

SUU Staff Association Minutes
Thursday, March 19, 2015
Registrar's Conference Room

Attendance: James Loveland, Camille Werner, Andrea Masterson, Nellie Lee, Stuart Bunker and Loralyn Felix (Library, Faculty Senate)

Absent: Sheri Butler, Jared Wilcken, Sonn Berrett, Casey Bowns, Brandon Rasmussen and Camaree Staheli

Call to Order: James called the meeting to order at 11:05 a.m. and welcomed all.

Items of Business

- I. Approval of minutes
 - a. James called for motion to approve February 19, 2015 minutes; Nellie made the motion, Stuart seconded. All in attendance approved the minutes.

- II. Treasurer Report – Camille
 - a. Staff Association balance as of March 19, 2015 \$1,994.75
 - b. There is \$260.00 encumbered to be used at Jocelyn's Floral for Bereavement Plants. Jared is checking with the Science Department as to when they can start doing the plants and if we still have credit with them.

- III. Committee Updates/Assignments
 - Parking Advisory – No report
 - Bookstore-Sonn -- No report
 - Insurance-James – No report
 - Parking Appeals-Nellie –No report
 - Training-Brandon –No report

- IV. Staff Professional Development Funding --Sheri
 - a. Staff Professional Development Fund balance as of March 19, 2015 \$9848.00
 - b. Camille has transferred \$3652.00 for the Fall approved applicants to their designated accounts.
 - c. Sheri is waiting for all of the board members to email her with their approval of the recent SPDF applications. Three out of the five applicants are from non-appropriated accounts, which will be the first time processing the non-appropriated applications.
 - d. Requests for retroactive reimbursements have not been approved at this time.

- V. Welcome Wagon
 - a. Rachel Gines—Program Specialist—Graduate Studies in Education (Nellie)
 - b. Roger LaMarca—Director of Online Admissions—SCPS (Andrea)
 - c. Mark Whittaker—Web Developer—Web Services (James)

- VI. Discussion of Policy 8.3.8 -- Overload Policy
 - a. A recommendation and further discussion will take place at the April 2015 Board Meeting.

- VII. Staff Association Scholarship—Sheri

- a. The deadline for the scholarship applications has been extended to March 27, 2015.

VIII. Closing Social

- a. Jared Wilcken is in charge of planning the Closing Social and was not in attendance for the Board Meeting. An update by Jared will be available at the April 2015 Board Meeting.
- b. In comparison to last year's Closing Social \$1200.00 was spent on food and \$300.00 for prizes. This year the board would like to have \$1200.00 as the budget for food and \$200.00 for prizes.

IX. Staff Association Plaques

- a. The Outstanding Staff Employee & Distinguished Service Award plaques need to be updated, with the cost approximately \$100.00.

X. Renaming the Electronic Learning Center

- a. James has received some concerns from Staff members about the renaming of the ELC. Some of the names that President Wyatt has available for voting are in question. James suggested that Staff can e-mail him their concerns and he will forward them on to President Wyatt anonymously.

Motion to adjourn by Stuart, Nellie seconded. Meeting adjourned at 11:50 a.m.