

SUU Staff Association Minutes
Thursday, December 12, 2013
Registrar's Conference Room

Attendance: Julie Larmore, Daniel Bishoff, Nellie Lee, Mindy Benson, Ron Cardon, Barbara Rodriguez, Paula Lambeth, James Loveland, Brandon Rasumssen

Absent: Sonn Berrett, Sheri Lopez

Call to Order: Julie called the meeting to order at 11:10 a.m. and welcomed all.

Items of Business

- I. Review of Action Items from November –
 - a. Welcome Wagon: Mindy made contact with Jessica Burr.

- II. Approval of minutes –
 - a. Julie noticed the Utah Legislature website address is incorrect. The change will be made.
 - b. Julie called for motion to approve November 14, 2013 minutes, Daniel made the motion, Ron seconded. All in attendance approved the minutes.

- III. Treasurer Report – Julie
 - a. Julie reviewed the report indicating only change from last month was a \$20 charge for the Legislative Forum.
 - b. The account should soon receive reimbursement for the vehicle Bruce Barclay took to UHSEA meetings in St. George.

- IV. Committee Updates/Assignments
 - a. Training – Daniel reported the committee has set up trainings to begin in January through graduation. Summer trainings will be held only if a need arises. The 10:00 a.m. trainings have been discontinued with exception of Gmail and Tango.
 - i. There has been a request for James to offer an Android training.
 - ii. Brandon indicated he would like to do Google related trainings by College/Department. It seems to help if attendees are in the same area and on the same page.
 - b. Parking Advisory – Julie indicated parking will move to facilities in February.
 - c. Bookstore Advisory – Sonn wasn't present to report. Ron asked Julie to have Sonn visit with Shawn Spevak in the ticket office. He has some great ideas such as offering SUU Adidas merchandise.

- V. Welcome Wagon
 - a. Patricia Palmer – Professional Pilot Program (Paula)
 - b. Natasha Bartlett – Head Start (Beaver) (Julie will send an email)
 - c. Erica Bascom – Theater Arts & Dance (Barb)
 - d. Nathan Houle – Athletics (Daniel)
 - e. Megan Jackson – Head Start (Barb)

- VI. Legislative
 - a. UHESA Day at the Capitol – February 6. Everyone is encouraged to attend.
- VII. Evaluation
 - a. The sub-committee has met and the discussion is on-going.
- VIII. Staff Professional Development Fund Application Review
 - a. Pam Branin, Blaine Edwards, Dallas Hall and Karl Stevens awarded full funding of \$750.
 - b. Becky Hogan and Adam Farsi were awarded \$375 each as they had previous awards.
 - c. Kim Roeder and Jennifer Hunter did not qualify for funding as they aren't paid from E & G Funds.
- IX. Policy Updates
 - a. Policy 5.56 Policy Development Authority – will be on the agenda for the January meeting.
 - b. Policy 6.9 Supplemental Overload Compensation and Consultation – No information yet.
- VIII. Presidential Transition
 - a. President Scott L. Wyatt will take the helm January 13, 2014.
 - b. No plans yet for an inauguration.
 - c. Julie will draft a letter to President Wyatt introducing the Staff Association and an invitation to join a monthly meeting. She will include our desire to form cohesiveness between staff, students & faculty.
- X. Scholarships
 - a. Should the application deadline coincide with campus February 1?
 - b. Ron will put together scholarship parameters and send to the board.

Motion to adjourn by Barbara, James seconded. Meeting adjourned at 11:50.