

Southern Utah University's Staff Association Minutes
May 15, 2003
Trustee's Conference Room

1. **Call to Order** at 3:07 pm
In attendance – Dale Orton, Paul Morris, Josie Stilson, Jill Ormond-Whitaker, Randy Humphries, Nancy Juker
- 2) **Excuse members not in attendance:** Marlo Jensen, Brian Foisy, Cindy Mitchell, Matt Barton
- 3) **Approval of Minutes for April 17th meeting** - approved
- 4) **Officer's Report**
 - A. President (Dale Orton)
 - Reported on his presentation to the Trustees. Discussed Scholarship, Outstanding Staff Members, and Clean-up Day
 - B. Treasurer
 - Financial Report – Josie Stilson \$2,523.70 in acct, spend \$60.00 on gift for staff who lost family members this month.
- 4) **Old Business**
 - Update on Spring Clean-up – Date change. Need to do an e-mail to all staff tomorrow morning and next week to remind and encourage participation. Nancy will take care of it after Jill shows her how.
 - Staff Executive Board Nominations – Dale will get with Jill to get the information online and ready for nominations.
 - Grievances – Need 4 nominations for this committee. Gave Dale names and he will make recommendations will report next month as to outcome.
- 5) **New Business**
 - Journal Advisory Board – Need name for board. Jill volunteered, Dale will e-mail Jon Smith.
 - Accreditation Reports – Tabled until June
 - 1- Randy
 - 2- Nancy
 - 3- Paul
 - 4- Jill
 - 5- Marlo
 - 6- Dale
 - 7- Brian
 - 8- Brian
 - 9- Cindy

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- Cards for Outstanding Staff Recipients – Dale brought cards to be signed from the Staff Association Board.
- Years of Service Plaques – Brian is working on it, deferred until June as he is not in attendance
- Quarterly Training – New Staff (HR\$) - discussed changing the orientation type training from annually to quarterly. Add more information, H/R would still do the training. All approved

6) **Call for Executive Session** called by Paul, seconded by Josie – vote unanimous

7) **Adjournment @ 3:38 pm**