

Staff Association Board  
Meeting Minutes  
February 14, 2008  
1:30 pm  
Purchasing Office Conference Room

Those in Attendance: Casey Bowns, President; Bruce Tebbs, President-Elect; Travis Rosenberg, Secretary; McKenzie Hyde, Treasurer; Executive Board Members Blaine Edwards, Lee Chamberlain, Loralyn Felix, and Juliann Smith.

Those Excused: Jeb Branin, Past-President; Mark Colberg, Faculty Representative

*Meeting commenced by Casey at 1:34 pm*

**Items of Business:**

- *UHESA Day at the Capital Summary* - three staff members from SUU (Casey Bowns, Bruce Tebbs, and Barbara Rodriguez) went to the capital and meet with Senator Bud Bowman. There were around 50 total Utah Higher Education employees that participated in the event. Letters were left with each senator explaining the UHESA goals for the 2008-2009 year. It was proposed that each board member actively push for other staff members to write letters to the legislators during these last weeks of meetings to protect COLA raises and extra funds needed for retention and merit.
- *Outstanding Staff Employee Awards & Distinguished Service Awards* – awards must be available to Dean O’Driscoll for Commencement planning by March 17<sup>th</sup>, so it was proposed and approved that work begins immediately to actively promote the nomination process. It was proposed that Bruce Tebbs, President-Elect, chair a committee that will review and select the award winners. Bruce accepted and will form the committee by the end of month, which consists of an emeriti, a student, two previous winners of the awards, and possibly a faculty member. Travis was asked and accepted to coordinate with Jill Whitaker, Webmaster, to activate the outstanding staff online nomination system and prepare all publicity for the nominations.  
**UPDATE:** A mass email was sent out to all faculty & staff on 2/19/08. The online nomination website has been activated; links are available on the SUU homepage and the Staff Association website. Flyers were also prepared for all faculty & staff and will arrive in campus mail on 2/21/08. We ask that all board members actively promote the nomination process.
- *Staff Association Scholarship(s)* – The changes to the application form have been made. Jeb Branin, Past-President, will chair the committee that will review and select the award winners. It was proposed that an announcement be made in the SUU Journal, the SUU Bulletin Board, and the Financial Aid website. Juliann Smith volunteered to work with Financial Aid and to actively promote the scholarship via her admissions counseling.  
**UPDATE:** Questions arose as to the nature of the scholarship after the meeting as to whether the scholarships would be stackable (provide additional support to other scholarships), cash based or tuition based, etc. Juliann, Casey, and Jeb will coordinate and report in our next meeting.

*Meeting adjourned by Casey at 2:02 pm.*