

Southern Utah University's Staff Association Minutes
November 21, 2002
Trustee's Conference Room

Attending: Dale Orton, Brian Foisy, Paul Morris, Jill Ormond-Whitaker, Randy Humphries, Cindy Mitchell, Nancy Juker

Excused: Matt Barton, Marlo Jensen, Josie Stilson

- 1) **Meeting was called to order at 3:05 P.M.**
- 2) **Approval of minutes for October 24 meeting was unanimous**
- 3) **Officer's Report**
 - A. President (Dale Orton)
 - Reported that a memo was delivered to the President regarding the Holiday Leave proposal. Have not heard any response yet, will discuss with the President after the meeting.
 - Discussed the possibility of changing the holidays around so that more are at the Christmas season. Jill will set up a survey online to get Staff input to assess interest.
 - B. Treasurer
 - As Josie is out on maternity leave there is no financial report this month. She will be asked to report any activity at the next meeting
- 4) **Old Business**
 - We discussed each of the departmental meetings we have had so far. A summary of the Action Items and Comments is attached and will be updated as action is taken and additional meetings held. This summary will be posted on the website as well.
 - Cindy will continue to organize visits with Departments. Will schedule for mid January
 - Dale will arrange for us to attend one of the Sharwan Smith area staff meetings.
- 5) **New Business**
 - Dale read an e-mail from Kent Hales, Weber Staff President. It had some questions about how our Staff Association was organized. He let us know that he had responded to the questions
 - Jeb Branin sent an e-mail to Dale regarding suggestions. Dale read it and Nancy will send out copies to all the Board, for further discussion at the next meeting
 - Discussed efficient dissemination of information to Staff. Cindy suggested that perhaps the Staff Association should be allowed to do a mass e-mail to all staff members for Staff Association business. Randy will look into that possibility and report at the next meeting
 - Review Calendar – moved the February meeting to the Registrar's conference room
- 6) **Call for Executive Session was made by Nancy and seconded by Jill. Unanimous approval**
- 7) **Adjournment at 4:10 P.M.**