

STAFF ASSOCIATION EXECUTIVE BOARD MEETING  
MINUTES  
FEBRUARY 13, 2006

Present: Jeb Branin, Brad Brown, Sheri Butler, Barbara Rodriguez, Wendy Woolsey

Absent: Annette Murray, Marsha Rowley, Jeff Salehi, Shon Spevak

Barbara called the meeting to order at 3:00pm

### **Scholarships**

Discussion held regarding scholarship fund. Where are payroll deductions for this year being posted? To the endowment fund or a different account? Barbara asked Wendy if she had information regarding the actual balance of the non-endowment account and to check where the payroll deductions are being posted. The board felt that we don't want all of the payroll deduction being posted directly to the endowment fund and a motion was made by Stacia to keep a working fund of \$5,000 in our scholarship account. Any balance greater than \$5,000 would be transferred to the endowment. Wendy indicated that we would need to check with the controllers and development offices to make sure this is possible. Motion was seconded by Wendy and approved by all present, pending approval by the controller's office and/or development office.

### **Approval of Minutes**

Minutes of January 23, 2006 were reviewed and a motion made by Stacia to approve, seconded by Wendy and approved by all.

### **Distinguished Service Awards**

Discussion was held regarding the new Distinguished Service Awards criteria. We need to make sure the distinction between these awards and Outstanding Staff award are recognizable.

Changes were made to these awards, Jeb moved that we approve them with changes and send to Dean O'Driscoll by tomorrow. Seconded by Brad and approved by all. [Note: response from Dean O'Driscoll and the President to remove the "one per career" restriction from criteria. A vote to this effect was sent to all the board. Six responded to the affirmative to change wording as to state that a recipient must wait three years to be eligible for the award again.]

### **Financial Report**

There were charges for meal reimbursements for UHESA Day at the Capitol and \$20.00 for a plant for bereavement. The Staff Parterre Planting breakfast should be about \$400 and that should leave us enough for the other expenses we have for the balance of the year.

### **Closing Social**

We will start planning for the Staff Parterre Planting breakfast. The Social Affairs committee will oversee this event.

### **Other**

Discussion was held regarding having a meeting at the staff closing social to discuss the possibility of having greater representation from the campus on the Staff Association Executive Board. It would make it more like the Faculty Senate. Jeb will talk to Brian Heuett to see if he feels the added representatives in faculty senate actually represent faculty. We will see if it is even feasible to attempt with the Staff Association.

Meeting adjourned at 2:45pm.