutional Board of Trustees and up to two (2) of whom may be appointed from the community. Committee members should have appropriate business expertise and must be independent and free from any relationship that might interfere with their exercise of judgment as a Committee member. The Chair of the Board of Trustees appoints Committee members and may select the Chair of the Committee or leave the Committee Chair selection to members of the Committee.

Terms. Members of the Committee appointed from the Board shall have terms that coincide with their term on the Board. Members appointed from the community shall be appointed to four-year terms. Initial terms may be staggered in such a way that no community members' terms will expire in the same year. To the extent possible, terms should be staggered to provide Committee continuity. Members may be reappointed to subsequent terms.

Meetings. The Committee shall meet a minimum of three times per year, with the ability to convene additional meetings as necessary.

Responsibilities. With the assistance of SUU administrative staff, agendas will be prepared in advance of meetings along with supporting materials and minutes of previous meetings. Specific responsibilities are outlined in Regent Policy R565. Presently, those responsibilities include the following:

- Review the institution's annual financial statements and audit
- Review the quality of the institution's system of internal controls
- Review the system for monitoring compliance with laws and regulations
- Receive and review internal audit reports
- Provide an annual report to the full Board detailing Committee activities