

SUU Staff Association Minutes  
Thursday, November 13, 2014  
Registrar's Conference Room

**Attendance:** James Loveland, Jared Wilcken, Julie Larmore, Sheri Butler, Camille Werner, Andrea Masterson, Nellie Lee, Sonn Berrett, and Loralyn Felix (Library, Faculty Senate)

**Absent:** Casey Bowns, Brandon Rasmussen, Stuart Bunker, and Camaree Staheli

Call to Order: James called the meeting to order at 11:08 a.m. and welcomed all.

**Items of Business**

- I. Approval of minutes
  - a. James called for motion to approve October 9, 2014 minutes; Julie made the motion, Nellie seconded. All in attendance approved the minutes.
  
- II. Treasurer Report – Camille
  - a. Balance as of November 13, 2014 \$2078.09
  - b. Camille needs receipts from Jelly Belly, Walmart, and Chartwells from the Opening Social.
  - c. Bereavement Plants— a payment needs to be made to the Biology Dept. for the two previous plants from the Greenhouse.
  - d. Camille will check with Purchasing to see if the President/President Elect can have a Purchase Card.
  
- III. Committee Updates/Assignments
  - a. Training – HR/Brandon—no information
  - b. President's Council –James, Sheri, and Jared will serve as representatives on the Strategic Planning Committee.
  - c. Parking Appeals – Nellie—appeals are being held weekly
  - d. Parking Advisory – Camaree/Nellie—no information
  - e. Bookstore--Sonn ---no meeting held
  - f. Insurance – James gave all board members a report on changes and asked for each member to read the changes and then e-mail him with concerns.
  
- IV. Welcome Wagon
  - a. Pungu “Lambert” Okito – Director of African Operations – Student Services (Nellie)
  - b. Nathaniel Taggart – Annual Fund Manager – Utah Shakespeare Festival (Sheri)
  - c. Jeffrey Butler – Assistant Strength & Conditioning Coach – Athletics (Sonn)
  - d. Brian Wright – Controller – Controller's Office (Camille)
  - e. Heather Reynolds – Electrics & Sound Supervisor – Theatre Arts & Dance (Andrea)
  
- V. Bereavement Plants
  - a. Ricky and Shauna Mendini – Ricky's father Arthur Mendini

- VI. A Smoke Free Campus
  - a. James is working on a survey for Staff to see if they would support it
  - b. Sheri is calling Kathleen @ Dixie State for information.... they are now a Smoke Free Camus
  
- VII. Staff Service Awards
  - a. Jerry Carpenter 30 year Service Award – James will get Jerry a 30 year plaque
  - b. What is the cut-off date? Dates not consistent, June 30<sup>th</sup>/Aug 31<sup>st</sup>. August 31<sup>st</sup> might be better if the Opening Social is in September.
  - c. Jared reported that the two plaques are fixed and he will deliver them.
  
- VIII. Staff Professional Development Funding
  - a. Balance is \$10750.00 as of November 13, 2014
  - b. Concerns need to be addressed with President Wyatt and Marvin Dodge to increase the funding so that funds can be given out to those who are considered “non- appropriated”.
  - c. It needs to be made clear that recipients who receive funding need to turn in their paper work following the Conference that they received funds for.
  - d. A suggestion was made to share quotes of what recipients have learned, their goals, and how the training from the conferences can be applied to their jobs. These quotes could be shared at the Opening Social with more information how the SPDF works.
  
- IX. Past President: Julie Larmore is relocating to Washington State the end of November 2014
  - a. James introduced Sheri Butler who will serve as Past President for the rest of Julie’s term.

Motion to adjourn by Sonn, James seconded. Meeting adjourned at 12:05 p.m.