

Southern Utah University's Staff Association Minutes
January 16, 2003
Trustees Conference Room

In Attendance: Dale Orton, Brian Foisy, Paul Morris, Cindy Mitchell, Jill Ormond-Whitaker, Matt Barton, Randy Humphries, Josie Stilson, Nancy Juker

1. **Call to Order at 3:05 p.m.**

- 2) **Approval of Minutes for December 19 meeting motioned by Jill, seconded by Nancy, unanimous approval.**

- 3) **Excuse members not in attendance – Marlo Jensen**

- 4) **Officer's Report**
 - A. President (Dale Orton)
 - Dale read a note from Pres. Bennion indicating that the expression of appreciation that he received from the staff members for the extra time off during the holidays was unprecedented.

 - B. Treasurer
 - Financial Report – Josie Stilson, only expense was a funeral gift, balance in account is \$2,981.50

- 4) **Old Business**
 - UHESSA Meeting Jan 29 & 30 (Dale) – as Dale and Brian are unable to attend Dale asked if there was anyone else available. No one present was able to go. Dale will ask Marlo

 - Mass e-mail report (Randy Humphries) – The group e-mail worked well for our first attempt. Dale received an e-mail saying that it was a great idea. Brian reminded us to only use it occasionally so people will really read it. Randy reported that the e-mail list updates automatically as staff come and go.

 - Resuming campus visits (Dale) - Cindy spoke to the staff in the Science building and they are willing to all get together for us to come and meet with them. She will set up a few for Feb. Dale will talk to Georgia Beth Thompson to see about attending the Student Services monthly meeting.

- Outstanding Staff Member Area Update (Cindy Mitchell) – Cindy spoke with Kathleen, Maria, and Lois they agreed to assist her on this project. They cleared with Luck Felstead the idea of adding a case or something similar. He prefers something enclosed for safety reasons. Cases cost between \$200 - \$1,200. There is currently a plaque recognizing faculty on the wall. We asked Matt if he thought the Faculty would want it included in the case. He will ask about it and report back.

5) New Business

- Staff Association Scholarship (Dale) – Discussed the ½ scholarship for male and ½ for female that the Staff Assoc provides. Josie will check to see what the current value of the fund is and let Nancy know so she can send an e-mail to the board informing them.
- Outstanding Staff Committee (Dale) – Brian is in charge of this, begin thinking about it, should start the process in early March
- Nominations and elections Committee (Dale) – Marlo is in charge of this
- SUU Flag (Nancy) – Nancy reported that a staff member pointed out the shabbiness of the SUU flag flying by the Hunter Conference Center. Dale asked her to follow up with Plant to see who is responsible for that flag and if there is one that could replace it.
- Dale reported that the Staff Association received a card thanking us for our efforts regarding the two days off during the holidays.
- We discussed the Garden and Campus clean-up. It will happen just before commencement. We discussed who would be included, food possibly served, combining it with a breakfast. No decision was made, discussion tabled until next meeting.

6) Call for Executive Session was moved by Cindy, seconded by Josie, unanimous approval.

7) Adjournment – at 3:55 p.m.