

Southern Utah University's Staff Association Minutes
December 19, 2002
Trustees Conference Room

1. **Call to Order at 3:10 by Brian as Dale asked to be excused for a few minutes as he finished up with other commitments**
- 2) **Excuse Members not in attendance (Matt Barton, Josie Stilson, & Marlo Jensen)**
- 3) **Approval of Minutes for November 21 meeting was motioned by Brian and seconded by Jill, none apposed, minutes approved.**

Brian deferred the meeting back to Dale as he arrived – 3:18

4) **Officer's Report**

A. President (Dale Orton)

- Dale brought a card for the board to sign thanking President Bennion for his efforts of behalf of the staff in general and specifically for the additional time off during the holidays. Cindy wrote on the card and we all signed it.
- UHESSA meetings - St. George, January 30 & 31st. Dale cannot attend asked who could go in his place. Brian said that he would check his schedule and thought that he could attend.

B. Treasurer

- Financial Report – Nancy Juker for Josie Stilson, reported that \$30.00 was spent on Nov 8 for a funeral arrangement and the balance is \$3001.50.

4) **Old Business**

- Staff Survey re. Vacation Days (on web) (Jill Ormond-Whitaker) – Jill reported that this can be done, requiring each staff member to sign in, but the identity not being sent with the survey, to keep it anonymous. She will set it up and run it in the Spring.
- Discussion on suggestions from staff members (Dale Orton) – we discussed several items that have been suggested, some were tabled for future discussion, and some will have action take at this time.
- Mass e-mail possibility for Staff Assoc (Randy Humphries) – Randy reported that the staff association e-mail will be ready to send out after tonight's processing. We will use it for announcements, and special notices, not for everyday use.
- Phone not show "unavailable" possibility (Cindy Mitchell) – Cindy reported that she spoke with Linda Reber and this has been an ongoing problem with Qwest for two years. They say that because of our area and our digital system, it appears "unavailable." Linda will renew her efforts and see if a positive conclusion can be reached, she will let us know what progress is made.
- Outstanding Staff Member Area (Cindy Mitchell) – Has taken measurements and will continue on this project.

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5) New Business

Cindy thanked Dale for all he has done for the board and the staff in general especially for his efforts toward the extra holiday time-off. All the board agrees. Dale defers the thanks to Brian as it was his proposal which was ultimately accepted by the President. We discussed expressing our thanks to the President individually and as departments. Randy will send out the first “staff association” e-mail to encourage staff to do so.

Dale thanks all the board for the work done thus far in the term.

- 6) Call for Executive Session by Paul , seconded by Nancy**
- 7) Adjournment at 4:05**