

STAFF ASSOCIATION
THURSDAY, SEPTEMBER 18, 2014
REGISTRAR'S CONFERENCE ROOM

Attendance: James Loveland, Jared Wilcken, Camille Werner, Andrea Masterson, Sonn Berrett, Nellie Lee and Loralyn Felix (Library, Faculty Senate)

Absent: Julie Larmore, Casey Bowns, Brandon Rasmussen, Stuart Bunker and Camaree Staheli

Call to Order: James called the meeting to order at 11:09 a.m. and welcomed all.

Items of Business

- I. Approval of minutes –
 - a. James called for motion to approve August 14, 2014 minutes; Camille made the motion, Sonn seconded. All in attendance approved the minutes.

- II. Treasurer Report – Camille
 - a. Balance as of September 11, 2014 \$4944.68
 - b. Copies of Budget and Bylaws for Opening Social, one per table
 - c. Bereavement Plants—Camille will call around to local businesses and get prices. Sonn will check with Ross Murdock about taking care of the 3 outstanding plants that need to be delivered. A suggestion was made to also check with Professor Matt Ogburn's wife who is working in the Greenhouse to see if she would be willing to do the plants.
 - d. Staff Professional Development Fund recipient Mark Diamond has not received funds yet.

- III. Committee Updates/Assignments
 - a. Training – HR/Brandon updated on lynda.com. License for Students, Faculty and Staff would be \$50,000. He is checking to see what the license would be for Faculty/Staff only and who would pay for the license.
 - b. President's Council –James –A Strategic Planning Committee will be starting and a representative from the Staff Association Board will be serving on the committee.
 - c. Parking Appeals – Nellie—appeals are being held weekly
 - d. Parking Advisory – Camaree/Nellie—no meeting held
 - e. Bookstore--Sonn ---no meeting held
 - f. Insurance – James ---no meeting held
 - g. Faculty Senate—Loralyn stated that Marvin Dodge VP Finance said they are exploring other Health Insurance options with the HSA verses the Traditional Plan. There have been a lot of complaints about the insurance. Enrollment numbers should be coming in soon.

- IV. Welcome Wagon
 - a. Kyle Cook – Scene Shop Supervisor/Assistant Technical Director—Theatre Arts & Dance (James)
 - b. Kol Gibson – Administrative Assistant II – Alumni Relations (Andrea)
 - c. Spencer R. Kohler – Assistant Director of Upward Bound (Camille)
 - d. Ryan Avery – Academic Advisor—Academic Advising, University College (Nellie)

V. Staff Development Funding was awarded to all applicants:

Brandon Armstrong
Curtis Hill
Jamie Orton
Jeb Branin
Julie Wood
Laura McAneney
Tiger Funk
Wes Brinkerhoff
Karen Ask

- a. There are some applicants who have not been approved yet due to more information being request by Camille about their conference/certification. SPDF policy does not permit licensure testing fees. We will look at separating out the fees. Camille/Julie will contact the board via email to discuss the SPDF applications that we are requesting additional information on, vote will be considered via email.

VI. Upcoming Events

- a. Opening Social—Wednesday September 24, 2014 11:30 a.m. to 1:30 p.m. Gilbert Great Hall
 - i. Jared and his committee will make assignments to the Staff Association Board this week.
 - ii. Budget for the meal \$1800.00 Budget for prizes \$300.00
 - iii. The Social will be a Harry Potter theme with President Wyatt as Dumbledore.
 - iv. The Harry Potter meal theme will be served at the table with Sandwiches, Butter Beer and Pumpkin Pastries.

Motion to adjourn by Sonn, Camille seconded. Meeting adjourned at 12:22 p.m.