

Southern Utah University

SUUSA/Club Purchasing Card

Application

This application is to be submitted upon completion which includes obtaining all the required approvals. Only one (1) club account can be attached to each Purchasing Card and a student may only be issued one (1) card. Please see the procedures when purchasing from multiple accounts. Also, you must be the president of the club in order to receive a purchasing card.

Cardholder Full Legal Name *(Please print clearly)* _____

Social Security # (Last Four Digits ONLY) _____ **T-Number** _____

Phone # _____ **E-mail Address** _____

Club _____ **Date** _____

Name of Club or SUUSA/SPB Position _____

Club/Organization Index _____

Departmental Account Manager _____

Department Manager E-mail _____

**SUUSA VP of Clubs
or SUUSA President's
Approval**

**Account Manager's
Approval**

Supervisor Approval

For Office Use Only

Division Number _____

Department Number _____

E _____ A _____ B _____ IA _____