

**DECLARATION OF BUSINESS INTEREST**

In compliance with Southern Utah University policy and Utah Code section 67-16, I disclose and submit the following information concerning my business interest:

**Business Name:** \_\_\_\_\_

**Type of Business:** (Please check one)

- Corporation (Public) \_\_\_\_\_
- Corporation (Small business) \_\_\_\_\_
- Partnership \_\_\_\_\_
- Sole Proprietorship \_\_\_\_\_
- Other (Describe) \_\_\_\_\_

**Nature of Interest:**

<b>Personal ownership</b>	<b>Yes</b>	<b>No</b>	<b>Percentage</b>	_____
<b>Related to owner</b>	<b>Yes</b>	<b>No</b>	<b>Relationship</b>	_____
<b>Employment</b>	<b>Yes</b>	<b>No</b>	<b>Position</b>	_____
<b>Other</b>	<b>Yes</b>	<b>No</b>	<b>Description</b>	_____

**Business Product or Service:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Nature of Proposed Business Transaction with Southern Utah University:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that the above is an accurate disclosure of my business interests as defined. I understand that such disclosure must be made on a per transaction basis to the supervising dean or vice president and the person representing the University in the transaction.

\_\_\_\_\_  
(Employee's Department)

\_\_\_\_\_  
(Employee's Name)

\_\_\_\_\_  
(Employee's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Dean/Vice President)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Director of Purchasing)

\_\_\_\_\_  
(Date)

Completed forms should be sent to the Purchasing Office for final approval. Original copies will be kept in the Purchasing Office and a copy will be forwarded to the Attorney General's Office.