

SUU Staff Association Minutes
Thursday, October 9, 2014
Registrar's Conference Room

Attendance: James Loveland, Jared Wilcken, Julie Larmore, Camille Werner, Andrea Masterson, Camaree Staheli, Sonn Berrett, Stuart Bunker and Loralyn Felix (Library, Faculty Senate)

Absent: Nellie Lee, Casey Bowns, and Brandon Rasmussen

Call to Order: James called the meeting to order at 11:09 a.m. and welcomed all.

Items of Business

- I. Approval of minutes –
 - a. James called for motion to approve September 18, 2014 minutes; Jared made the motion, Sonn seconded. All in attendance approved the minutes.

- II. Treasurer Report – Camille
 - a. Balance as of October 8, 2014 \$2856.32
 - b. Camille reported on the new budget app, Jared suggested a report that breaks out the amount budgeted/spent for activities, open social, etc. be created.
 - c. Bereavement Plants— the decision was made to go with Jocelyn's Floral for the Bereavement Plants until January. Camille will set up a PO for \$600.00, each plant cost is \$20.00. James will make assignments as to which month staff members will be in charge of picking up the plants and delivering them. James and Camille will coordinate the notifications from the website and will take care of the 4 outstanding plants.

- III. Committee Updates/Assignments
 - a. Training – HR/Brandon—no information
 - b. President's Council –James –A Strategic Planning Committee will be starting and a representative from the Staff Association Board will be serving on the committee.
 - c. Parking Appeals – Nellie—appeals are being held weekly
 - d. Parking Advisory – Camaree/Nellie—reviewed policy changes and clarifications. Emilee Ballard serves on the CAPS Board and is willing to give input about stops around campus.
 - e. Bookstore--Sonn ---no meeting held
 - f. Insurance – James ---no meeting held

- IV. Welcome Wagon
 - a. Shaun Wright—Las Vegas Recruitment Advisor—Admissions (James)

- V. Staff Development Funding was awarded to the following applicants since the last meeting:
Nellie Lee
Malinda Rhodes
 - a. Balance is at \$6000.00
 - b. Julie has not heard back from Brian Fullerton
 - c. Discussion on guidelines...appropriated verses non- appropriated funds, acceptable funding, remove "licensure", SPDF will pay for learning but not proof of learning.

- VI. Fall Opening Social
 - a. 250 people attended
 - b. Food/prizes were great
 - c. A lot of positive comments were made about the Social
 - d. Constitution/Bylaws were approved and now need to be approved by the Board of Trustees

- VII. A Smoke Free Campus
 - a. Sonn brought up that there is concern from the Ground's Employees about the smoker poles around campus and the rules regarding them. A suggestion was made to combined the initiative with the Student Body and take it to President's Council about a Smoke Free Campus. Also a survey was suggested to be sent to Staff to see how many would support a Smoke Free Campus.

- VIII. Staff Service Award
 - a. Jerry Carpenter 30 year Service Award
 - b. What is the cut-off date?
 - c. James will check with Travis in HR about the history on the date changing

- IX. Past President: Julie Larmore is relocating the end of November 2014
 - a. Nominate a past Staff Association President to fill this position

Motion to adjourn by Jared, Camille seconded. Meeting adjourned at 12:25 p.m.