

SUU Staff Association Minutes

June 22, 2010, 11:00 am

Library

Present: Bryant Flake, Bruce Barclay, Meaghan Cottam Lindsay Fullerton, Julie Larmore, Sheri Butler, Paula Mitchell, James Loveland, Bruce Tebbs, Mary Jo Anderson

Excused: Mark Miller, Emily Dean, Ron Cardon, Mike Humes.

Items of Business

Approval of May Minutes

- Bruce Barclay motioned to approve the minutes. Julie seconded the motion. All approved unanimously.

Welcome New Board Members

- Travis introduced and welcomed Sheri Butler, Meaghan Cottam and Mary Jo Anderson, the new board members in attendance at the meeting.

Budget Update

- Julie gave an update on the budget. Our remaining balance is \$0.73. We were able to pay next years UHESA dues in advance. The budget for next year should remain the same. Lindsay will contact the Controller's office to get the budget access transferred to her name.

Analysis of Leave Accruals

- Julie received a question from a staff member on how we compare to other schools in the state in terms of leave accrual, paid holidays, etc. Travis distributed a table detailing leave information for the other universities in the state. SUU is in line with the other universities. The main difference is that other universities balances rollover on January 1 and SUU's is July 1.

Updates to Elections

- Discussion about the process for staff association elections. Following the discussion Julie made a motion that in future years; each nominee will have basic information about their current job title/responsibilities. They will also be allowed to write-up a short platform. This will allow the staff to make more informed decisions as to who they vote for. Bruce B. seconded the motion, all approved unanimously.

Policy Update – Exempt Employees

- The committee discussed Policy 8.1. Concern exists around the fact that the classified staff status is explained in detail, but very few details exist around the professional staff status. The committee discussed changing the title to "Staff Personnel System." It was decided that this will be an agenda item at the July meeting. The new board was asked to read the policy and bring suggestions to the next meeting.

Year-End Report

- Travis thanked everyone who served on the Staff Association Committee this year. He highlighted some of the great things that were accomplished including \$9,750 given in scholarship awards to students, great turn out at all events, fiscally responsible, and very successful weekly trainings.

Tickets for Retirees

- A staff member asked about our ticket program for retirees. Currently they receive a 20% discount. The committee discussed a 50% discount. Travis brought a list of retirees who currently purchase season tickets to sporting events. The committee decided this should be brought up with Ken Beazer and Mitch Bealer.

Other ideas

- The Staff Training Committee will need a new chair, as the current chair is rotating off of the Staff Association. Bruce B. motioned for Paula Mitchell to be the new chair, James seconded the motion, all agreed unanimously. The membership of this committee will need to be updated. This will be on the agenda at the July meeting.
- The committee voted on the staff association logo options. Bruce T. motioned for two logos, one for letterhead and official correspondence and another that would go on shirts, bags, other marketing types of materials. Julie seconded the motioned. All approved unanimously.
- James brought up the discussion of working 4- 10 hour days throughout the summer. Travis stated that it is up to each supervisor to determine whether or not to let their employees work 4-10 hour days throughout the summer instead of 5-8 hour days.

Next meeting will be July 13, 2010 at 11:00 am in the Registrar's Conference Room.