

SUU Staff Association Minutes
Tuesday, May 3, 2016
Yankee Meadow

Attending: Stuart Bunker, Di Adams, Loralyn Felix, Jennifer Hunter, Linda Liebhardt, Jeremy Martin, Brian Fullerton, Jared Wilcken, Barbara Rodriguez, Camaree Staheli, Laurie Garfield,

Absent: Greg Turnbeaugh, James Loveland,

- I. Call to Order: Barbara called the meeting to order at 11:03 a.m.
- II. **Welcome Wagon Letters (*were not discussed, tabled for a future meeting*)**
 - a. Breanna Bradshaw- Administrative Assistant II Registrar's Office - Starts September 1, 2015 (Lauri)
 - b. Keri Romine- International Support Specialist- Started October 1, 2015 (Jared)
 - c. Shaylee Lamoreaux- Admissions Counselor for Campus Recruitment Events- Started October 16, 2015 (Lauri)
 - d. Chelsea Buck- Orientation Coordinator- Started December 16, 2015 – (Lauri)
 - e. Cody Tullis – FM (Greg)
 - f. Frank Pucher- Associate Athletics Director for Development- Started 3/1/2016 (Jared)
 - g. Shannon Eberhard- Graphic Design and Media Specialist Intern- Started 3/1/2016 (Barbara)
 - h. Caleb Vадnais- Veterans Affairs Coordinator- Started 3/1/2016 (Jeremy)
 - i. Dan Moyer- Assistant Athletic Director for Administration- Started 4/1/2016 (Di)
 - j. John Hildebrand- International Student Advisor- Started 4/1/2016 (Greg)
 - k. Daniel Strand- IIC Crew Manager and Youth Coordinator- Started 4/1/2016 (Brian)
- III. **Items of Business**
 - a. Minutes – April minutes are tabled until June.
 - b. By-Laws
 - c. Committee Procedures
 - d. Survey/Pre-goals
 - i. Communication
 - ii. Training – Brian suggested more training in summer, Barbara will talk to Renee Ballenger about summer training schedule.
 - iii. Advocate – Linda Liebhardt asked about educating the difference between Faculty and Staff, Barbara said to also recognize the value of staff on campus,
 - e. Recognition – monthly recognition to start in July. Different slogans were discussed for once a week TV spotlights, SUU Staff here to help, SUU Staff are everywhere, design and slogan vote in June meeting. Bookstore offered \$50 certificates and President approved Parking Spot for once a month recognition.
 - f. UHESA – Barbara Rodriguez reported that on May 18th she is meeting with Nina Barnes, Roger LaMarca, and Lindsay Fullerton for a coordinated BFF effort.

- g. Update Board of Trustees – Jared reported BOT Tyler Cornia sworn in as SUUSA President, 8.2.2. and 8.2.8 approved. Articulation between SWATC and SUU to combine culinary arts (35 credits from SWATC) 30 credits from SUU (HRHM) and get an Associate Degree. Thunderbird statue in front of the library still under discussion, Scotty McCreery concert went over so well Mindy Benson thinking about a 6 week schedule for concerts, SUMA museum will be moving in the next couple of weeks, new Business building break ground Oct, Security Policy being written, Beverly Grand Opening July 7-9, \$400,000 Englestead match, Strategic Plan present to BOT in June, up 7% in new students registered to come back, refurbish old business building in 2020.
- h. Update from President’s Council – Jared reported 11.2 was approved, holiday schedule includes Friday after Thanksgiving, Friday before Christmas, Monday of Spring Break, Tobacco Survey was discussed and new SUUSA president talked about compromise, recognition parking spot was approved by President’s Council, multiple awards/recognition across campus, posthumous degree discussion, Miss SUU winner pictures are going to Special Collections.
- i. Tobacco Survey initiative – Linda Liebhardt reported the coalition wants to have a luncheon meeting June 14 with the new student body officers, they will inform about the survey results, administration says this needs to be student driven. Linda can’t attend June 14th meeting and asked for someone to attend.
- j. Nominations and elections for 2016-2017 – about 35 people nominated, anyone with two or more nominations was put on the ballot. Nominations open through midnight today, everyone ask a co-worker to submit nominations.
- k. Closing Social – Lauri Garfield reported SUU Gardens Parterre going to cement and to be used for Tailgate. Trees, and moveable benches are requested, Jared to check if it will retain the SUU Staff Garden name.

Our next meeting will be held on Tuesday, June 7.
July 5th will be the retreat training for new officers.

REPORT

Most popular pages

SITE Southern Utah University	GROUP Staff Association
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An overview of the 200 most popular pages, based on page views.

