

SUU Staff Association Agenda
October 9, 2007
2:00 pm
Budget Office Conference Room

Those in Attendance: Bruce Tebbs, President; Travis Rosenberg, President-Elect; Casey Bowns, Past President; Adrian Gunter, Treasurer; Emily Dean, Faculty Representative; Executive Board Members Mike Humes, Jared Wilken, Blaine Edwards, and Bryant Flake.

Those Excused: Pat Gardner

Items of Business:

- *Approval of September's minutes:* two spelling error changes were submitted – Travis' last name in the roll call (change from Rosenburg to Rosenberg) and Adrian's first name in the Approval of August's minutes. With those changes, a motion was made to approve the minutes. A second occurred and the vote was unanimous.
- *Review 2008/09 process for nominations of Outstanding Employees/Distinguished Staff Awards:* Pat & Bruce received notice from Jennifer Burt requesting a date change for the award process beginning this year. **This item was tabled until next meeting where the board could get more information and vote on the issue.**
- *Staff Legislative Representative:* The Utah Higher Education Staff Association (UHESA) has a legislative representative from each school that helps promote legislative matters. Stephen Allen has been serving as our representative for the past few years and it was proposed that a new representative be called. Jake Johnson, Asst Director of Student Involvement & Leadership, has agreed to serve as our legislative rep. Bruce explained the duties & position to the board.
- *Staff Representation on Campus Committees:* The Staff Association assists campus departments with volunteers to serve on the various committees around campus. It was proposed that a list of campus committees be completed with the current representatives and how long they have been serving. **Bruce will compile the list and distribute it at the December meeting.**
 - *Professional Improvement Committee Update:* Blaine & committee have been working with Human Resources and the Faculty Center for Excellence on getting a campus-wide training calendar put together and will be up and running soon. All trainings will now have a central location for those interested. **Board members are to encourage others to utilize the calendar.**
- *Student Activity Project (Travis):* Student Involvement & Leadership has requested help with ushering during the Howl this Halloween. Compensation is available for those that help. It was proposed that an email be sent out notifying staff of the opportunity and to have them contact Jake Johnson if interested. After the event, Travis will meet with Jake to determine compensation.

- *Constitution / bylaws:* It was proposed that the current constitution be reviewed and revised to be better in line with changes made in 2006 and to flow similar to other organization constitutions. A copy of the constitution with present changes will be sent to the board prior to the next meeting. **All board members are to review the form and bring changes to the November meeting.**

Meeting was adjourned.

Next meeting will be Thursday, November 13th, 2008 at 2:30 pm.