

SUU Staff Association Minutes  
Thursday, February 13, 2014  
Registrar's Conference Room

**Attendance:** Julie Larmore, Nellie Lee, Mindy Benson, Ron Cardon, Paula Lambeth, James Loveland, Brandon Rasumssen, Sonn Berrett, Sheri Lopez and Steven Irving (Library, Faculty Senate),

**Guests:** Jayci Bash

**Absent:** Daniel Bishoff, Barbara Rodriguez

Call to Order: Julie called the meeting to order at 11:04 a.m. and welcomed all.

**Items of Business**

- I. Approval of minutes –
  - a. Julie called for motion to approve January 16, 2014 minutes; Sheri made the motion, Mindy seconded. All in attendance approved the minutes.
  
- II. Treasurer Report – Sheri (Handout)
  - a. Bruce Barclay deposited a check from UHESA but wasn't sure what it was for. Sheri will check with Mary Jo for the details of the deposit.
  - b. Sheri talked with Jim Crouch and he isn't sure if his replacement will continue the bereavement plant service. We have used 11 of the 15 bereavement plants purchased. If the service is discontinued, we may want to contact a local florist. Another suggested to check with Ross Murdock from facilities to see if he would be willing to put something together. Everyone agreed it is a nice service to let employees know they are thought of by the SUU Staff Association. The President's office has requested to be informed when a bereavement plant is requested along with funeral details as they are also sending a plant/flowers.
  
- III. Committee Updates/Assignments
  - a. Training – In Daniel's absence, Sheri and Brandon reported January training's was well received. About 30 people participated in the online training by Tango. Information from that training will be forwarded regarding how to file taxes with an HSA.
  - b. Parking Advisory – Julie passed out a copy of comments gathered through the online document for parking options. Of the five options, members agreed on the previous system, which is:
    - Full-time Faculty & Staff do not pay for permits
    - Lots are segregated by Faculty/Staff, Student and Open designations
    - T-Bird plates allow people to park in any lot
    - Enforcement for permit (or plate) as well as red zones, out-of-stall, misuse of designated stalls, etc.Julie will put together a document and send out for review. Steven Irving said Faculty Senate will be meeting with President Wyatt today to discuss. Steve will email Julie the outcome.
  - c. Benefits – Ron reported there has been an agreement reached but he isn't sure when it will be announced. There are changes to the current plan and Ron feels they are in the best interest of the university and employees. The RFP is weighted in certain areas as well as who will give the best customer service. He noted that in five years we may be looking at something very different.

Julie mentioned that now the President's Council will include staff representation, we will be kept apprised of information coming down the pike.

IV. Welcome Wagon

- a. Susan Lewis – Accountant I – Controller's Office (*Sheri*)
- b. Robert Takeno – Assistant Football Coach – Athletics (*Sonn*)
- c. Aaron Fernandez – Assistant Football Coach – Athletics (*Sonn*)
- d. Kyle Cook – Electrics & Sound Supervisor – Theatre Arts/Dance (*Paula*)
- e. Heather Holmes – Administrative Assistant II – Student Services (*Nellie*)
- f. Katherine (Kit) Kendall – Web Content Coordinator – University Relations (*James*)

V. Legislative

- a. UHESA Day at the Capitol – February 6. Ron, Paula, Sheri Butler and Steve Carpenter traveled by van to SLC. Linda Liebhardt and Bruce Barclay met them at the Capitol. The day was very well organized thanks to SUU liaison, Donna Law. We listened to three speakers including Utah Senate Leader, Wayne L. Niederhauser. His report was mostly in regards to the motor and special fuel tax rates. His outlook was that if road related costs can be covered by those taxes, it will free up dollars being used from the general fund.

Motion to adjourn by James, Nellie seconded. Meeting adjourned at 12:00 pm