

Southern Utah University's Staff Association Minutes
March 20, 2003
Trustee's Conference Room

1. **Call to Order** at 3:10
- 2) **Excuse members not in attendance: Randy Humphries; Josie Stilson; Matt Barton; Paul Morris; Cindy Mitchell**
- 3) **Approval of Minutes for February 20th meeting** was unanimous
- 4) **Officer's Report**
 - A. President (Dale Orton)
 - Review of meeting with President Bennion re: Legislative session: Dale reported that he and Brian met with Pres Bennion for about an hour about the results of the session. They discussed the fact that we were fortunate to not have the additional 2% budget that was possible.
 - Request for article in paper showing support for University (Summer Games): Dale has had some inquiries regarding the University support of the Summer games. Asked if we thought the board should write a letter in support of the games. Asked if a survey of the staff was appropriate to gauge the level of support campus wide. After discussion topic was tabled for now.
 - B. Treasurer
 - Financial Report – Nancy Juker for Josie Stilson: Spent \$32.80 on supplies at the bookstore (Dale will send receipt to Josie), 25.00 on travel for Wes Brinkerhoff to attend UHESA meeting, and \$20.00 on a funeral gift for Debbie Robinson as she lost her Mother. Balance is \$2,833.70.
- 4) **Old Business**
 - Report on Outstanding Staff Committee, Brian is actually in charge of this Committee. The names have to be chosen by April 3. Brian will write a blurb about how to make nominations. Jill will create web form to do so with and tabulate names, including safeguards against nominating more than once. She will also send out a Staff e-mail with instructions and the URL. Brian will send info about voting to the Journal and Renee' for the bulletin. Nominations will be taken from the 24th through the 31st. Committee will meet the first part of the next week to determine recipients. Brian will contact appropriate individuals for committee as per by-laws.

- Report on Staff Association Scholarship (Marlo): Bill Givins is chair of this committee, they are already accepting names. Marlo will ask two additional staff members to serve on the committee to review and award the scholarships. It was discussed that due to the increase in tuition and loss of interest income we only have enough to award two \$700.00 scholarships.
- Report on Spring Clean-up Day : Clean-up day will be May 16th and will include a breakfast. The options given us by Mo Hinton were discussed and we determined that a full breakfast buffet at \$5.00 per person would be the best. It was motioned by Marlo that this be so and Brian seconded, vote was unanimous. Dale would like to make sure that even if the service year plaques are not awarded until the Opening Social they be purchased out of this years budget and awarded to anyone who completed their service year by June 30. All agreed.
- Report on recognition section in Sharwan Smith Center was discussed. The wall is going to be used for additional recognition including an Olympic Torch. We discussed having a frame of some sort to separate and distinguish our awards from the blank wall. We also would like to see pictures of Staff Assoc, contact info and a picture and bio of each of the awardees for the Outstanding Staff included on the wall.

5) **No additional new Business was discussed**

6) **Call for Executive Session** – was made by Nancy, seconded by Jill, vote was unanimous.

7) **Adjournment** – by Dale at 4:10