Most Popular Pages

#	Page title	Page score	Page views % of total	Visits % of total	Average page views per visit	Page level
1	Home Staff Association SUU http://www.suu.edu/ad/staff/	-	145 20.60 %	95 35.19 %	1.53	-
2	Staff Association Scholarship Staff Association SUU http://www.suu.edu/ad/staff/scholarship.html	10	128 18.18 %	95 35.19 %	1.35	4
3	Officers & Committee Members Staff Association SUU http://www.suu.edu/ad/staff/officers.html	10	82 11.65 %	55 20.37 %	1.49	4
4	scholarshipapp1 http://www.suu.edu/ad/staff/pdf/scholarshipapp1.pdf	-	52 7.39 %	46 17.04 %	1.13	-
5	Home Staff Association SUU http://www.suu.edu/ad/staff/index.html	10	45 6.39 %	34 12.59 %	1.32	3
6	Uh oh! That Page isn't found! (aka 404!) SUU http://www.suu.edu/ad/staff/pdf/spdf-application.pdf	-	23 3.27 %	13 4.81 %	1.77	-
7	Pas Board Members Staff Association SUU http://www.suu.edu/ad/staff/pastboard.html	10	18 2.56 %	17 6.30 %	1.06	5
8	Outstanding Staff Employee Staff Association SUU http://www.suu.edu/ad/staff/staffaward.html	10	17 2.41 %	15 5.56 %	1.13	4
9	Bereavement Plants Staff Association SUU http://www.suu.edu/ad/staff/bereavement.html	10	17 2.41 %	13 4.81 %	1.31	4
10	Distinguished Service Awards Staff Association SUU http://www.suu.edu/ad/staff/distinguished.html	10	15 2.13 %	13 4.81 %	1.15	4
11	spdf-guidelines http://www.suu.edu/ad/staff/pdf/spdf-guidelines.pdf	-	15 2.13 %	10 3.70 %	1.50	-
12	Yearly Activities, Projects & Contributions Staff Association SUU http://www.suu.edu/ad/staff/projects.html	10	14 1.99 %	11 4.07 %	1.27	4
13	Outstanding Staff Employee Award Recipients Staff Association SUU http://www.suu.edu/ad/staff/winners.html	10	13 1.85 %	12 4.44 %	1.08	5
14	Constitution and Bylaws Staff Association SUU http://www.suu.edu/ad/staff/constitution.html	10	12 1.70 %	10 3.70 %	1.20	4
15	Minutes Staff Association SUU http://www.suu.edu/ad/staff/minutes.html	10	12 1.70 %	9 3.33 %	1.33	4
16	September 2010 Opening Social/Years-of-Service Awards Staff Association SUU http://www.suu.edu/ad/staff/2010-opening.html	10	10 1.42 %	3 1.11 %	3.33	5
17	Legislative Materials Staff Association SUU http://www.suu.edu/ad/staff/legislative.html	10	9 1.28 %	8 2.96 %	1.13	4
18	2016-02-2 http://www.suu.edu/ad/staff/pdf/minutes/2016/2016-02-2.pdf	-	7 0.99 %	7 2.59 %	1.00	-
19	intheknow4 http://www.suu.edu/ad/staff/pdf/intheknow4.pdf	-	7 0.99 %	6 2.22 %	1.17	-
20	Committees - Distinguished Service Award Staff Association SUU http://www.suu.edu/ad/staff/com-distservice.html	10	5 0.71 %	5 1.85 %	1.00	5
21	Committees - Annual Elections Staff Association SUU http://www.suu.edu/ad/staff/com-annualelections.html	10	5 0.71 %	5 1.85 %	1.00	5

