

Staff Association Board  
Meeting Minutes  
May 12, 2008  
1:30 pm  
Provost Office Conference Room

Those in Attendance: Casey Bowns, President; Bruce Tebbs, President-Elect; Travis Rosenberg, Secretary; McKenzie Hyde, Treasurer; Executive Board Members Loralyn Felix, Blaine Edwards, and Juliann Smith.

Those Excused: Jeb Branin, Past-President; Executive Board Member Lee Chamberlain; Mark Colberg, Faculty Representative.

*Meeting commenced by Casey at 1:37 pm*

**Items of Business:**

- *Executive Board Elections* – Casey, Bruce, and Jeb met to discuss nominations that were submitted. Overall, there were few individuals that nominated individuals – it was proposed that new methods be researched to better promote nominations. The following individuals will be placed on the ballot for voting:
  - *President-Elect* = Cameron Brooks, Shauna Fay, Travis Rosenberg
  - *Secretary* = Lindsay Fullerton, Patricia Gardner, Pam Halgren
  - *Treasurer* = Adrian Gunter, Julie Larmore, Tami Melton
  - *Board Members 1 & 2 (Two-Year Terms)* = Sheri Butler, Bryant Flake, Teresa Higbee, Michael Humes, James Loveland, and Paula Parry
  - *Board Member 3 (One-Year Term)* = Dina Nielsen, Jared Wilcken, Janet WilliamsElections will take place from May 19 – 30. Travis will put an announcement into the SUU Bulletin & HR will send out a campus wide email to all staff to promote the nomination process. Final announcement of next year's board will be made at next meeting with a campus address on Friday, June 13<sup>th</sup>.
- *Parterre Clean-Up – Friday, May 30<sup>th</sup>* – Casey is coordinating the event. He will work with HR to get the word out via email and with Marsha Rowley to send out a flyer. Coordinate also a PA system and a table & chairs area to best facilitate a place for prize announcements, etc.
- *Budget Update for Current Projects* – based on the Association's current fund balance, the following projects will be completed by 06/30/08:
  - *Staff Association Award Plaques* – Jeb has called and given the new names of this year's recipients. The plaques will be updated and posted in the Sharwan Smith Center after commencement.
  - *Years of Service Awards* – a list from HR is being analyzed and verified by Travis. Names will be sent to Casey for the ordering of the plaques or other types of recognition as the board sees fit.
  - *Parterre Clean-Up* – the event is scheduled for Friday, May 30<sup>th</sup>. Casey will confirm with grounds, form a committee to gather prizes, organize the event, etc.
  - *UHESA Dues & Retreat* – Barbara Rodriguez serves on the UHESA Board. She was contacted and will arrange for the dues for 2008-2009 to be paid in June. The last UHESA meeting will occur on May 16<sup>th</sup>. Casey, Bruce, and Barbara will attend.
  - *Special Thank You's* – it was proposed and accepted that 4 individuals will be specially recognized for extra contributions to the association.

- *Bereavement Plants* – In June, any remaining funds will be credited to the Biology department for Bereavement plants.

*Meeting adjourned by Casey at 2:00 pm*