

Staff Association Executive Board Minutes
Monday, January 23, 2006
SC 312

Present: Brad Brown, Sheri Butler, Barbara Rodriguez, Marsha Rowley, Jeff Salehi, Stacia Thomas, Wendy Woolsey

Absent: Jeb Branin, Annette Murray, Shon Spevak

The meeting was called to order by Barbara Rodriguez at 3:05pm

Motion by Stacia to approve the minutes of December 12, 2005, seconded by Brad, approved by all.

Financial Report: Wendy reported that we spent \$269 in December on our social. We should have enough to finish the year. The President did approve a van for UHESA day. Wendy will look up balance in the Association Scholarship Account.

Committee Reports

- Professional Improvement: Brad Brown met with David McGuire regarding training. Most training on campus has been supervisory training in hopes that the effects will trickle down. Brad suggested that we use some of the help we already have on campus. The first HOT Stuff went well, but the questions were mostly directed toward the registrar's office and other areas that came to answer questions did not feel that they contributed. If we do more of these they should be subject specific. The suggestion was made that we use the bulletin board more effectively to distribute information to the campus. Barbara will visit with Dean O'Driscoll about suggestions to improve the bulletin board.
- Salaries and Institutional Governance: still has not met yet.
- Social Affairs: Marsha Rowley reported that the Christmas social went well and we received a good amount of items for the Care & Share. Financial Aid performed on the bells, and other entertainment was provided by SUU Staff.
- Employee Relations: Barbara Rodriguez.
- Legislative Liaison: Steven Allen. Nothing new since the legislative day. UHESA asked to have Steve send a summary of how our day went.

Action Items

1. Staff Scholarship Committee: Shon Spevak and Annette Murray will serve from the staff association board. Other suggestions for staff to serve on the committee are: Linda Reber, Michelle DeMille, Blaine Edwards. We will ask Annette to serve as chair.
2. UHESA Day at the Capital: Thursday, February 2, 2006. The president will provide a van. We need members of the SUU staff go to the capitol and meet with the senators to push our needs forward. Barbara, Sheri, Steve will try. Sheri will send a notice out to all staff today to recruit other staff to go with us. Also include staff association scholarship etc.
3. Outstanding Staff Employee Committee: Jeb Branin, as president-elect serves as chair of this committee. He will select his committee members from other staff across campus. The award should be made by no later than March 1st.

Adjourned at 4:10pm.