

Staff Association Minutes
March 21, 2002

Attending: Marlo Jensen, Boyd Fife, Bill Moody, Paul Morris, Cindy Mitchell, Jean Huntsman, Sara Nelson (student rep), Tammy Melton and Dialea Adams

Excused: Dale Orton and Brent Johnson

- 1) **Call to order** to begin meeting by Marlo at 3:10 pm
- 2) **Motion made to approve the minutes of February 21, 02 meeting** by Bill Moody, seconded by Tammy Melton. Vote unanimous.
- 3) **Officers' Report**
 - A. **President's Report (Marlo)**
 - Spring Social and Service Awards meeting is scheduled for April 18 in the Ballroom. Meeting will begin at 8:00 am with a breakfast buffet to be served after awards and staff association business is taken care of.
 - Chris Gale of Plant Operations has approached Marlo about a work day for staff members to help with the Staff Association Gardens. Suggested that the staff association purchase a couple of trees to plant in the garden. Marlo will take to the president to discuss this issue.
 - B. **President-elect Report (Dale)**
 - Report by Marlo on behalf of Dale that committee for selecting the outstanding male & female staff member is in process. The Committee is in place and is moving forward. Dale has also ordered the years of service awards.
 - C. **Treasurer's Report (Jean):** Reported that the fund balance is \$2,556.79. \$80 was spent for the USHE fees for Marlo to attend conference in St George.
 - D. **Past President (Bill):** Noted that the staff scholarship interviews are narrowed down to 5 students and will be meeting next week (March 27th) to hold interviews and make a decision. Letters will go out by March 30 with the acceptance letters being returned by April 10. Bill suggested changes to the staff association scholarship application as follows:
 - Applicant must have earned 30 cr hrs at SUU
 - Local address, phone (was SUU address)
 - Briefly list your academic achievements while attending SUUAsk why the scholarship committee term is calendar year versus being coordinated with SUU's fiscal year. Bill will talk to Dale.

Should we send a letter to the all of the staff association regarding our endowed scholarship and ask for an increase in contributions towards this scholarship?

- 4) **Campus wide representation**
Cindy handed-out a packet of information about representation on campus. It appears that a majority of the representation in the academic area is in Headstart. Should there specifically be a staff association board member from Headstart included on executive committee? If we added another board member, would there be more diversity added to the staff association? Should we consider a similar make-up as the faculty senate that has representatives from each of the 5 colleges? Could we look at classified and professional representation or have reps by building.

Boyd reported that 5 individuals from academics wrote to the state representatives regarding support of teacher education building. We appreciated the support for the institution's request.

- 5) **Staff Association by-laws (revision)**
The Staff Association by-laws will be presented to the general membership at the April meeting with proposed changes.
- 6) **Executive Session**
Call for Executive Session
- 7) **Motion for Executive Session** made by Bill Moody, seconded by Cindy Mitchell. Vote unanimous.
- 8) **Adjournment**- 4:05 pm. Next meeting is scheduled for April 18, 2002.