



Website: www.suu.edu/ad/staff/

Staff Association of Southern Utah University

President: Barbara Rodriguez
President (Elect): Stuart Bunker
Past President: Jared Wilcken
Secretary: Linda Bauer
Treasurer: Jeremy Martin
Faculty Representative: Loralyn Felix
Legislative Liaison: Linda Liebhardt

Board Members:
 Di Adams, Sr. Board Member
 Brian Fullerton, Sr. Board Member
 Laurie Garfield, Sr. Board Member
 Brandon Street, Jr. Board Member
 Tessa Douglas, Jr. Board Member
 Dan Camp, Jr. Board Member

Staff Association Board Meeting Minutes

August 10, 2016

Alumni House, 3:00 pm

Attendees: Barbara Rodriguez, Stuart Bunker, Jared Wilcken, Linda Bauer, Jeremy Martin, Loralyn Felix-3yrs, Linda Liebhardt, Di Adams, Lauri Garfield, Brandon Street, Tessa Douglas

Excused: Brian Fullerton, Dan Camp

I. Approve Minutes from July: July's Minutes were approved

II. Information/Discussion Items:

President's Report – Barbara Rodriguez

- a. **President's Council:** *Presidents Council will be held on August 15, Barbara will report at our September meeting.*
- b. **Trustee's Meeting:** *The Trustee's meet again on September 23, do we have items to put on their agenda?*
- c. **UHESA:**

III. Action Items:

d. Establishing Staff Association Goals and Strategies for 2016-2017, suggestions may include:

1. Review of the SUU Strategic Plan and what staff can do to help meet University goals (*review handout*)
2. Student retention: what can staff do to help (*review handout*)
3. Other suggestions?

e. Assignments for Welcoming New Employees to Campus:

Assignment given to:

<i>done</i>	1. Michael Mower- Executive Director of Aviation/ Professional in Residence- Chief Flight Instructor- Started 7/1/2016	Linda
<i>done</i>	2. Corey Twitchell- Assistant Professor of German- Started 7/16/2016	Linda
	3. Shane Tye- Assistant Volleyball Coach- Started 7/16/2016:	Di
<i>done</i>	4. Rose Ketmayura- Head Coach Women's Tennis- Started 7/16/2016	Linda
<i>done</i>	5. Kate Beaudoin- Operations Manager, University Journal/Lecturer of Communication- Started 7/16/2016	Linda
	6. Maria Marquez- Head Start Teacher II (40 Hours)- Started 8/1/2016	Lauri
	7. Star Esancy- Head Start Teacher II (35 Hours)- Started 8/1/2016	Di
	8. Natalie Christensen- Mental Health and Disabilities Specialist- Started 7/16/2016	Tessa
<i>done</i>	9. Shaye Springall- Director of Operations for Cross Country/ Track & Field- Started 8/1/2016	Linda
<i>done</i>	10. Talia Strong- Center for Diversity and Inclusion Director- Started 8/1/2016	Linda
<i>done</i>	11. Audrie Porter- Administrative Assistant II- Registrar's Office- Started 8/1/2016	Barbara
	12. Merrill Jones- Staff Psychologist/Outreach Coordinator- Started 8/1/2016	Tessa
	13. Andrea Gerke- Doctoral Psychology Intern- Started 8/1/2016	Tessa
	14. Justin Potts- Doctoral Psychology Intern- Started 8/1/2016	Tessa

Please let bauerL@suu.edu know if you have welcomed the new employees that are assigned to you.

IV. TOBACCO-FREE TASK FORCE

f. Tobacco Free Campus Committee: Linda Liebhardt, Chair.

Kylaas from

Kylas Flanigan will be sending a survey in September regarding tobacco use and preferences on campus. He really needs everyone to take the survey so he can gather correct data. Then in January student groups will form a taskforce to determine the course of action.

V. Ad Hoc Committee Assignments

g. Staff Awareness: Tessa Douglas - SUU Staff...Are EVERYWHERE!

Planning to highlight three staff per month on the digital displays around campus. Tessa is taking the pictures, but may need some help. If you would like to help please talk to Tessa. There will be three staff members highlighted each month.

h. Staff Outstanding Service and Distinguished Service Awards given at Commencement.

We need to set criteria on how we select our Outstanding and Distinguished Awards at Commencement.

VI. REPORTS

i. Recognition Committee, "SUU Staff of the Month": Brian Fullerton, Chair; Dan Camp

Contact: brianfullerton@suu.edu 435.586.5420

- **Matt Vandeberghe, electrician supervisor was selected as September SUU Staff of the Month.**

j. Scholarship Committee: Di Adams, Chair; Brandon Street

- *The scholarship committee has nothing to report.*

k. SPDF Committee: Lauri Garfield, Chair; Tessa Douglas

- *Stuart received a SPDF Grant post-Travel Report from Melanie Baker*

VII. Opening Social - Wednesday, September 7th from 12-2pm

1. Stuart will be in charge of logistics & talk to President Wyatt about taking two hours.
2. Barbara will let staff know that they need to be involved, go over budget, etc.
3. Annual Fund - 3 minute Employee Giving Movie, Annette Murray