Southern Utah University		Staff Association					
#	Page title	Page score	Page views % of total	Visits % of total	Average page views per visit	Page level	
22	Committees - Staff Association Scholarship Staff Association SUU http://www.suu.edu/ad/staff/com-staffassoc.html	10	5 0.71 %	5 1.85 %	1.00	5	
23	Committees - Parterre Clean-Up Staff Association SUU http://www.suu.edu/ad/staff/com-parterre.html	10	5 0.71 %	4 1.48 %	1.25	5	
24	Past Distinguished Service Award Recipients Staff Association SUU http://www.suu.edu/ad/staff/winners-distinguished.html	10	5 0.71 %	4 1.48 %	1.25	5	
25	Committees - Open Social Staff Association SUU http://www.suu.edu/ad/staff/com-opensocial.html	10	4 0.57 %	4 1.48 %	1.00	5	
26	Comments & Suggestions Staff Association SUU http://www.suu.edu/ad/staff/contact.html	10	4 0.57 %	4 1.48 %	1.00	4	
27	payroll-deduction http://www.suu.edu/ad/staff/pdf/payroll-deduction.pdf	-	3 0.43 %	3 1.11 %	1.00	-	
28	2016-01-5 http://www.suu.edu/ad/staff/pdf/minutes/2016/2016-01-5.pdf	-	3 0.43 %	3 1.11 %	1.00	-	
29	bylaws http://www.suu.edu/ad/staff/pdf/bylaws.pdf	-	3 0.43 %	2 0.74 %	1.50	-	
30	10-staff-awards http://www.suu.edu/ad/staff/pdf/10-staff-awards.pdf	-	2 0.28 %	2 0.74 %	1.00	-	
31	Uh oh! That Page isn't found! (aka 404!) SUU http://www.suu.edu/ad/staff/pdf/SPDFApplication3-15-11_1.pdf	-	2 0.28 %	2 0.74 %	1.00	-	
32	10-staff-pictures http://www.suu.edu/ad/staff/pdf/10-staff-pictures.pdf	-	2 0.28 %	1 0.37 %	2.00	-	
33	Home Staff Association SUU https://secure.suu.edu/ad/staff/index.html	-	2 0.28 %	1 0.37 %	2.00	-	
34	10-opening-social http://www.suu.edu/ad/staff/pdf/10-opening-social.pdf	-	1 0.14 %	1 0.37 %	1.00	-	
35	10-planting-day http://www.suu.edu/ad/staff/pdf/10-planting-day.pdf	-	1 0.14 %	1 0.37 %	1.00	-	
36	Uh oh! That Page isn't found! (aka 404!) SUU http://www.suu.edu/ad/staff/scholarship.html	-	1 0.14 %	1 0.37 %	1.00	-	
37	Centennial Parterre Staff Association SUU http://www.suu.edu/ad/staff/parterre.html	10	1 0.14 %	1 0.37 %	1.00	5	
38	Executive Board Final Voting Staff Association SUU http://www.suu.edu/ad/staff/board-voting.html	-	1 0.14 %	1 0.37 %	1.00	-	
39	scholarshipapp http://www.suu.edu/ad/staff/pdf/scholarshipapp.pdf	-	1 0.14 %	1 0.37 %	1.00	-	
40	September 2009 Opening Social/Years-of-Service Awards Staff Association SUU http://www.suu.edu/ad/staff/2009-opening.html	10	1 0.14 %	1 0.37 %	1.00	5	
41	09centerpieces http://www.suu.edu/ad/staff/pdf/09centerpieces.pdf	-	1 0.14 %	1 0.37 %	1.00	-	
42	2015-10-13 http://www.suu.edu/ad/staff/pdf/minutes/2015/2015-10-13.pdf	-	1 0.14 %	1 0.37 %	1.00	-	
43	2015-12-01 http://www.suu.edu/ad/staff/pdf/minutes/2015/2015-12-01.pdf	-	1 0.14 %	1 0.37 %	1.00	-	
44	Uh oh! That Page isn't found! (aka 404!) SUU http://www.suu.edu/ad/staff/pdf/search/index.html	-	1 0.14 %	1 0.37 %	1.00	-	
45	Uh oh! That Page isn't found! (aka 404!) SUU http://www.suu.edu/ad/staff/pdf/search/search/index.html	-	1 0.14 %	1 0.37 %	1.00	-	
46	Uh oh! That Page isn't found! (aka 404!) SUU http://www.suu.edu/ad/staff/pdf/	-	1 0.14 %	1 0.37 %	1.00	-	

Glossary

- **Visits:**
A visit is defined as a series of page requests from the same uniquely identified visitor with a time of no more than 30 minutes between each page request.

- **Page Views:**

How many times a certain page is accessed during the selected period. A valid visitor seeing a page on the website results in one page view.

- **Unique visitors:**The total number of unique visitors during the selected period.

- **Bounce rate:**

Bounce rate is calculated from single-page visits (visits where users have only seen one page) divided by the number of entries on the site.

- **Referrers:** External sites and search terms that have referred visitors to the site.

- **Entry page:**

The 1st page a visitor sees after being referred to the site. Entry pages can also be referred to as entry pages.

- **Page score:**

If you also utilize the Quality Assurance service, integration between the 2 services enables for a page score to be calculated. A page score is accredited to each page found during the Quality Assurance crawl It is calculated based on the number of broken links, misspellings and page level. The range is 0-10, with a score of 10 indicating that the page has no link or spelling errors.

- **[not provided]:**

[not provided]; covers keywords used in searches done on a secure Google webpage (https), where the keyword is not passed along when the user clicks on a search result.