

SUU Staff Association Minutes

March 25, 2010, 10:00 am

Purchasing Office Conference Room

Present: Julie Larmore, Travis Rosenberg, Paula Mitchell, Mark Miller, Bryant Flake, James Loveland, Mike Humes, Lindsay Fullerton, & Bruce Barclay.

Excused: Bruce Tebbs

Items of Business

Approval of February Minutes:

- Julie motioned to approve the minutes as amended. James seconded the motion. All approved unanimously.

Distinguished Staff Lecturer Update (Paula/Bryant):

- Paula distributed information gathered on the Distinguished Faculty Lecturer. The committee discussed the idea of holding a reception. Another source of funding would need to be found to make this happen; it should only cost a couple hundred dollars. Travis will follow up with Jeb Branin to discuss the time slot (Fall or Spring) for the staff lecturer so that we can go forward with setting up a schedule for applications.

Volunteer Leave Policy (Travis):

- Travis gave the policy to Dorian Page for submission on the President's Council Agenda. The only concern from the Deans' Council was to make sure we educate people about the policy. Some employees already give more service hours than this and they do not want to discourage people who still want to continue this practice from using their regular vacation hours for the extra time.

Staff Equity Overview (Travis):

- The committee discussed the email sent this morning from President Benson concerning the goal for staff equity. The committee also set up a meeting with Dorian Page to get a detailed overview of how this will work and be implemented.

Staff Association Scholarship Update (Bruce Tebbs):

- Travis gave the update as Bruce Tebbs was excused from the meeting. He announced that a reminder email had gone out. They currently have 10 applications, but last year received 40 more applications the week that they were due. The committee has \$8,000 to award this year to students. James Loveland volunteered to serve on this committee.

Upcoming Events:

- Closing social
- Years of Service Staff Awards

Budget Report (Julie):

- The balance of our budget after paying for the social and awards will go toward bereavement plants. We have not spent any money since our last meeting.

Website Update (Lindsay):

- The Staff Association Website has been updated with a new background. The committee would like to see an element get added to the home page. It was decided we would host a contest for people to create a staff association logo. Lindsay will check with Jill Whitaker on the format entries would need to be submitted in. She will then draft an email for Travis to send out to the staff. The email will include the following information: size parameters, theme, the website link, statement that the person will receive credit for the work but no royalties. The committee decided the prize would be a \$50 gift certificate. We will also work with Dean O'Driscoll to make sure this project is ok.

Updates & Discussion:

- Travis gave an update on the insurance committee relative to the wellness question received two months earlier. They want to build in an incentive to participate in the wellness program rather than penalize those who don't participate. The committee asked him to look into the locker pass. It comes with an individual pass, but on the family pass employees would have to pay an additional \$10 to get a locker.