

SUU Staff Association Minutes
Tuesday, December 1, 2015
Yankee Meadow

Attendance: Jared Wilcken, Jennifer Hunter, Camaree Staheli, Mary Jo Anderson (Interim Treasurer), Brian Fullerton, Linda Liebhardt, Di Adams, Laurie Garfield, Stuart Bunker, James Loveland, Melanee Mariner, Greg Turnbeaugh, and Loralyn Felix (Library, Faculty Senate)

Absent:

Call to Order: Jared called the meeting to order at 11:03 a.m. and welcomed Mary Jo.

- I. **Approval of minutes - consensus**
- II. **Action Items**
 - a. Report
 - i. Camaree, Chair of Scholarship committee: Process addendum to bylaws February meeting
 - ii. Stuart Bunker, Chair of SPDF committee: Process addendum to bylaws January meeting
 - iii. Greg Turnbeaugh, Chair of Recognition committee: Process addendum to bylaws January meeting
 - iv. Jared: Staff Association Calendar Timeline
 - v. All: in December, vote on Roberts vs Modern
 - vi. Jennifer: Jill Whitaker – stats on Staff Association website - Done
 - vii. Jennifer: Mary Jo Anderson – Interim Treasurer – Done
 - viii. Jennifer: Find survey questions and send to Jared
 - b. Welcome Wagon Letters
 - i. Heather Reynolds- Electrics and Sound Supervisor - Starts September 1, 2015 (Brian)
 - ii. Breanna Bradshaw- Administrative Assistant II Registrar's Office - Starts September 1, 2015 (Laurie)
 - iii. Benjamin Joslin- Accounting Manager- Started October 1, 2015 (Stuart)
 - iv. Auston Torsell- Lead Maintenance Painter/Carpenter- Started October 1, 2015 (Greg) DONE
 - v. Keri Romine- International Support Specialist- Started October 1, 2015 (Jared)
 - vi. Robert Yonce- Assistant Women's Basketball Coach- Started October 16, 2015 (Brian)
 - vii. Amy Humphries- Administrative Assistant I Student Involvement and Leadership- Started October 16, 2015 (Stuart)
 - viii. Shaylee Lamoreaux- Admissions Counselor for Campus Recruitment Events- Started October 16, 2015 (Laurie)
- III. **Items of Business**
 - a. Scholarship Committee Report – Camaree

- i. Committee for interviews (Camaree rotates off after this year, Di will then take over the committee, Jared Wilcken (Exec Board member, Tim Roy, Paula Lambeth, Brandon Rasmussen, and then another person is needed. Mary Jo submitted Colin Ward's name).
 - ii. Focus on merit or need, already have a scholarship or not, already received a scholarship from Staff Association, local vs non local kids,
 - iii. Staff reference paragraph not letter
 - iv. Advertise in Toilet Times
 - 1. Present addendum to ByLaws and regulations at February Meeting
- b. SPDF Committee Report – Stuart
 - i. Proposed recommended changes to the form (see attachment)
 - 1. Due dates
 - 2. EG/Non EG – Mary Jo explained how money can not be moved into Non E&G (Affects USG & Shakespeare)
 - 3. Groups (up to 75% on first three, 50% on group member 4 & 5, 25% of members 6 -10, no more than 10)
 - a. Add to Group # of people attending,
 - b. Put in a ceiling maximum, a percentage of the initial annual budget, applicants don't know budget so better to have a set amount,
 - i. \$750 per individual
 - ii. \$3,000 per department
 - 4. Suggestion from Melanee to strikeout acceptance or paid registration
 - 5. Present addendum to ByLaws and regulations in January
- c. Recognition Awards Committee Report – Greg
 - i. Send out vote in December
 - ii. Present addendum to ByLaws and regulations in January
- d. Special Elections
 - i. New President Elect - 4 nominees
 - ii. New Treasurer - 4 nominees
- e. Survey/Pre-goals
 - i. Jared will put survey and nominations on the same email
- f. Emily Dean and Marvin Dodge – updates on the Strategic Plan [11:45]
- g. Extra Budget Report – please send a one sentence justification for increase in budget