

**SUU Staff Association Minutes**  
**Thursday, June 12, 2014**  
**Registrar's Conference Room**

**Attendance:** Julie Larmore, Mindy Benson, Ron Cardon, Paula Lambeth, James Loveland, Nellie Lee, Daniel Bishoff, Barbara Rodriguez, Sheri Lopez, Brandon Rasmussen, Andrea Masterson, Camille Werner, Jared Wilckens, Camaree Staheli

**Absent:** Sonn Berrett, Stuart Bunker, Casey Bowns, and Steven Irving (Library, Faculty Senate)

Call to Order: Julie called the meeting to order at 11:06 a.m. and welcomed all.

**Items of Business**

- I. Approval of minutes –
  - a. Julie called for motion to approve April 10, 2014 minutes; Mindy made the motion, Sheri seconded. All in attendance approved the minutes.
  
- II. Treasurer Report – Julie
  - a. Waiting for final invoices from closing social
  - b. Will make a contribution from the balance toward purchase of trees for Staff Garden
  - c. Need to check on bereavement plants
  
- III. Committee Updates/Assignments
  - a. Training – has been moved to HR. Brandon will serve as a representative.
  - b. President's Council – Julie attended in May. June meeting has been cancelled. James will attend in July.
  - c. Campus Safety Committee – James watched online training suggested by the committee and plans to attend their next meeting
  - d. Parking Appeals – Nellie will continue to serve on the committee
  - e. Parking Advisory – Camaree will now serve
  - f. Event Services Advisory -
  - g. Insurance – Julie will continue to serve along with James
  
- IV. Welcome Wagon
  - a. Travis Topham – Finish Carpentry Specialist – Facilities – *Camille*
  - b. Tara Gischow – International Student Advisor – Global Engagement Center - *Nellie*
  
- V. Policy Updates
  - a. Policy 13.18 – Staff Association Constitution and Bylaws
    - i. Proposed changes will be sent forward
  - b. Policy 5.32 – Part-Time and Temporary Employment
    - i. Not yet presented at President's Council. Discussed revision of section 4a. James will present at the next President's Council.
  - c. Data Protection Policy – Questions
    - i. Is it putting employees at risk for doing their job
    - ii. Doesn't FERPA and other training already offer this type of policy

- iii. What is the purpose
- iv. Does VPN control this issue
- v. How could it be enforced

*\*James will discuss with those who proposed this policy and report back at the next Staff Association Meeting*

VI. Spring Closing Social

- a. 177 people attend
- b. Prizes were awesome

VII. Staff Development Funding was awarded to all applicants:

Jessica Burr  
Liz Wallace  
Mark Diamond  
Ron Solomon  
Jeff Orton  
Joey Degraaf  
Michael French  
Steve Carpenter  
Derek Payne  
Faye Borbar

VIII. All outgoing board members were asked to pass along their binders to the new officers.

Motion to adjourn by Ron, Daniel seconded. Meeting adjourned at 11:54 a.m.