

Southern Utah University's Staff Association Minutes
June 19, 2003
Trustee's Conference Room

In attendance: Dale Orton, Cindy Mitchell, Paula Alger, Casey Bowns, Josie Stilson, Jill Ormond-Whitaker, Randy Humphries, Brian Foisy, Paul Morris, Nancy Juker

1. **Call to Order** at 3:05 PM
- 2) **Excuse members not in attendance:** Marlo Jensen, Annette Murray, Julie Stevenson, Laurie Harris
- 3) **Approval of Minutes for May 15th meeting** - Jill motioned to approve them, Cindy seconded, unanimous approval.
- 4) **Officer's Report**
 - A. **President (Dale Orton)**

Dale thanked current board members for the support and good work done over the year. He also welcomed the new members that were in attendance for their willingness to serve.

Review Years Accomplishments – discussed the change to online nominations, voting and the e-mail to all staff. They have all been very successful and useful to the entire staff. Brian may need to look at the bylaws next year to see if any adjustments need to be made regarding the online procedures. Cindy mentioned that at the beginning of the year comments were made regarding the board not being a strong voice on campus, she feels that we have really made an impact this year. All agreed.

Look at Website - The website has been updated and is extremely useful to all. There were 4,258 hits to the site from July 1 – March 31.
 - B. **Treasurer**
 - Financial Report – Josie Stilson - Spent \$180 for the breakfast. Still have \$2,339. We will be spending on the plaques. Cindy motioned that we take \$1,000 of the money we have and use it to enhance the Staff Association Garden area with trees and perhaps benches. Motion was seconded and unanimously approved.
- 4) **Old Business**
 - Dale thanked Paul for a great breakfast/planting event. There were a lot of favorable comments. Dale read an e-mail received by Bobbie Jensen expressing her thanks and telling how much she enjoyed participating. Josie is going to send a "Thank You" to both Plant and Food Service for their help with the event.

5) **New Business**

- Thank you letters – Received thank you cards from the Alger’s for the plants sent last month.
- Pass Out Binders – Dale briefly went over the binders made for the new board members and made sure all next years board members in attendance had theirs.
- UHESSA Conference – Attendees – Wes is going to the meeting Aug 7 & 8 at Utah State. Brian and Jill will go as well.
- Accreditation Reports –
 - 1- Randy - done
 - 2- Nancy – reported that a paragraph about diversity would go in very well in this section. Gave notes to Dale
 - 3- Paul - OK
 - 4- Jill - OK
 - 5- Marlo – Jill reported OK
 - 6- Dale - OK
 - 7- Brian – already forwarded his comments to Earl
 - 8- Brian – already forwarded his comments to Earl
 - 9- Cindy – reported that she found some errors in her section regarding policy and also suggested that we explore the possibility of having a “Staff Satisfaction Survey”
- Casey will check on the benches put by the Sharwan Smith Center and trees.
- Dale will follow-up with Casey and take care of buying whatever is recommended.
- In July meeting discuss the possibility of using excess funds for scholarships as this is now allowed.
- Dale announced the winners of the Staff Association partial scholarship: Todd Seipert and Cajsja Holm.
- Date of next meeting discussed, and how to schedule room. Next meeting will be July 17 at 3:30 in the trustee’s conference room. Brian will reserve the room with Jackie Bulloch for 6-months at a time.

6) **Call for Executive Session** was motioned by Nancy, seconded by Randy, all approved.

7) **Adjournment** was at 3:40 PM