

**SUU Staff Association Board Meeting**  
**July 26, 1995**  
**BU 212A - 11:00 a.m.**

**Present:** Rex Michie, Di Adams, Leanne Gower, Sherri Batt, Lois Bulloch, Kay Messerly, Clarisse Lunt, Eric Tait.

**Excused:** Linda Reber, Dale Orton

**Introductions:** Members introduced themselves and stated their positions in the Staff Association for 1995-96.

**UHESA Meeting:** This organization is the Utah Higher Education Staff Association. They are currently trying to get a proposal to the Board of Regents to get sanctioned as an official state staff association. Lois Bulloch will be installed as President of this organization in March 1996. Lois stated that there are two meetings a year, one in August and one in March. It was suggested that as many of the board as possible attend the meeting on August 11, 1995 at Weber State University. Those wishing to attend need to contact Rex Michie before July 28th.

**Centennial Garden:** We have been given an area of the university in which to establish a centennial garden. President Sherratt is having a sign put up stating this is the future home of the garden. The President has given this garden the name of "*Parterre*", meaning an ornamental arrangement of flower beds of different shapes and sizes. A committee of five has been selected to oversee this project: Lois Bulloch, Joyce Messer, Jim Crouch, Jean Huntsman and Jeff Stork. This committee will be traveling to Rexburg, Idaho to look at the gardens that surround their university. They will be looking for ideas that can be incorporated into our own garden. Some ideas suggested were: flower garden, rose garden, desert garden, and decorative vegetable garden. The staff will have some days that we can work on the garden, but regular maintenance will be provided by the SUU Grounds staff. The Staff Association donated \$2,500 to the centennial garden last year which purchased half of the sprinkler system.

**Staff Finances:** The Staff Association has three accounts. The first account, The Staff Association Fund, is a revolving fund which is a carry over from years past when staff paid dues to belong to this organization. Different ways were suggested on how we can spend this money but it was decided that we would leave it intact for the time being and make this decision at a later date. The Staff Association Budget consists of appropriated funds. This budget is for the Staff Association to work with in the current year. A motion was made to set up a budget for 1995-96 with \$1650 in travel and \$2000 in current expense. The Staff

Scholarship Endowment Fund will increase monthly with contributions from payroll deductions. It was projected that we possibly could be within \$3,000 of a fully funded endowed scholarship by June of 1998.

**Staff Training:** Last year a committee was assigned to look into staff training. The committee consisted of Cal Stroud, Jim Stevenson and Di Adams. It was suggested that the Staff Association consider having George Lowe give his presentation on "Managing Conflict". This presentation/workshop will involve approximately 12 hours contact time in a two day period. It was suggested that the cost be shared by the Staff Association and departments on campus. There were comments that the turn-out would be between 50 and 150 staff members. A motion was made to have the President talk to the Vice Presidents to see if this was something they would support in their areas.

**Association Goals & Activities:** Some of the suggestions for this area were: Job descriptions and equity study (Rex will talk with David McGuire and report back), a proposal to work for better relationships between faculty and staff, the need to get staff representation on committees (let Dr. Stauffer know there is a staff association) and revise and update the SASUU Constitution.

**Board Assignments:** Held over to next meeting.

**Board Meetings:** It was decided that the board meetings would be scheduled monthly on the second Tuesday at 1:30 p.m. The next meeting will be held Tuesday, August 15, 1995 at 1:30 p.m. in the Science Building Conference Room.

Meeting adjourned at 12:00 noon