

**Southern Utah University's Staff Association Minutes**  
**October 24, 2002**  
**Registrar's Conference Room**

Attending: Dale Orton, Marlo Jensen, Brian Foisy, Paul Morris, Cindy Mitchell, Josie Stilson, Randy Humphries, Jill Ormond Whitaker, Matt Barton, and Nancy Juker

- 1) **Call to Order** at 3:04 P.M.
  
- 2) **Approval of Minutes for September 19 meeting** Dale motioned unanimous approval
  
- 3) **Officer's Report**
  - A. President (Dale Orton)
    - ✚ Reviewed items from visit with President Bennion. The President would like to have the Clean-up day around commencement. Dale will talk to Plant Operations regarding scheduling. Faculty are to be included, students are having their own clean-up day but may be included with this one as well. Discussed possibility of providing drinks/snacks to those participating in the activity
  
    - ✚ Dale passed around a thank you card that the assoc received from Mindy Benson
  
  - B. Treasurer (Josie Stilson)
    - ✚ Financial Report indicates that we spent an additional \$45.25 on the flyers for the Fall Social. This leaves \$3,031.50 in the Staff Association account
  
- 4) **Old Business**
  - ✚ Cindy has scheduled several visits to departments. Monday Oct 28 at 9:00 in the Bryce Canyon Room we can meet with the Bookstore staff (Jill, Marlo, and Cindy will attend that meeting). Wednesday Oct 30 at 9:00 we can meet with Univ. Adv and others on the Admin 3<sup>rd</sup> floor (Marlo, Cindy, & Randy will attend this meeting). At 10:30 that same day we can meet with the Controller's Office (Dale, Brian, and Josie will attend.) Tues Nov 5 we can meet with Shakespeare (Paul, Dale, & Marlo will attend.) Whoever takes notes at each of these meetings will e-mail Nancy with a brief summary of the meeting to disburse to the board.
  
  - ✚ Cindy will call around to schedule other meetings

- ✚ Dale indicated to us that Barbara Rodriguez volunteered for the SUU Press and Editorial Board Committee assignment. Brian commented that Matt's idea to ask for volunteers that were interested made much more sense than just assigning someone

5) **New Business**

- ✚ Paul Morris presented an Annual Leave Proposal that had been introduced by the Student Services area. The proposal was discussed and it was decided to research further the possibilities before proceeding with the proposal. Paul and Cindy will explore the possibilities and report back as soon as possible
- ✚ Dale indicated that the Strategic Plan has been approved and is Jill indicated that it is online if we would like to review it in its final state.
- ✚ Marlo reported that at the last Board of Trustee's meeting the Strategic Plan was the major topic. The Education Building was also discussed.
- ✚ Dale reported that Melody Sandberg, who worked in Head Start, passed away and requested that we send flowers to the funeral. Josie will take care of it.
- ✚ As we reviewed the calendar, it was brought up that after the New Year we should begin setting up nomination committees. Josie will check to see what the balance is in the scholarship endowment account. Nancy will include that in the agenda for the November meeting.

- 6) Cindy Mitchell called for an **executive session** and Marlo seconded, unanimously approved

- 7) **Meeting Adjourned at 4:07 P.M.**